**MIGO STEPS ON HOW TO ACCESS AND CURRENT CAPABILITIES:**

**Here’s how you can access MiGO Chatbot:**

1. From the Google Chrome browser of your mobile phone or computer, open the link: [**https://askmigo.jgsummit.com.ph/**](https://askmigo.jgsummit.com.ph/)
2. On the app’s landing page, click the **‘Get Started’** button.
3. And then on the welcome and log-in page, click **‘Sign in with Office Email’** button.

Please note no need for username and password.

And for mobile access, a one-time user authentication is required.

**Current capabilities of MiGO includes:**

1. Can provide responses to the following HR-related inquiries: Benefit Information (Statutory & HMO), Darwinbox Processes, Performance Appraisal Guide, JGSHI Code of Discipline, and LinkedIn Learning.
2. Provide links to Downloadable Employee Forms: Company ID Request Form, HMO Claims Reimbursement Form, Dependent’s Enrollment Form, and Transmittal Templates
3. With more features coming soon.

**Out-of-scope capabilities:**

MiGO Chatbot cannot provide employee personal records and contact information. There are ongoing enhancements to serve you better soon.

For issues, concerns, and clarifications, you may email to support team at [migosupport@jgsummit.com.ph](mailto:migosupport@jgsummit.com.ph).