FUMICATION FOUNDATION

STUDENT TRAINERS

FOUNDATION

- WEEK1 Group Discussion
- WEEK 2 Interview
- WEEK 3 Group Discussion
- WEEK 4 Interview

GROUP DISCUSSION

A Group Discussion (GD) is a method of interactive communication where a small group of people exchange ideas, opinions, and arguments on a given topic. It helps participants develop critical thinking, teamwork, listening, and communication skills.

- **Content Knowledge** The participant's understanding of the topic, as demonstrated by the accuracy and relevance of their points.
- Communication Skills Clarity, fluency, vocabulary, and ability to articulate thoughts.
- Listening Skills Paying attention to others, responding appropriately, and not interrupting.
- **Teamwork & Interaction** Actively engaging with others, building on group members' ideas, asking questions, and encouraging quieter participants.
- Confidence & Body Language Posture, eye contact, tone, and overall presence.
- Initiative & Leadership Starting the discussion, guiding it forward, keeping it on track.
- Logical Thinking & Creativity Presenting structured arguments, offering fresh perspectives or solutions.
- **Time Management** Speaking concisely without dominating, allowing space for others.

INTERVIEW

- Greet and make the student comfortable
- Observe clarity, fluency, grammar, and vocabulary
- Check listening skills and responsiveness
- Note body language, eye contact, and tone
- Ask open-ended and situational questions
- Encourage natural conversation, not just Q&A
- Take notes on strengths and improvement areas
- Give constructive, specific feedback

CUT OFF MARKS

Qualified

- English Language: 3 or above / 10
- Writing Skill: 3 or above / 10
- Communication Skill: 6 or above / 10
- Body Language: 6 or above / 10
- Perception: 8 or above / 10
- Total Score: 25 or above / 50
- Weightage: 1

CUTOFF MARKS

Failed

- English Language: 1 or below / 10
- Writing Skill: 1 or below / 10
- Communication Skill: 2 or below / 10
- Body Language: 2 or below / 10
- Perception: 4 or below / 10
- Total Score: 10 or below / 50
- Weightage: 0.4 and below

PROBATION

Probation refers to a temporary observation period for students/candidates who have not met all the required criteria but display potential for improvement.

- During probation, their skills (communication, body language, writing, etc.) are closely monitored.
- They receive feedback and guidance to improve in weak areas.
- After the probation period, a final evaluation decides whether they move to "Qualified" status or not.

CUTOFF MARKS

Added to Probation

- English Language: 2 / 10
- Writing Skill: 2 / 10
- Communication Skill: 3 / 4 / 5 out of 10
- Body Language: 3 / 4 / 5 out of 10
- Perception: 5 / 6 / 7 out of 10
- Total Score: 15 / 18 / 21 out of 50
- Weightage: 0.41 0.99

GUIDELINES FOR THE FOUNDATION

- Laptop Requirement: Reviews must be conducted only if the student joins via a laptop. Please don't proceed if the student is using a mobile phone.
- Dress Code: Students are required to wear formal attire. If not, the review should not be continued.
- TLDV Link: The student trainer must record the session and provide the TLDV link in both the sheet and the portal.
- Reporting Failures: If a student fails the review, inform the trainer in charge immediately.
- Cutoff Verification: Ensure the cutoff marks are verified before updating any data.
- Mark Updation: A sheet will be provided in the student trainers' WhatsApp group. All the marks and feedback should be updated in both the sheet and the portal as well.

FUMIGATION

- Fumigation is a 12-day program at Brototype.
- It was originally for students in the 7-month course (now discontinued), but those who haven't completed it must still undergo it.

The program includes:

- 5 communication sessions
- 1 mock review
- 1 final review

Student trainers' duties:

- Conduct sessions and reviews
- Provide practice and feedback
- Mark attendance in the shared sheet
- Share the TLDV recording
- Share a screenshot of the meeting list (not the link)

PAYMENT DETAILS

Group Discussion - 80/Individual Review - 50/Session - 80/-

THANKYOU