Job Requirements | Me Help

Client's Current Site & Content URL: : https://www.mehelp.com.au/

Job Includes:
- Setup of new wordpress site & install this theme on it with its demo content (theme: https://themes.kapp.rw/kappin/) 💬
- Development, configuration and setup of CMS pages to support content including the following;
  - Homepage
  - About Us
  - Services
  - FAQs
  - Contact Us
  - Blog / Articles 💬

  Upload / insert content for the site as provided by the client (up to 6 standard pages)

- Booking system integration
  - Integration of https://www.coviu.com account and system with the site similar to this site https://calltomind.com.au (with the client Coviu account) 💬
- Install and configure an enquiry form plugin
  - configure a standard contact us / enquiry form into the Contact Us page 💬
  - Customise the transactional emails with suitable text
- Install and configure SEO plugin (Yoast basic)
  - Configure and generate a dynamic XML sitemap 💬
- Install SEO plugin for WP and configure
- Install WordPress Increased Site Security: Wordfence plugin + iThemes Security plugin
  - Installation and configuration of Wordfence plugin (free version) into the site
  - Installation and configuration of iThemes Security plugin (free version) into the site 💬
  - Setup and configuration of notifications 💬
- Setup a custom 404 error page into the site 💬
- Install and configure URL redirects plugin (ask Najaaf for plugin information)
- Add existing Google Analytics tracking code into the site
- Setup existing Google Search Console account for the site
  - Integrate and register the sitemap and submit site to Google 💬
- Setup new admin users for the Client
- User guides
  - Supply WordPress user guides for the general site admin functionality and support of the main content areas and content functions of the site 💬

- "Go live" process

- "Go live" process to switch the domain to point to this new site
- Manage DNS / Nameserver change in consultation with the Client