

Jitendra

Guntur, Andhra Pradesh, India • jitendransp04@gmail.com • 070958 78390 • [linkedin.com/in/jitendra-cma](https://www.linkedin.com/in/jitendra-cma)
github.com/jitendra

Summary

Qualified Cost and Management Accountant (CMA) and MBA graduate with practical experience in Statutory Audits, Internal Audits, and Taxation (GST/ITR). Upcoming SAP Certified Application Associate (C_TS4FI) with strong foundational knowledge in SAP FICO (GL, AP/AR). Seeking a challenging role in Financial Management or SAP Consulting.

Education

Institute of Cost Accountants of India (ICMAI)

India

Qualified CMA in Cost and Management Accounting (CMA)

Dec 2020 – Feb 2026

- Status: Qualified. Completed all levels (Foundation, Intermediate, Final).

Acharya Nagarjuna University

Guntur, India

Master of Business Administration (MBA) in Financial Management

Sept 2023 – July 2025

Acharya Nagarjuna University (S.V.K.P College)

Guntur, India

Bachelor of Commerce (B.Com) in Commerce

June 2020 – July 2023

- Graduated with First Class Distinction.

Master Minds College (BIEAP)

Guntur, India

Intermediate (Class 12) in Commerce (MEC)

Apr 2018 – Mar 2020

- CGPA: 9.42 / 10

Katuri Public School (BSEAP)

Guntur, India

10th Standard (SSC) in Secondary School

Mar 2017 – Mar 2018

- GPA: 10.0 / 10.0

Experience

CMA Industrial Trainee (Articleship)

Guntur, India

Ravi Prakash Gonugunta & Co.

Jan 2021 – May 2022

- Completed 15 months of certified articleship focusing on General CA practice areas.
- Conducted Statutory Audits and Stock Audits for various corporate clients.
- Managed end-to-end filing of GST Returns (GSTR-1, GSTR-3B) and Income Tax Returns (ITR).
- Assisted in Internal Audits and preparation of financial statements.

Audit Intern

Guntur, India

CA Firm (B.Com Internship)

Jan 2023 – June 2023

- Assisted senior auditors in vouching, verification, and bank reconciliation statements.
- Handled preliminary data entry and verification for Tax Audit reports.

Salesforce Administrator Intern

Remote

Salesforce (Virtual)

Aug 2022 – Oct 2022

- Gained insights into CRM data management, user security, and reporting capabilities.

Certifications

SAP Certified Application Associate - SAP S/4HANA for Financial Accounting (C_TS4FI)

Mar 2026

- (Upcoming) Validating expertise in SAP S/4HANA Finance, GL, AP/AR, and Asset Accounting.

NPTEL Certificates*Oct 2024*

- **Fundamentals of Cost Accounting:** 86% (Top 2% Score)
- **Introduction to GST:** 57%

CMA Skills Course*June 2021*

- SAP Finance & Controlling (FI-CO) Power User Course
- Cambridge University Press Soft Skills & Employability Training
- Microsoft Office Intermediate (Word/Excel/PowerPoint) & e-Filing

Skills

SAP FICO: S/4HANA Finance, General Ledger (GL), Accounts Payable (AP), Accounts Receivable (AR), Asset Accounting.

Auditing & Tax: Statutory Audit, Stock Audit, Internal Audit, GST Filing, Income Tax Filing (ITR).

Technical Tools: MS Excel (Advanced), Tally Prime, SAP GUI.