**CAMPUS**

**MANAGEMENT**

**SYSTEM**

**PRINCIPAL DASHBOARD**

**MODULES**

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[This page displays the entire event assigned in the selected date. It is possible to change the date by clicking on the left, right arrow button provided in the left side of the page. Here it displays the events on monthly, weekly or daily by clicking on the month, week, and day button provided in the left side of the calendar page. To create new event for the day click on the on that day, a dialogue box will appear there enter the detail for the event. To edit the existing event in a day, click on that day there a dialogue box will open which displays the detail of the event there enter the details to edit. Click submits to save the changes. Click cancel to cancel the action. Click delete button to delete the event from the date. 22](#__RefHeading__18031_800177652)

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**NOTE:** All fields having \* are mandatory.

# HOME

## Principal

### My dashboard

This page displays the Fee Collection, Fee Defaulter, Notification, Leave Details, Absent Teacher, Syllabus Progress, Absent Employee, Events, and Time-table. The Fee Collection and the Fee Defaulter detail section display the graph. The Notification Detail section displays the Notification send by Principal the Leave detail section displays the information about leave applied. The Absent Teacher field displays the Employee Id, First Name, Last Name, Employee Type, Employee Department, Actions. The Syllabus Progress detail section displays the graph. The absent Employee detail section displays Employees Present or Not. The Events detail section displays the upcoming events if any. The Time-Table detail section displays Every Day Time-table for junior wing, Middle Institute, High institutes.

### Attendances

#### **Employee’s Attendances**

This page displays the Attendance Chart, Department Report, Leaves. The Attendance Chart detail section displays the graph. The Department Report detail section displays Select Department, Select Date Field. Here first section is department report, Principal can check the attendance of the employees by selecting the month and department from the provided lists of department. For add leave click on the tick mark corresponding to the date, it will lead to another page there can enter the details of the leave. The Leaves detail section displays Select Department, Select Date, and Attendance Report. Here first section is select department principle can select the department from the provided lists of employee and can select date to check the attendance report. Click start date and end date and select the date.

#### **Leave Type List**

This Page displays the Employee Leave Types List. The Employee Leaves Types Section Display The Leave Type, Leave Code, Max No. of Leaves, Reset Period, Gender, Employee Type and Action.

**Show:** Click the button to Show the details for the respective Employee Leave Types.

**Delete:** Click on delete button to delete the Employee Leave Types .In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action.

**Edit:** Click to edit employee leave type. It will redirect to a edit page. Enter the name of the leave type, leave code, employee type, min leave count, max no. of leaves, minimum year experience, minimum month experience, Gender, leave should not be deducted, accumulation, accumulation period, accumulation count, is auto reset, reset period, reset start date, is carry forward, carry forward limit, etc. Click on submit to save the wing. Click on cancel to cancel the action.

#### Create Leave Type

### Leave Type: Enter Leave Type.

### Leave Code: Enter Leave Code.

### Employee Type: Enter Employee Type.

### Min Leave Count: Enter Min Leave Count.

### Max No. Of Leave: Enter Max No. of Leave.

### Minimum Year Experience: Enter Min. Year Experience.

### Minimum Month Experience: Enter Min. Month Experience.

### Gender: Enter Gender.

### Leave Should Not Be Deducted: Enter the mark of box.

### Accumulation: Enter the mark of box.

### Is Auto Reset: Enter the mark of box.

### Is Carry Forward: Enter the mark of box.

### Submit- Click to submit the form.

### Cancel – Click to cancel the form.

### .

#### Reset Leave

This Page displays the Reset All Employee Leaves, Department Reset, and Individual Reset. Here one section is for Reset All Employee Leaves. Click on the Reset button it will reset all employee's leaves. For reset the leaves only for department, click on the Reset button in the Department Reset section. For reset leave for each employee then search that employee's name and select employee's department and click the reset button in that section.

#### Leave Details

This Page displays the Leave details.

### Fees

#### Fee Category

This Page displays the Fee category. For Fee category, create fee category actions can be performed. The create Fee category action detail section displays the name of fees, description, particulars. And into particular we also add and delete the particulars. Click on submit to save the Fee category or click on cancel button to cancel the Fee Category.

**Show:** Click the button to show the details for the respective fee category.

**Edit:** Click the button to edit the details for the respective fee category.

**Manage Particulars:** Click to manage particulars. It will redirect to a admission page. Click on create new fee particular to add fee particulars. Click on submit button to fill the form and save the fee particulars form. Click on cancel to cancel the action. Click on show to show the fee particulars category. Click on edit to edit the fee particulars category. Click on delete to delete the fee particulars category.

**Delete:** Click on delete button to delete the fee particulars category. In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action.

#### Fee Discount

This Page displays the Fee Discount. For Fee discount create new fee discount actions can be performed. The create Fee category action detail section displays the select Any discount type and Then select then name, select class, select section, fee category, discount, select class & section. Click on submit to save the Fee category or click on cancel button to cancel the Form.

**Show:** Click the button to show the details for the respective fee discount.

**Edit:** Click the button to edit the details for the respective fee discount.

**Delete:** Click on delete button to delete the fee discount. In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action.

#### Late Fee Fine

This Page displays the Fee Fine. For Fee fine create new fee fine actions can be performed. The create New Fee Fine action detail section displays the fine name, description, days after due date. Click on submit to save the Fee category or click on cancel button to cancel the Form.

### Fine Name: Enter Fine Name.

### Description: Enter Description Of fine.

### Days after Due Date: Enter Days.

### Amount: Enter Amount.

### Submit- Click to submit the form.

### Cancel - Click to cancel the form.

**Show:** Click the button to show the details for the respective fee fine.

**Edit:** Click the button to edit the details for the respective fee fine.

**Delete:** Click on delete button to delete the fee fine. In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action.

#### Create Fine

This Page displays the Fee Particulars List. For Create fine create new fine particular actions can be performed. The create New Fee Fine action detail section displays the name of fine name, description, fine from, amount, start date, end date, due date, select class & section. Click on submit to save the Fee category or click on cancel button to cancel the action.

**Show:** Click the button to show the details for the respective fine fee particulars.

**Edit:** Click the button to edit the details for the respective fine fee particulars.

**Delete:** Click on delete button to delete the fine fee particulars. In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action.

#### Fee Schedule

This Page displays the Fee Schedule. This page gives the detail of when we want to collect the fee. Here create new fee schedules by clicking on the create new fee schedule button. Here select the fee category, batch of the student, fee collection name and fine name also. And after that enter the date which when fee collection want to start in the start date field, then enter the last date of fee collection in the end date field and fill the date of due in due date field. Click on submit to save the Fee category or click on cancel button to cancel the Form.

**Show:** Click the button to show the details for the respective fee schedule.

**Edit:** Click the button to edit the details for the respective fee schedule.

**Delete:** Click on delete button to delete the fee schedule. In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action.

#### Fee Collection

This section displays the Fee Collection Information. In the Fee Collection section choose from the “Select Class” and “Select Section” field to view the fee collection status of any particular student from the chosen category.

#### Fee Defaulter

### This section displays the Fee Defaulter Information. In the Fee Defaulter section choose from the “Select Class” and “Select Section” field to view the defaulter status of any particular student from the chosen category.

#### Fee Receipt

This Page displays the Fee Receipt. The Fee receipt detail section displays Select Class, Select section. Whenever we select that field one list will be show of fee receipt. Click on view to view the Fee receipt on that student.

### Profile

This page displays the principal details. The Principal detail section displays the Principal Name, Employee Code. The General detail section displays Employee no., joining date. The General Details section displays the Name, Gender, date of birth, Mother Tongue, Blood Group, job title, Qualification, Total Year Experience, and Total Month Experience. The Personal details section displays Married Status, Mother’s Name, Father’s Name, and Country. The Current Address detail section displays the Address Line1, Address Line2, City, State, Pin code and Country. The Permanent Address detail section displays the Address Line1, Address Line2, City, State, Pin code and Country. The Contact Detail section displays the Phone Number, Mobile Number and Email Id.

**Edit:** Present on the right corner of the Current Address, Permanent Address and Contact Details. Click on edit button to edit the fields as per requirement. Click on submit button to save the changes made. Click on cancel button to cancel the action.

**Change Password:** Click the button to change password the details for the Change password.

**Download Profile:** Click the button to download profile the details for the download profile.

### Show Notification

This page displays the Notification details. The Notification detail section displays the Notification send by Principal. Whenever we click any notification Section it will displays details of notification. Click on Mark as Unseen to save the Unseen Notification or click on back button to back the action.

### Syllabus Progress

This page displays the Syllabus Progress Chart of the Classes.

### Employee Calendar

This page displays the Employee Calendar details. The Employee Calendar detail section displays the Event Details. Whenever we click any event details Section it will displays details of events. Click on Month/Week/Day tab to view the events details.

### Student Calendar

This page displays the Student Calendar details. The Student Calendar detail section displays the Event Details. Whenever we click any event details Section it will displays details of events. Click on Month/Week/Day tab to view the events details.

### Guardian Calendar

This page displays the Guardians Calendar details. The Guardian Calendar detail section displays the Event Details. Whenever we click any event details Section it will displays details of events. Click on Month/Week/Day tab to view the events details.

### Upload Files

The File Management detail section displays the Folder and Document Details. Whenever we click any Folder for details Section it will displays create Folder, Upload File, Delete Folder, File Name, File Size, actions. Whenever we click Create Folder for details Section it will displays Folder Name. Click on submit button to save the changes made. Click on cancel button to cancel the action.

### My Content

This page displays the Content List details. Click New Content Button It will redirect to a New Content page Enter the name of Title and Write Content. Click on submit button to save the changes made. Click on cancel button to cancel the Page. The create New content action detail section displays the title and content. Click on submit to save the Content or click on back button to back the action. The Shared Content detail section displays the share content.

**Show:** Click the button to show the details for the respective Content.

**Edit:** Click the button to edit the details for the respective Content.

**Share Content**: Click the button to Share content the details for the respective Content will be share on any class.

**Delete:** Click on delete button to delete the content. In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action.

# Institute

## Institute

### Institute Information

This page displays the institute details. The Institute detail section displays the Institute Name, Institute Code, Start time, End time, Affiliation, Affiliation no/Reg no, and Leave Calendar Start Date. The Address detail section displays Address Line1, Address Line2, Street, City, State, Pin code and Landmark of the institute. The Contact Detail section displays the Phone Number, Fax Number and Email Id. The other detail section displays Time zone, Currency type, grading system and Date format. The Custom field displays the information chosen from the “Institute Custom Fields “menu.

**Edit:** Present on the Top left corner of the institute information page. Click on edit button to edit the fields as per requirement. Click on submit button to save the changes made. Click on cancel button to cancel the action.

# STUDENT

## Institute

### Manage Student

#### Student List

This Page displays the Student List. . The Student List detail section displays the Student Name, Admission No., Class & Section, Gender, Actions.

**Show:** Click the button to show the details for the respective Student.

**Edit:** Click the button to edit the details for the respective Student.

**Delete:** Click on delete button to delete the Student. In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action.

**Add Guardians:** Click the button to add guardians the details for the add guardians to respective Student.

#### Create New Student

This page displays the Create New Student details.

Admission No. - Enter the Student’s Admission Number.

Admission Date - Enter the Student’s Admission Date.

Personal Details-

**First Name \***- Enter Student's First Name

**Middle Name**-Enter Student's Middle Name.

**Last Name\*** -Enter Student's Last Name.

**Course & Batch \***- **Enter Student's Batch & Course.**

**Date of Birth \***- Enter Student's Date of Birth from the calendar provided.

* **Gender** –Enter the Gender of the student.
* **Blood Group** – Enter Student's Blood Group.
* **Birth Place** – Enter Student's Birth Place.
* **Nationality** –Enter Student's Nationality.
* **Mother Tongue** -Enter Mother Tongue.
* **Category \*** - Enter Student's Category from the provided options.
* **Religion** – Enter Religion.

Temporary Address-

* **Address Line1 \*** -Enter Student's Address.
* **Address Line2** – Enter Student's Address.
* **Street –** Enter Street No.
* **Landmark** –Enter Landmark.
* **City \*-** Enter the City.
* **State** \* -Enter State.
* **Pin code** \*-Enter city Pin code.
* **Country \*** - Enter the Country.

Permanent Address-

* **Address Line1 \* -**Enter Student Permanent Address.
* **Address Line2 –** Enter Student's Permanent Address.
* **Street –**Enter the Street No.
* **Landmark –**Enter Landmark.
* **City \*-** Enter the City.
* **State** \*- Enter State.
* **Pin code \*-**Enter City Pin code.
* **Country \*-** Enter Country.

Contact-

* **Phone Number –**Enter Student's Phone Number.
* **Mobile Number –**Enter Student's Mobile Number.
* **Email id \* -** Enter student Email Id

Images-

* **Upload Photo –** Upload Student's photo by browsing it from were file folders.

Previous Education-

* **Institute Name –**Enter Previous Institute Name.
* **Class -**Enter Previous Class Name.
* **Year –** Enter Previous Year.
* **Mark Obtained –** Enter Previous Mark Obtained.
* **Total Marks-** Enter Previous Total Mark Obtained.
* **Grade/Percentage-** Enter Previous Grade/Percentage Obtained.
* **Transfer Certificate-**Enter if you have the transfer certificate.

Activities-

* **Sports Activity –**Enter Sports activity and upload the Certificate.
* **Extra-Curricular-** Enter Extra-Curricular and Upload the Certificate.
* **Hobbies-** Enter Hobbies.
* **Health –** Enter health report and Upload the report.
* **Class Record-** Enter Class record and upload the Document.

**Custom Fields** - We can see the custom fields when we will add fields in the Student Custom Field form.

### Submit- Click on submit to submit the form.

### Cancel – Click on Cancel to cancel the form.

### Manage Guardians

#### Guardians List

The Guardians List detail section displays the Guardians Name, Student Name, Relation, Occupation, Actions.

**Show:** Click the button to show the details for the respective Guardians profile.

**Edit:** Click the button to edit the details for the respective Edit Guardians.

**Delete:** Click on delete button to delete the Guardians. In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action

# Employee

## Manage Employee

### Employee List

This Page displays the Employee List. The Employee List detail section displays the Chart of Employee, Employee No., First Name, Last Name, Profile, Department, Joining date, Actions.

**Show:** Click the button to show the details for the respective Employee.

**Edit:** Click the button to edit the details for the respective Employee.

**Delete:** Click on delete button to delete the Employee. In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action.

### Manage Principal

This page displays the Principal details. The Principal detail section displays the Principal Name, Employee Code. The General detail section displays Employee no., joining date. The General Details section displays the Name, Gender, date of birth, Mother Tongue, Blood Group, job title, Qualification, Total Year Experience, and Total Month Experience. The Personal details section displays Marital Status, Mother’s Name, Father’s Name, and Country. The Current Address detail section displays the displays Address Line1, Address Line2, City, State, Pin code and Country. The Permanent Address detail section displays the displays Address Line1, Address Line2, City, State, Pin code and Country. The Contact Detail section displays the Phone Number, Mobile Number and Email Id. The Emergency Contact Detail section displays the Contact Name, Contact Number.

**Edit:** Present on the Top left corner of the Manage principal page. Click on edit button to edit the fields as per requirement. Click on submit button to save the changes made. Click on cancel button to cancel the action.

**Download Profile:** Click the button to download profile the details for the download profile.

### Create New Employee

### This page displays the Create New Employee details .

### Admission No. – Employee’s Number is generated dynamically

Admission Date - Enter the Student’s Admission Date.

General Details-

**First Name \***- Enter Employee’s First Name.

**Middle Name**-Enter Employee’s Middle Name.

**Last Name\*** -Enter Employee’s Last Name.

* **Gender** -Enter Employee’s Gender.
* **Date of Birth \***- Enter Employee’s Date Of Birth.
* **Employee category-** Enter Employee’s Category.
* **Employee Profile-**Enter Employee’s Profile.
* **Employee Department-**Enter Employee’s Department.
* **Job Title-** Enter Employee’s Job Title.
* **Qualification-**Enter Employee’s Qualification.
* **Total Year Experience-**Enter Employee’s Total Year Experience.
* **Total Month Experience-**Enter Employee’s Total Month Experience.
* **Employee Type-**Enter Employee’s Type.
* **Mother Tongue** -Enter Employee’s Mother Tongue.
* **LTC Applicable** - Enter Employee’s LTC Applicable.

Personal Details-

* **Marital Status-**Enter Employee’s Marital Status.
* **Mother’s Name \*-** Enter Employee’s Mother’s Name.
* **Father’s Name-**Enter Employee’s Father’s Name.
* **Blood Group -** Enter Employee’s Blood Group.
* **Country \* -** Enter Employee’s Country.

Language Known-

* **Add New -** Enter Add New language.
* **Language -** Enter Employee’s Language.
* **Check Box-** Enter Mark.

Photo-

* **Upload Photo -** Upload Employee’s Photo.

Referred-

* **Referred -** Enter Employee’s Reference.

Current Address-

* **Address Line1 \* -**Enter Employee’s Address Line1.
* **Address Line2 -** Enter Employee’s Address Line2.
* **City \*-** Enter Employee’s City.
* **State \* -**Enter Employee’s State.
* **Pin code \*-**Enter Employee’s Pin Code.
* **Country \*** - Enter Employee’s Country**.**
* **Landmark** -Enter Employee’s Landmark.

Permanent Address-

* **Address Line1 \*** -Enter Employee’s Address Line1
* **Address Line2 -** Enter Employee's Address Line2
* **City \*-** Enter Employee’s City
* **State \* -** Enter Employee’s State
* **Pin code \*-**Enter Employee’s Pin Code
* **Country \* -** Enter Employee's Country
* **Landmark -** Enter Employee’s Landmark

Contact-

* **Phone Number** -Enter Employee's Phone Number.
* **Mobile Number** -Enter Employee’s Mobile Number.
* **Email id \*** -Enter Employee’s Email Id.

Emergency Contact-

* **Contact Name** -Enter Employee’s Emergency Contact Name.
* **Contact Number** - Enter Employee’s Emergency Contact Number.

Activities-

* **Sports Activity -**Enter Employee’s Sports Activity and Upload Certificate.
* **Extra Curricular-** Enter Employee’s Extra Curricular and Upload Certificate.
* **Hobbies-** Enter Employee’s Hobbies.

Custom Fields - Custom fields can be seen when the fields are selected for the physically challenged in the Employee Custom Field

**Submit**- Click to submit the form.

### Cancel- Click to cancel the form.

### Assign Class Teacher

This section enables user to assign Class Teacher to Section. Select the Class-section and The Employee Department you desire to assign to that particular Class-section Click on submit button to save the changes. Click on cancel button to cancel the action.

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# Attendances

## Attendance

### Employee’s Attendances

This page displays the Attendance Chart, Department Report, Leaves. The Attendance Chart detail section displays the graph. The Department Report detail section displays Select Department, Select Date Field. Here first section is department report; Principle can check the attendance of the employees by selecting the month and department from the provided lists of department. For add leave click on the tick mark corresponding to the date, it will lead to another page there can enter the details of the leave. The Leaves detail section displays Select Department, Select Date, and Attendance Report. Here first section is select department principle can select the department from the provided lists of employee and can select date to check the attendance report. Click start date and end date and select the date.

### Leave Type List

This Page displays the Employee Leave Types List. The Employee Leaves Types Section Display The Leave Type, Leave Code, Max No. of Leaves, Reset Period, Gender, Employee Type and Action.

**Show:** Click the button to Show the details for the respective Employee Leave Types.

**Delete:** Click on delete button to delete the Employee Leave Types .In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action.

**Edit:** Click to edit employee leave type. It will redirect to an edit page. Enter the name of the leave type, leave code, employee type, min leave count, max no. of leaves, minimum year experience, minimum month experience, Gender, leave should not be deducted, accumulation, accumulation period, accumulation count, is auto reset, reset period, reset start date, is carry forward, carry forward limit, etc. Click on submit to save the wing. Click on cancel to cancel the action.

### Create Leave Type

### Leave Type: Enter Leave Type.

### Leave Code: Enter Leave Code.

### Employee Type: Enter Employee Type.

### Min Leave Count: Enter Min Leave Count.

### Max No. Of Leave: Enter Max No. of Leave.

### Minimum Year Experience: Enter Min. Year Experience.

### Minimum Month Experience: Enter Min. Month Experience.

### Gender: Enter Gender.

### Leave Should Not Be Deducted: Enter the mark of box.

### Accumulation: Enter the mark of box.

### Is Auto Reset: Enter the mark of box.

### Is Carry Forward: Enter the mark of box.

**Submit-** Click to submit the form.

### Cancel - Click to cancel the form.

### Reset Leave

This Page displays the Reset All Employee Leaves, Department Reset, and Individual Reset. Here one section is for Reset All Employee Leaves. Click on the Reset button it will reset all employee's leaves. For reset the leaves only for department, click on the Reset button in the Department Reset section. For reset leave for each employee then search that employee's name and select employee's department and click the reset button in that section.

### Leave Details

This Page displays the Leave details.

# Notification

## Send Notification

This page displays the Send Notification details. In principal home page see the tab for send notification. Click on send notification tab it will direct to the principle notification page. There able to send notification to different users. If select the option of all in the Send to field then principle can send notification to everybody. If send notification only for students or only for employees select it from the dropdown list provided for Send to field. If selecting parents then one extra field will come there and select the batch. Then it will show the list of parents corresponding to the selected batch. The action of selecting required parents from the list. If selecting students as the Send To field then also select batch field will appear there and select the required students. If selecting employee in the Send To field then an extra fields will come there select the department of the employees. If the user selects one department employees of the corresponding department will appear. Next field is subject field there we are able to write the subject of notification. If one student is received the mail send by the principle he can see the subject in the mail same as the subject in the subject field of principle send notification page. In the message field able to write what message we want to send in the notification. Click submits notification will send to corresponding Send To peoples.

## Show Notification

This section displays the Notification send by Principal. Click any notification Section it will displays details of notification. Click on Mark as Unseen to save the Unseen Notification or click on back button to back the action.

# Events

## Admin

### Calendar

# This pagedisplays the entire event assigned in the selected date. It is possible to change the date by clicking on the left, right arrow button provided in the left side of the page. Here it displays the events on monthly, weekly or daily by clicking on the month, week, and day button provided in the left side of the calendar page. To create new event for the day click on the on that day, a dialogue box will appear there enter the detail for the event. To edit the existing event in a day, click on that day there a dialogue box will open which displays the detail of the event there enter the details to edit. Click submits to save the changes. Click cancel to cancel the action. Click delete button to delete the event from the date.

### Events List

# Click on the event list tab to see available event list. In event list it provided the title for the event, event type, event privacy, event description, start date, start time, end date & end date of the events. For each event Show, Edit/delete action can perform.

# Show: Click the button toshowthe detail for the selected event.

# Edit: Click the button toeditthe detail for the selected event.

# Delete: Click the button to delete the event (s). In the "delete confirmation" dialogue box click on ‘ok’ to delete. Click cancel to cancel the action.

### Events Types

# This pagedisplays the list of all event type. . For each event type Show, Edit/delete action can perform.

# Show: Click the button to show the detail for the selected event.

# Edit: Click the button to edit the detail for the selected event.

# Delete*:* Click the button to delete the event (s). In the "delete confirmation" dialogue box click on "ok" to delete . Click cancel to cancel the action.

**Create new Event Type:** To create new event type give name of the event and event colour in the popup generated for event type. Click submits to createor click cancel to cancel the action.

# Fees

## Manage Fees

### Fee Category

This Page displays the Fee category. For Fee category creates fee category actions can be performed. The create Fee category action detail section displays the name of fees, description, particulars. And into particular we also add and delete the particulars. Click on submit to save the Fee category or click on cancel button to cancel the Fee Category.

**Show:** Click the button to show the details for the respective fee category.

**Edit:** Click the button to edit the details for the respective fee category.

**Manage Particulars:** Click to manage particulars. It will redirect to a admission page. Click on create new fee particular to add fee particulars. Click on submit button to fill the form and save the fee particulars form.Click on cancel to cancel the action.Click on show to show the fee particulars category.Click on edit to edit the fee particulars category.Click on delete to delete the fee particulars category.

**Delete:** Click on delete button to delete the fee particulars category. In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action.

### Fee Discount

This Page displays the Fee Discount. For Fee discount create new fee discount actions can be performed. The create Fee category action detail section displays the select Any discount type and Then select then name, select class, select section, fee category, discount, select class & section. Click on submit to save the Fee category or click on cancel button to cancel the Form.

**Show:** Click the button to show the details for the respective fee discount.

**Edit:** Click the button to edit the details for the respective fee discount.

**Delete:** Click on delete button to delete the fee discount. In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action

### Late Fee Fine

This Page displays the Fee Fine. For Fee fine create new fee fine actions can be performed. The create New Fee Fine action detail section displays the fine name, description, days after due date. Click on submit to save the Fee category or click on cancel button to cancel the Form.

### Fine Name: Enter Fine Name.

### Description: Enter Description Of fine.

### Days after Due Date: Enter Days.

### Amount: Enter Amount.

**Submit**- Click to submit the form**.**

**Cancel -** Click to cancel the form.

**Show:** Click the button to show the details for the respective fee fine.

**Edit:** Click the button to edit the details for the respective fee fine.

**Delete:** Click on delete button to delete the fee fine. In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action.

### Create Fine

This Page displays the Fee Particulars List. For Create fine create new fine particular actions can be performed. The create New Fee Fine action detail section displays the name of fine name, description, fine from, amount, start date, end date, due date, select class & section. Click on submit to save the Fee category or click on cancel button to cancel the action.

**Show:** Click the button to show the details for the respective fine fee particulars.

**Edit:** Click the button to edit the details for the respective fine fee particulars.

**Delete:** Click on delete button to delete the fine fee particulars. In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action.

### Fee Schedule

This Page displays the Fee Schedule. This page gives the detail of when we want to collect the fee. Here create new fee schedules by clicking on the create new fee schedule button. Here select the fee category, batch of the student, fee collection name and fine name also. And after that enter the date which when fee collection want to start in the start date field, then enter the last date of fee collection in the end date field and fill the date of due in due date field. Click on submit to save the Fee category or click on cancel button to cancel the Form.

**Show:** Click the button to show the details for the respective fee schedule.

**Edit:** Click the button to edit the details for the respective fee schedule.

**Delete:** Click on delete button to delete the fee schedule. In the “Delete Confirmation “dialogue box click on “ok” to delete. Click on cancel to cancel the action.

### Fee Collection

This section displays the Fee Collection Information. In the Fee Collection section choose from the “Select Class” and “Select Section” field to view the fee collection status of any particular student from the chosen category.

### Fee Defaulter

### This section displays the Fee Defaulter Information. In the Fee Defaulter section choose from the “Select Class” and “Select Section” field to view the defaulter status of any particular student from the chosen category.

### Fee Receipt

This Page displays the Fee Receipt. The Fee receipt detail section displays Select Class, Select section. Whenever we select those fields one list will be show of fee receipt. Click on view to view the Fee receipt on that student.