

	Format No.	INST/F/04			
	Issue No.	01			
	Issue Date	03/10/2017			
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SECTION	l: 	PM DATE:		
TAG NO	:			
DESCRIP	TION/LOCA	TION		
SR.	JOB	POINTS TO BE CHECKED	CHECK (V)	REMARK
1		Take permit from the plant		
2		Clean the platform and indicator		
3	RIDGE	Remove the platform and check the load cell condition and tighten the mounting		
4	WEIGHING SCALE/WEIGH BRIDGE	Re-fix the platform and tighten the connection of indicator & JB and close the same		
5		Observe the zero reading in empty condition and set it		
6		Put standard weights with at least 20% load of capacity and check for readings and set it on span		
7		Put the intermediate standard weight and note down readings and update instrument calibration tag and cover with polythene		
8		Note down reading in calibration record and mention all tags in shift Log book		
9		Close the permit and handover equipment		

Special Remarks:					
Checked by:	Verified by:	Reviewed by:			