

# **TELAPATHY COLLEGE OF MEDICAL SCIENCE**

## **ADMISSION POLICY & PROCEDURE**

**Academic Year 2025–2026**

### **1. Introduction & Objectives**

Telopathy College of Medical Science (TCMS) is committed to maintaining the highest standards of transparency, meritocracy, and regulatory compliance in all matters relating to student admissions. The Admission Policy is formulated in alignment with the statutory provisions of the National Medical Commission (NMC), Ministry of Health and Family Welfare, Government of India, the affiliating Health Sciences University, and the respective State Counselling Authority. This policy document serves as an authoritative framework governing the selection, admission, enrollment, and onboarding of students into undergraduate, postgraduate, and super-specialty medical programs offered by the institution.

The primary objective of this policy is to ensure that the admission process is conducted strictly on the basis of academic merit as determined through nationally recognized entrance examinations, while simultaneously upholding the constitutional principles of equality, social justice, and inclusiveness. The institution recognizes that medical education directly impacts public health and patient safety; therefore, the selection of candidates must adhere to rigorous academic, ethical, and legal standards. Any form of arbitrary selection, financial inducement, favoritism, or circumvention of prescribed procedures is considered a serious institutional offense and is subject to disciplinary and legal action.

This policy further aims to provide clarity to prospective applicants, parents, regulatory bodies, and internal administrative units regarding the eligibility criteria, seat allocation mechanisms, reservation implementation, fee structure, documentation requirements, and grievance redressal mechanisms. By clearly defining each stage of the admission lifecycle—from entrance examination qualification to final registration—the institution

seeks to minimize ambiguity, prevent misinformation, and ensure procedural uniformity across academic sessions.

In addition, the Admission Policy establishes the accountability framework for all stakeholders involved in the admission process, including the Admission Committee, Counseling Cell, Verification Officers, and Academic Administration. Each authority is bound by defined roles and responsibilities, with built-in checks and audit mechanisms to ensure compliance with regulatory directives and institutional governance norms.

The policy also functions as a legally enforceable reference document in the event of disputes, appeals, or regulatory inspections. It incorporates provisions related to document authentication, seat forfeiture, refund rules, disciplinary jurisdiction, and statutory reporting obligations. By codifying these elements, the institution ensures that admissions are not merely operational activities but are conducted as regulated academic processes with full legal sanctity.

Finally, the Admission Policy of Telopathy College of Medical Science is designed to be a living document, subject to periodic review and revision in response to changes in national education laws, judicial pronouncements, NMC regulations, and university ordinances. Any amendments shall be formally notified, version-controlled, and implemented prospectively to preserve procedural fairness and institutional integrity.

## **2. Institutional Overview**

Telopathy College of Medical Science (TCMS) is a self-financed, professionally managed medical institution established with the objective of delivering high-quality education, clinical training, and research in the field of modern medicine and allied health sciences. The college is duly recognized by the National Medical Commission (NMC) and is affiliated with a State Health Sciences University, thereby ensuring that all academic programs, admission processes, curricular structures, and assessment systems conform to nationally prescribed standards.

The institution operates under a governing body that includes representatives from medical education, hospital administration, legal compliance, and academic governance. This body is responsible for policy formulation, strategic planning, and regulatory alignment. The day-to-day academic and administrative functions are carried out under the supervision of the Dean, Medical Superintendent, and statutory committees

constituted in accordance with NMC regulations, including the Academic Council, Medical Education Unit, Anti-Ragging Committee, Ethics Committee, and Admission Committee.

TCMS is supported by a fully functional teaching hospital that provides tertiary care services and serves as the primary clinical training site for undergraduate and postgraduate students. The hospital infrastructure includes outpatient departments, inpatient wards, intensive care units, operation theaters, diagnostic laboratories, blood bank, and specialty clinics, thereby ensuring adequate clinical exposure and patient diversity as mandated by regulatory norms. The availability of such clinical facilities is a critical prerequisite for both student intake approval and continuation of recognition by the NMC.

From an academic standpoint, the institution follows a competency-based medical education (CBME) framework as prescribed by the National Medical Commission. This framework emphasizes outcome-based learning, early clinical exposure, skill laboratory training, integrated teaching, and continuous internal assessment. The academic calendar, examination schedules, internship rotations, and attendance requirements are structured in strict conformity with university ordinances and NMC guidelines.

The institutional admission ecosystem is built on centralized counseling systems operated by authorized government agencies. TCMS does not conduct independent entrance examinations or parallel admission processes. All seat matrices, category-wise distribution, and intake capacities are published annually and are subject to approval by the regulatory authorities. The college is obligated to submit compliance reports, student enrollment data, and faculty strength details to the NMC and the affiliating university on a periodic basis.

In order to ensure transparency and public accountability, the institution maintains a digital information system that hosts statutory disclosures, fee structures, admission notices, anti-ragging declarations, and grievance redressal contacts. These disclosures are intended to provide prospective applicants and regulatory bodies with verifiable information regarding institutional status, program accreditation, infrastructure, and admission-related procedures.

Thus, Telapathy College of Medical Science functions as a regulated academic entity within the national medical education framework, with its admission processes, academic operations, and clinical training programs fully integrated into the statutory oversight mechanisms of the National Medical Commission, the affiliating university, and the respective state authorities.

### **3. Programs Offered**

Telapathy College of Medical Science (TCMS) offers a structured portfolio of undergraduate, postgraduate, and super-specialty programs in accordance with the permissions and intake capacities approved annually by the National Medical Commission (NMC) and the affiliating Health Sciences University. Each program is designed to meet nationally defined competency standards, duration requirements, curriculum frameworks, and clinical exposure norms, ensuring that graduates are academically qualified and professionally competent to practice in their respective fields.

At the undergraduate level, the institution primarily offers the Bachelor of Medicine and Bachelor of Surgery (MBBS) program, which is the foundational qualification for medical practice in India. The MBBS curriculum follows the Competency Based Medical Education (CBME) model prescribed by the NMC, spanning a total duration of four and a half academic years followed by one year of compulsory rotating internship. The program integrates pre-clinical, para-clinical, and clinical subjects with early clinical exposure, skill laboratory training, community medicine postings, and structured formative and summative assessments.

In addition to MBBS, allied undergraduate programs such as Bachelor of Dental Surgery (BDS), B.Sc. Nursing, and selected Allied Health Sciences courses may be offered subject to separate regulatory approvals. Each of these programs follows its respective statutory council regulations, including the Dental Council of India (DCI) or Indian Nursing Council (INC), and has independent eligibility, counseling, and seat allocation processes.

At the postgraduate level, TCMS offers Doctor of Medicine (MD) and Master of Surgery (MS) programs in various clinical and para-clinical specialties such as General Medicine, Pediatrics, General Surgery, Orthopedics, Obstetrics & Gynecology, Radiology, Anesthesiology, Pathology, and Microbiology, depending on annual seat permissions. These programs are of three years' duration and are governed by the Postgraduate Medical Education Regulations of the NMC. The training emphasizes advanced clinical skills, research methodology, thesis submission, and graded responsibility in patient care.

Super-specialty programs such as DM and M.Ch., where approved, are conducted under the regulatory supervision of the National Board of Examinations and the NMC, and involve highly specialized clinical training in tertiary care disciplines. Admission to these programs is strictly through NEET-SS and centralized counseling.

For each academic program, the institution publishes the approved intake capacity, duration, eligibility requirements, entrance examination, reservation applicability, and fee structure prior to the commencement of the counseling process. No program is offered, and no seat is filled, without explicit regulatory permission for the concerned academic year. Any variation in seat matrix or course availability is subject to statutory notification and is binding on the institution.

Thus, the programs offered by Telapathy College of Medical Science are fully embedded within the national regulatory framework, with admissions, curriculum delivery, assessment, and certification processes aligned to the standards prescribed by the respective statutory authorities.

## 4. Eligibility Criteria

The eligibility criteria for admission to various academic programs at Telapathy College of Medical Science (TCMS) are prescribed in strict accordance with the regulations issued by the National Medical Commission (NMC), Ministry of Health and Family Welfare, Government of India, the affiliating Health Sciences University, and the respective statutory councils governing each program. These criteria are mandatory and non-negotiable, and no relaxation or modification is permitted by the institution beyond what is explicitly notified by the competent regulatory authorities.

For undergraduate medical programs such as MBBS, a candidate must have successfully completed the Higher Secondary Examination (10+2) or an equivalent examination from a recognized board with Physics, Chemistry, Biology/Biotechnology, and English as core subjects. The candidate must have obtained the minimum aggregate marks in Physics, Chemistry, and Biology as prescribed for their respective category, which are revised periodically by the NMC. In addition to academic qualification, the candidate must have qualified the National Eligibility cum Entrance Test (NEET-UG) by securing at least the minimum percentile specified for General, Scheduled Caste, Scheduled Tribe, Other Backward Classes, Economically Weaker Sections, and Persons with Disabilities categories.

The age requirement for undergraduate admission mandates that the candidate must have completed seventeen years of age on or before the cut-off date specified by the regulatory

authority for the relevant academic year. Upper age limits, where applicable, are governed by prevailing government notifications and judicial directives. Nationality requirements, including provisions for Overseas Citizens of India (OCI), Non-Resident Indians (NRI), and foreign nationals, are applicable only in accordance with policies notified by the Government of India and are subject to approval by the competent counseling authorities.

For postgraduate programs leading to the award of MD or MS degrees, candidates must possess a recognized MBBS degree from an institution approved by the NMC and must have completed the compulsory one-year rotating internship within the time frame stipulated for the academic session. Provisional or permanent registration with the National Medical Commission or a State Medical Council is mandatory at the time of admission. Only candidates who have qualified the NEET-PG examination and have been allotted seats through the centralized counseling process are considered eligible for enrollment.

Super-specialty programs such as DM and M.Ch. require candidates to hold a recognized postgraduate degree in the relevant feeder specialty and to have qualified the NEET-SS examination. Eligibility is further subject to fulfillment of any service obligations, bond conditions, or experience requirements imposed by state or central authorities.

In all cases, the determination of eligibility is based solely on original documents and data verified through the designated counseling and verification authorities. Submission of incorrect information, suppression of facts, or production of forged certificates results in immediate cancellation of candidature or admission, irrespective of the stage of the academic session, and may attract legal and disciplinary proceedings. The institution acts only as an implementing body of the regulatory eligibility norms and does not possess discretionary powers to alter or waive any prescribed condition.

## **5. Entrance Examination & Merit**

Admission to all medical and allied health science programs at Telapathy College of Medical Science (TCMS) is strictly governed by the principle of merit as determined through nationally standardized entrance examinations conducted by competent authorities designated by the Government of India. The institution does not conduct any independent entrance test, screening examination, or internal assessment for the purpose of admission, and all selections are made solely on the basis of ranks and qualifying status obtained in the prescribed national-level examinations.

For undergraduate medical programs, the National Eligibility cum Entrance Test (NEET-UG) is the only qualifying and ranking examination recognized for admission. Candidates must not only appear for NEET-UG but must also secure the minimum qualifying percentile as notified for their respective categories by the National Medical Commission and the National Testing Agency. The percentile cut-offs are determined annually based on overall performance trends, number of applicants, and statutory guidelines, and are binding on all institutions without exception.

For postgraduate programs, including MD and MS degrees, admission is based exclusively on the National Eligibility cum Entrance Test for Postgraduates (NEET-PG), while super-specialty admissions are conducted through NEET-SS. The merit lists generated by the respective examination authorities and adopted by the Central and State Counseling Bodies constitute the sole basis for seat allotment. TCMS is obligated to accept and implement these merit lists without alteration, re-ranking, or discretionary adjustment.

Merit is determined purely on the basis of entrance examination score and rank, subject to the application of reservation policies as notified by the Government. No weightage is given to institutional preferences, personal interviews, donation, prior academic performance beyond eligibility, or any non-statutory criteria. The institution is legally prohibited from offering admission under management quota, spot admission, or any parallel mechanism outside the centralized counseling framework.

The process of merit-based selection is further reinforced through multi-level verification, including online rank validation, category authentication, and cross-checking of examination credentials by the counseling authorities. Only those candidates whose ranks fall within the cut-off for the concerned category and course, and who are formally allotted seats through the official counseling portal, are considered eligible for admission at TCMS.

Any attempt to influence the merit process through misrepresentation, impersonation, tampering with examination data, or submission of fraudulent rank documents is treated as a serious offense and is liable to result in cancellation of candidature, forfeiture of seat, blacklisting from future counseling, and initiation of legal proceedings under applicable laws. The institution, being a participant in the national admission system, functions strictly as an implementing authority and does not possess any discretionary power to override or modify the merit-based allocation determined by the competent regulatory agencies.

## **6. Counseling & Seat Allotment**

The process of counseling and seat allotment for admission to Telapathy College of Medical Science (TCMS) is conducted exclusively through the centralized counseling mechanisms established by the Government of India and the respective State Governments, in accordance with the regulations of the National Medical Commission (NMC). The institution does not conduct any independent counseling, spot admission, or offline seat allocation process. All admissions are finalized only through officially notified online counseling portals operated by designated authorities.

Candidates who qualify the relevant national entrance examination and meet the prescribed eligibility criteria are required to register on the counseling portal, complete the application formalities, and participate in the choice-filling process. During this stage, candidates indicate their preferences for courses and institutions, including Telapathy College of Medical Science, in order of priority. The counseling authority then processes these preferences using an automated, rank-based allocation algorithm that considers the candidate's merit rank, reservation category, availability of seats, and applicable horizontal reservations.

Seat allotment is conducted in multiple rounds, which may include first round, second round, mop-up round, and stray vacancy round, depending on seat vacancy status and regulatory instructions for the academic year. The allotment results are published on the official counseling portal, and candidates are required to download their provisional allotment letters specifying the course, institution, category, and reporting schedule. These allotment letters constitute the only valid authorization for reporting to the institution for admission.

Candidates allotted a seat at TCMS must physically report to the institution within the stipulated time frame for document verification, medical fitness assessment, and completion of admission formalities, including fee payment. Failure to report within the prescribed period, non-submission of original documents, or non-payment of fees results in automatic forfeiture of the allotted seat, which is then returned to the counseling pool for subsequent rounds. The institution does not have the authority to extend reporting deadlines or reserve seats beyond the timelines notified by the counseling authority.

The seat allotment process is entirely transparent and electronically auditable. All category-wise seat matrices, reservation break-ups, and round-wise vacancy positions are published by the counseling authorities and are subject to inspection by regulatory bodies.

TCMS is required to update real-time admission status on the counseling portal and submit compliance reports to the affiliating university and the National Medical Commission.

Any attempt by a candidate or intermediary to secure admission outside the centralized counseling system, including through private negotiation, monetary inducement, or misrepresentation, is strictly prohibited and constitutes a punishable offense under institutional rules and applicable law. The institution acts solely as an implementing agency for the allotments made by the competent authorities and does not exercise discretionary power in the selection or rejection of candidates beyond the verification of eligibility and documentation.

## 7. Reservation Policy

The reservation policy applicable to admissions at Telapathy College of Medical Science (TCMS) is implemented strictly in accordance with the constitutional provisions of the Government of India, the directives of the National Medical Commission (NMC), and the regulations issued by the Central and State Counseling Authorities for the relevant academic year. The institution does not formulate independent reservation norms and is bound to follow the category-wise seat distribution and horizontal reservation framework as notified by the competent authorities from time to time.

Reservation of seats is applied to ensure equitable access to medical education for candidates belonging to socially and economically disadvantaged sections of society. The standard vertical reservation categories include Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Classes – Non-Creamy Layer (OBC-NCL), Economically Weaker Sections (EWS), and the Unreserved (UR) category. The percentage of seats allocated to each category is determined by prevailing government policy and is incorporated into the seat matrix published by the counseling authority prior to the commencement of the admission process. In addition to vertical reservations, horizontal reservations are provided for Persons with Disabilities (PWD), Ex-Servicemen, and other special categories as notified, cutting across all vertical categories.

The application of reservation is carried out at the counseling level through the centralized seat allocation system. Category-wise merit lists are prepared based on entrance examination ranks, and seat allotment is executed in accordance with the applicable cut-off ranks for each category and sub-category. TCMS receives category-tagged allotment

lists from the counseling authority and is obligated to admit candidates strictly against the seats earmarked for their respective categories, without interchange or discretionary adjustment.

Candidates claiming reservation benefits must produce valid, original certificates issued by competent government authorities in the prescribed format. These certificates must clearly indicate the category status and, where applicable, non-creamy layer status or income eligibility, and must be valid as on the cut-off date specified for the admission session. For Persons with Disabilities, certification from a duly constituted medical board specifying the extent and nature of disability, in compliance with NMC norms, is mandatory.

During the reporting and verification process at the institution, all reservation documents are scrutinized for authenticity and conformity with regulatory requirements. Any discrepancy, invalidity, or misrepresentation in category claims results in cancellation of the reserved seat and reclassification of the candidate as per counseling authority rules, which may lead to loss of admission. The institution is required to report such cases to the counseling authority and regulatory bodies for further action.

The reservation policy is thus implemented at TCMS as a statutory obligation rather than an institutional discretion, with all procedures, cut-offs, and category allocations governed by centralized authorities. The college functions solely as an executing body, ensuring that admissions reflect the constitutionally mandated principles of social justice, transparency, and merit-based selection within the regulatory framework.

## **8. Document Verification**

The process of document verification at Telopathy College of Medical Science (TCMS) is a critical statutory step in the admission procedure and is conducted to establish the authenticity, eligibility, and legal validity of every candidate admitted through the centralized counseling system. This process is carried out in strict conformity with the guidelines issued by the National Medical Commission (NMC), the affiliating Health Sciences University, and the respective Central or State Counseling Authorities. Admission is considered provisional until all original documents are verified and formally approved by the competent institutional and regulatory authorities.

Candidates reporting to the institution after seat allotment are required to present original academic, identity, category, and regulatory documents along with self-attested copies for institutional records. These typically include, but are not limited to, NEET admit card and score card, allotment letter issued by the counseling authority, Class 10 and 12 mark sheets and certificates, MBBS degree and internship completion certificate for postgraduate admissions, permanent or provisional registration with the National Medical Commission or State Medical Council, proof of date of birth, and valid government-issued identity documents. For reserved category candidates, original caste, income, and disability certificates issued by competent authorities in the prescribed format are mandatory.

The verification process is conducted by a duly constituted Admission Verification Committee, which may include representatives from the academic administration, university liaison office, and hospital administration. Each document is examined for consistency with the data submitted during counseling, compliance with regulatory formats, validity as on the notified cut-off date, and conformity with eligibility norms. Digital verification through counseling portals and regulatory databases is also undertaken wherever applicable to cross-check rank, category status, and registration details.

In addition to academic and category verification, candidates are required to undergo a medical fitness examination conducted by the institutional medical board to certify that they meet the physical and mental health standards prescribed for medical education and clinical training. The medical fitness certificate forms an integral part of the admission record and is subject to review by regulatory authorities during inspections and audits.

Any instance of discrepancy, suppression of information, forged documentation, or false declaration detected at the time of verification or at any subsequent stage of the course results in immediate cancellation of admission, irrespective of the candidate's academic performance or duration of study. Such cases are reported to the counseling authority, affiliating university, and the National Medical Commission, and may attract penal and legal action under applicable laws.

The institution is required to maintain complete and auditable records of verified documents for each admitted student and to submit periodic compliance reports to the regulatory authorities. Document verification at TCMS thus functions not merely as an administrative formality but as a legally binding process that safeguards the integrity of the admission system and ensures that only duly qualified and eligible candidates are enrolled in its academic programs.

## **9. Fee Structure & Mode of Payment**

The fee structure applicable to various academic programs at Telapathy College of Medical Science (TCMS) is determined and approved in accordance with the regulations and directives of the State Fee Regulatory Committee, the National Medical Commission (NMC), and the affiliating Health Sciences University. The institution does not have autonomous authority to arbitrarily fix or revise fees and is bound to implement only those rates that have received formal approval from the competent statutory bodies for the relevant academic session.

The approved fee structure generally comprises multiple components, including tuition fees, development fees, laboratory and library charges, university affiliation fees, examination fees, hostel and mess charges (where applicable), caution deposit, and other statutory levies. Each component is clearly itemized and published in the official admission brochure and on the institutional website prior to the commencement of counseling, so that candidates and their guardians are fully informed of the financial obligations associated with the course of study.

Tuition fees constitute the primary academic charge and are levied annually or semester-wise as per regulatory norms. Hostel and mess fees are applicable only to students opting for residential facilities and are governed by separate institutional policies approved by the governing council. Caution deposits are refundable upon completion of the course, subject to clearance of all institutional dues and absence of disciplinary liabilities.

All payments towards admission and continuation of study must be made strictly through authorized banking channels such as online payment gateways, demand drafts, or bank transfers in favor of the institution's officially notified accounts. Cash transactions beyond the limits prescribed by financial regulations are strictly prohibited. The institution issues official fee receipts for every transaction, which form part of the student's permanent academic record and may be required for regulatory verification and audit purposes.

The collection of any form of capitation fee, donation, or unapproved charges, whether directly or indirectly, is strictly prohibited under the NMC Act and relevant judicial pronouncements. Any demand or acceptance of such illegal payments by any individual or intermediary is treated as a serious offense and is liable for disciplinary and criminal proceedings. Similarly, candidates or guardians offering inducements or unauthorized payments are subject to cancellation of admission and legal action.

The fee payment schedule, including deadlines, installment provisions (if permitted), late payment penalties, and consequences of default, is notified at the time of admission. Non-payment of fees within the prescribed timelines may result in withholding of registration, denial of access to academic and clinical facilities, or cancellation of admission in accordance with university and regulatory rules.

Thus, the fee structure and mode of payment at Telopathy College of Medical Science are governed by principles of transparency, regulatory compliance, and financial accountability, ensuring that the admission process remains free from commercial exploitation and aligned with the statutory framework of medical education in the country.

## **10. Refund & Withdrawal Policy**

The refund and withdrawal policy of Telopathy College of Medical Science (TCMS) is formulated in strict accordance with the guidelines issued by the University Grants Commission (UGC), the National Medical Commission (NMC), the affiliating Health Sciences University, and the directives of the Central and State Counseling Authorities. The institution does not exercise independent discretion in matters of refund and is legally bound to implement the timelines, percentages, and procedural conditions prescribed by the competent regulatory bodies for the relevant academic session.

A candidate who wishes to withdraw from the allotted course or cancel admission must submit a formal written application to the Admission Office within the stipulated time frame and complete all prescribed exit formalities, including surrender of the original admission letter, identity card, and any institutional property issued. The effective date of withdrawal is considered as the date on which the complete application and supporting documents are received and acknowledged by the institution, and not the date of verbal intimation or non-attendance of classes.

Refund of tuition and other academic fees is processed based on the stage of the admission cycle and the re-allocation status of the vacated seat. If withdrawal occurs before the commencement of the academic session and the seat is subsequently filled through the counseling process, the candidate is entitled to a refund of the fees after deduction of a nominal processing charge as notified by regulatory authorities. If the withdrawal takes place after the start of classes, the quantum of refund, if any, is determined in accordance with the UGC and NMC refund schedules, which may provide

for partial or no refund depending on the elapsed duration and the possibility of seat replacement.

Hostel and mess fees, where applicable, are governed by separate refund norms, which take into account the period of occupancy, consumption of services, and administrative costs incurred by the institution. Caution deposits are refundable upon completion of the withdrawal process, subject to clearance of all institutional dues and verification that no disciplinary or financial liabilities are pending against the student.

The refund process is carried out only through official banking channels and is credited to the bank account of the candidate or the legally authorized guardian, as per the details provided at the time of admission. Cash refunds are not permitted. The institution maintains detailed financial records and audit trails of all refund transactions, which are subject to inspection by regulatory and statutory audit authorities.

In cases where admission is cancelled by the institution due to ineligibility, submission of false documents, or violation of regulatory norms, the refund, if any, is governed by the specific directives of the counseling authority and may be subject to forfeiture of certain components of the fee. The institution is obligated to report such cases to the affiliating university and the National Medical Commission.

The refund and withdrawal policy thus ensures a balance between the rights of students to exit the program under regulated conditions and the obligation of the institution to maintain seat utilization, financial transparency, and compliance with statutory directives.

## **11. Code of Conduct for Admitted Students**

All students admitted to Telapathy College of Medical Science (TCMS) are required to adhere to a comprehensive Code of Conduct that governs academic behavior, professional ethics, clinical responsibilities, and campus discipline. This code is framed in accordance with the regulations of the National Medical Commission (NMC), the affiliating Health Sciences University, and applicable laws, and is binding on every student from the date of provisional admission until completion of the course and internship.

Students are expected to maintain a high standard of academic integrity, which includes regular attendance in lectures, practical sessions, clinical postings, and skill laboratory training as prescribed in the curriculum. A minimum attendance percentage, as notified by

the university and regulatory authorities, is mandatory for eligibility to appear in internal assessments and university examinations. Unauthorized absence, falsification of attendance records, or non-compliance with academic schedules may result in disciplinary action, including withholding of examination forms or debarment from assessments.

Professional conduct in clinical and hospital settings is of paramount importance. Students must observe ethical standards in patient interaction, maintain confidentiality of medical records, and comply with all hospital protocols, safety regulations, and infection control measures. Any behavior that compromises patient safety, violates professional ethics, or brings disrepute to the institution is considered a serious offense and is subject to inquiry by the institutional disciplinary committee.

The code also prescribes norms relating to dress code, use of institutional identity cards, maintenance of decorum in classrooms, laboratories, hostels, and common areas, and responsible use of institutional facilities and digital resources. Substance abuse, vandalism, harassment, or any form of misconduct within or outside the campus that affects the academic environment is strictly prohibited.

Students are required to submit statutory undertakings, including anti-ragging affidavits and declarations of compliance with institutional rules, at the time of admission. Violation of these undertakings may lead to suspension, expulsion, or other penalties as per the recommendations of the Anti-Ragging Committee, Disciplinary Committee, and in accordance with directives of the University and the National Medical Commission.

Disciplinary proceedings are conducted in a fair and transparent manner, following principles of natural justice. Students are given an opportunity to present their case before any adverse decision is taken. Penalties may range from written warning and fine to suspension or termination of enrollment, depending on the gravity of the offense.

The Code of Conduct thus serves as a regulatory framework to ensure that all students of Telapathy College of Medical Science conduct themselves as responsible members of the medical profession in training, upholding academic discipline, ethical practice, and respect for institutional and societal norms.

## **12. Anti-Ragging & Discipline Regulations**

Telapathy College of Medical Science (TCMS) maintains a zero-tolerance policy towards ragging and any form of indiscipline, in strict compliance with the directives of the Hon'ble Supreme Court of India, the regulations of the University Grants Commission (UGC), and the guidelines issued by the National Medical Commission (NMC). Ragging, in any form—whether physical, verbal, psychological, or cyber—is considered a serious violation of human rights and professional ethics and is strictly prohibited within the campus, hostels, hospital premises, and in any off-campus activities connected with the institution.

The institution has constituted statutory Anti-Ragging Committees and Anti-Ragging Squads with representation from faculty members, administrative officers, student counselors, and local authorities, as mandated by regulatory bodies. These committees are responsible for the prevention, monitoring, and redressal of ragging-related incidents and are empowered to conduct inquiries, record statements, and recommend disciplinary action. Awareness programs, orientation sessions, and prominent display of anti-ragging regulations and helpline numbers are organized at the beginning of each academic session to sensitize students about the legal and academic consequences of engaging in or abetting ragging.

Every student is required to submit an online anti-ragging undertaking, along with a signed affidavit by the student and their parent or guardian, at the time of admission. This undertaking forms a legally binding declaration, and any violation is dealt with under the provisions of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, which may include suspension, expulsion, cancellation of admission, withholding of degrees, and lodging of criminal complaints with law enforcement authorities.

Discipline within the institution is governed by a comprehensive regulatory framework that covers academic conduct, hostel life, clinical postings, and interaction with peers, faculty, staff, and patients. Acts of violence, harassment, discrimination, substance abuse, destruction of property, or any behavior that disrupts the academic and clinical environment are treated as serious misconduct. Such acts are subject to inquiry by the Institutional Disciplinary Committee, which functions in accordance with the principles of natural justice and provides the accused student an opportunity to be heard before the imposition of penalties.

Penalties for ragging and grave indiscipline are imposed in proportion to the severity of the offense and may include written warnings, monetary fines, suspension from classes or hostel, debarring from examinations, termination of enrollment, and reporting to the affiliating university and regulatory authorities. In cases involving criminal elements, the institution is duty-bound to inform the police and cooperate fully with legal proceedings.

Through strict enforcement of anti-ragging and discipline regulations, Telapathy College of Medical Science aims to ensure a safe, respectful, and professionally conducive learning environment, fostering mutual respect, ethical behavior, and the holistic development of future healthcare professionals.

## **13. Medical Fitness & Insurance Requirements**

All candidates admitted to Telapathy College of Medical Science (TCMS) are required to fulfill prescribed medical fitness and health insurance requirements as an integral part of the admission and enrollment process. These requirements are mandated in accordance with the regulations of the National Medical Commission (NMC), the affiliating Health Sciences University, and applicable public health and safety guidelines, with the objective of ensuring that students are physically and mentally fit to undertake the rigorous academic, clinical, and professional responsibilities associated with medical education.

At the time of reporting for admission, every candidate must undergo a comprehensive medical examination conducted by a duly constituted Institutional Medical Board. This examination includes assessment of general physical health, vision, hearing, locomotor function, and screening for communicable diseases, in accordance with standards prescribed for medical students and healthcare workers. The purpose of this evaluation is not to discriminate against candidates but to ensure that any health condition that may affect academic performance, clinical training, or patient safety is appropriately identified and managed.

Candidates are required to submit a Medical Fitness Certificate in the prescribed format, duly signed by authorized medical practitioners or the institutional medical board. In cases where any chronic illness, physical disability, or special medical condition is identified, the matter is reviewed in the context of regulatory provisions for Persons with Disabilities (PWD) and fitness to pursue medical education, as notified by the NMC. Reasonable accommodations, where permissible under law, are provided in accordance with statutory norms, while ensuring that essential competencies required for medical practice are not compromised.

In addition to fitness certification, all admitted students are required to be covered under a valid health and accident insurance policy for the entire duration of their course, including the compulsory rotating internship. This requirement is intended to safeguard students against unforeseen medical emergencies, occupational hazards, and accidental injuries that may occur during laboratory work, clinical postings, community outreach programs, or travel for academic purposes. The institution may facilitate enrollment under a group insurance scheme or require submission of proof of individual insurance coverage, as notified at the time of admission.

Students are also required to comply with immunization and preventive health protocols prescribed for healthcare trainees, including vaccination against specified infectious diseases, periodic health check-ups, and adherence to infection control and occupational safety guidelines. Non-compliance with these requirements may result in restriction from clinical areas or temporary suspension from academic activities until compliance is ensured.

The medical fitness and insurance framework thus serves to protect the well-being of students, patients, and healthcare staff, while ensuring that Telopathy College of Medical Science fulfills its statutory obligation to maintain a safe and compliant clinical learning environment in accordance with national medical education standards.

## **14. Bond, Service Obligation & Penalty Clauses**

Admissions to certain categories of seats and programs at Telopathy College of Medical Science (TCMS) may be governed by service bond and compulsory service obligations as notified by the Government of India, the respective State Government, the National Medical Commission (NMC), and the affiliating Health Sciences University for the relevant academic session. These obligations are intended to ensure availability of qualified medical professionals in public healthcare systems and to regulate premature withdrawal from courses that are subsidized or governed by public policy considerations.

Candidates admitted under such categories are required to execute a legally binding bond at the time of admission, in the prescribed format and value, undertaking to fulfill the stipulated period of compulsory service after completion of the course or to complete the full duration of the academic program without discontinuation. The bond amount, service duration, and conditions of release are determined by the competent government

authority and are notified through the counseling and admission guidelines for the concerned academic year.

The bond document is executed on non-judicial stamp paper and is countersigned by the candidate, a parent or legal guardian, and sureties as required. It is retained as part of the institutional and university records and may be enforced by the government or the institution in the event of breach of terms. Failure to execute the required bond or submission of an improperly executed bond renders the candidate ineligible for final admission, irrespective of seat allotment.

In the event that a student discontinues the course after the cut-off date, resigns from the seat without regulatory approval, or fails to fulfill the prescribed service obligation, the penalty amount specified in the bond becomes payable. Such penalties may include forfeiture of caution deposit, recovery of a fixed monetary sum, and reporting of default to the State Government, counseling authority, and National Medical Commission. In certain cases, defaulting candidates may also be debarred from participating in future counseling processes for a specified period, as per regulatory directives.

The institution does not have discretionary power to waive or modify bond conditions or penalty clauses once notified by the competent authority. Any relaxation, deferment, or exemption is granted only by the government or regulatory body that prescribed the obligation, and only under exceptional circumstances such as severe medical incapacity or other legally recognized grounds.

The bond and service obligation framework thus forms an integral part of the admission and enrollment conditions at Telopathy College of Medical Science, ensuring compliance with public health manpower policies, discouraging unjustified course discontinuation, and upholding the contractual and statutory commitments entered into by students at the time of admission.

## **15. Legal Compliance & Regulatory Authority**

All admission-related processes at Telopathy College of Medical Science (TCMS) are governed by the prevailing legal framework established under the Constitution of India, the National Medical Commission Act, applicable regulations of the Ministry of Health and Family Welfare, directives of the affiliating Health Sciences University, and orders issued

by competent judicial authorities. The institution functions as a regulated academic entity and is legally bound to implement every statutory requirement pertaining to student intake, eligibility, reservation, fee structure, and academic standards without deviation.

The National Medical Commission (NMC) serves as the apex regulatory body overseeing medical education in the country and exercises authority over recognition of institutions, approval of courses, fixation of intake capacity, curriculum standards, faculty norms, and admission procedures. All policies framed and implemented by TCMS, including the present Admission Policy, are aligned with the regulations and notifications issued by the NMC and are subject to inspection, audit, and compliance verification by its authorized assessors.

The affiliating Health Sciences University exercises academic and examination-related jurisdiction over the institution and prescribes ordinances governing eligibility, enrollment, attendance, assessment, promotion, and award of degrees. The university also monitors adherence to admission timelines, registration procedures, and maintenance of student records, and may conduct audits or inquiries to ensure conformity with its statutes and regulations.

Central and State Counseling Authorities, constituted by the respective governments, are vested with the power to conduct entrance examination-based counseling, publish seat matrices, enforce reservation policies, and allot seats to eligible candidates. Their decisions with respect to merit lists, cut-off ranks, category allocations, and seat distribution are final and binding on the institution. TCMS acts solely as an implementing agency for such allotments and does not possess independent authority to alter, review, or override counseling outcomes.

Judicial oversight further governs the admission process through binding judgments and interim orders of the Hon'ble Supreme Court of India and High Courts, particularly in matters relating to entrance examinations, reservation, fee regulation, and institutional accountability. The institution is obligated to comply with such judicial directions in letter and spirit, and to modify its procedures whenever required to align with evolving legal interpretations.

In the event of any dispute, complaint, or litigation relating to admissions, the jurisdiction of competent courts, regulatory authorities, and statutory appellate bodies applies as per law. The institution maintains full transparency and cooperation with all regulatory and legal authorities and preserves detailed records to facilitate verification, audit, and adjudication.

Legal compliance and regulatory adherence thus form the foundational pillars of the admission system at Telapathy College of Medical Science, ensuring that all processes are conducted within the ambit of law, subject to statutory oversight, and accountable to both academic regulators and the judicial system.

## **16. Grievance Redressal Mechanism**

Telapathy College of Medical Science (TCMS) has established a structured and transparent Grievance Redressal Mechanism to address complaints, representations, and disputes arising in relation to the admission process and associated academic and administrative matters. This mechanism is constituted in accordance with the guidelines of the National Medical Commission (NMC), the affiliating Health Sciences University, and the University Grants Commission (UGC), and functions to ensure that grievances are resolved in a fair, time-bound, and impartial manner.

The institution has constituted a Grievance Redressal Committee comprising senior faculty members, administrative officers, and, where applicable, a nominee of the university or regulatory authority. The committee is responsible for receiving, examining, and disposing of grievances related to eligibility determination, document verification, category status, fee payment, refund processing, counseling-related issues, and alleged procedural irregularities. Contact details and procedural guidelines for submission of grievances are published on the institutional website and displayed on campus notice boards.

Aggrieved candidates or students may submit their complaints in writing or through the designated online grievance portal, clearly stating the nature of the grievance, supporting facts, and documentary evidence. Upon receipt, the grievance is formally acknowledged, and a preliminary examination is conducted to ascertain its admissibility and relevance. The committee may seek additional information, summon concerned officials, or call the complainant for a personal hearing, if deemed necessary for fair adjudication.

The Grievance Redressal Committee is required to dispose of complaints within the time frame prescribed by regulatory guidelines and to communicate its decision in writing to the complainant. The decision is based on applicable regulations, institutional policies, and principles of natural justice, and is recorded in official minutes for audit and compliance purposes.

In cases where the complainant is not satisfied with the decision of the institutional committee, the matter may be escalated to the affiliating Health Sciences University, the State Directorate of Medical Education, the Central or State Counseling Authority, or the National Medical Commission, as per the nature of the grievance and the prescribed appellate hierarchy. The institution is obligated to facilitate such escalation by providing relevant records and documentation.

The grievance redressal framework also includes provisions for confidentiality, protection against victimization, and non-retaliation, ensuring that no student or applicant is subjected to adverse consequences for lodging a bona fide complaint. Through this mechanism, Telopathy College of Medical Science seeks to uphold transparency, accountability, and procedural fairness in all admission-related matters and to reinforce trust in its regulatory-compliant academic governance system.

## **17. Amendment, Review & Version Control**

The Admission Policy of Telopathy College of Medical Science (TCMS) is a formal regulatory document and is subject to periodic review and amendment in order to remain fully aligned with evolving statutory requirements, regulatory guidelines, and judicial directives. The institution recognizes that policies governing medical education and admissions are dynamic in nature and may be modified by the National Medical Commission (NMC), Ministry of Health and Family Welfare, affiliating Health Sciences University, and Central or State Governments from time to time. Accordingly, this policy is treated as a living document, subject to structured revision and controlled implementation.

The authority to initiate amendments to the Admission Policy rests with the Academic Council and the Governing Body of the institution, acting in consultation with the Admission Committee, Legal Cell, and University Liaison Office. Any proposed modification is examined in the context of prevailing regulations, recent notifications, and compliance requirements. Draft amendments are reviewed to ensure that they do not conflict with statutory provisions and that they uphold the principles of transparency, merit-based selection, equity, and procedural fairness.

Revisions to the policy may arise due to changes in entrance examination regulations, reservation norms, eligibility criteria, fee control mechanisms, court judgments, or directives issued by regulatory bodies. In such cases, the updated provisions are incorporated through formally approved addenda or revised versions of the policy. Each revision is assigned a distinct version number, effective date, and approval reference, and is communicated through official institutional channels, including the website, admission brochure, and statutory disclosures.

Version control is maintained through a centralized document management system, wherein all previous versions of the policy are archived for record and audit purposes. This ensures traceability of changes and enables regulatory authorities, auditors, and judicial bodies to verify the policy framework applicable for a particular academic session. Only the latest approved version of the policy is considered operational and enforceable.

The review cycle of the Admission Policy is ordinarily annual, prior to the commencement of the admission process for each academic year. However, extraordinary revisions may be undertaken at any time in response to urgent regulatory or legal requirements. Such revisions are implemented prospectively and do not adversely affect candidates who have already been admitted under earlier notified rules, except where mandated by law.

Through a structured amendment, review, and version control mechanism, Telapathy College of Medical Science ensures that its Admission Policy remains current, legally compliant, and administratively robust, while providing clarity and certainty to applicants, students, and regulatory stakeholders regarding the governing framework of the admission process.

## **18. Final Declaration & Institutional Approval**

This Admission Policy of Telapathy College of Medical Science (TCMS) has been formulated, reviewed, and approved by the competent academic and administrative authorities of the institution in accordance with the regulations of the National Medical Commission (NMC), the affiliating Health Sciences University, and the applicable laws and directives of the Government of India and the State Government. The policy is intended to serve as the authoritative and binding framework governing all matters related to admission, enrollment, and initial registration of students for the academic programs offered by the institution.

The Governing Body, Academic Council, and Admission Committee of the institution hereby declare that the procedures, criteria, and regulations contained in this document are in full conformity with the statutory provisions and regulatory guidelines in force for the relevant academic session. The institution affirms its commitment to implement this policy in a transparent, merit-based, non-discriminatory, and legally compliant manner, without deviation or exception, and to extend full cooperation to regulatory and judicial authorities in matters of inspection, audit, and compliance verification.

All admissions granted under this policy are subject to verification and approval by the affiliating Health Sciences University and the National Medical Commission, and are liable to be reviewed or annulled in the event of any discrepancy, misrepresentation, or violation of statutory norms. The institution further declares that no seat shall be filled, and no student shall be enrolled, except in accordance with the procedures and conditions prescribed herein and the allotments made by the competent counseling authorities.

This policy shall come into force from the date of its approval by the Governing Body and shall remain valid for the academic session specified, or until such time as it is superseded or amended by a revised version approved in accordance with the procedure outlined in the section on Amendment, Review, and Version Control. The approved version of the policy shall be made available on the official website of the institution and shall be accessible to all stakeholders, including applicants, students, parents, faculty members, and regulatory bodies.

By order of the Governing Body and Academic Council, this Admission Policy is hereby formally adopted and authenticated as the official regulatory document of Telopathy College of Medical Science for the conduct of admissions for the notified academic session.

**Authorized Signatory**

Dean / Principal

Telopathy College of Medical Science

**Date of Approval:**

**Official Seal:**