TRIBHUVAN UNIVERSITY
FACULTY OF MANAGEMENT
Office of the Dean
September 2017

Full Marks: 60
Time: 3 Hrs.

BIM / Sixth Semester / MGT 202: Human Resource Management

Candidates are required to answer all the questions in their own words as far as practicable.

Group "A"

Brief Answer Questions: [10 × 1 = 10]

1. List out four characteristics of human resource management.
2. Define Human Resource Inventory.
3. List out the Off-the-job training methods.
4. Define collective bargaining.
5. Define recruitment.
6. List out the types of counseling.
7. State the responsibilities of HR Manager.
8. List out any two emerging issues in HRM.
9. What are purposes of Job Analysis?
10. What are the various actors of industrial relations?

Group "B"

Short Answer Questions: [6 × 5 = 30]

11. What are the objectives of human resource management? Explain any three major components of HRM.
12. What is job analysis? Why is job analysis important? Explain.
13. State and explain the employee selection process.
14. What is Management Development? Explain any two Management Development Techniques.
15. What is collective bargaining? Explain the role of trade union for collective bargaining.
16. What is employee discipline? What are employee indisciplinary behavior? Discuss.

Group "C"

Comprehensive Answer Questions: [4 × 5 = 20]

17. Read the following case carefully and answer the questions given below:

Kailash Television Company was established in 1995 AD. The company was well established and employees were highly motivated toward their work. There was proper mixing of staff and managerial level employees.

Later, the problems arise in Kailash Television. It was the lack of worker's interest in doing their jobs on both technical and managerial parts. It has resulted the low performance and motivation towards the work. Technical manager claimed that some of the problems were seen in technical parts. Manager blamed human resource department that department has not followed proper recruitment process and fail to select good employee. Manager further told that there was a high