

UoEo IRM Group 1
MEETING 2

AGENDA

Date of meeting: Tuesday 24 March 2022

Venue: Jonathsn's Zoom

<https://us02web.zoom.us/j/83651233900>

Meeting ID: 836 5123 3900

Time: 1pm UK / 9pm HK / 5pm Dubai

Members: Jonathan, Ying, Nitin

Required:

Items:

1. Review of last meetings minutes
2. Status Report Document Unit 3
- 3.
- 4.
- 5.

MINUTES 3

Date of meeting: Tuesday 24 March 2022

Venue: Zoom

<https://us02web.zoom.us/j/83651233900>

Meeting ID: 836 5123 3900

Time: 1pm UK / 9pm HK / 5pm Dubai

Members: Jonathan, Nitin

Apologies:

Minutes by: Jonathan

Required:

Item:	Time:	Details:	Who:	Action:	When:
1. Review of last meeting minutes		All passed	ALL	Passed	
2. Status Report Document Unit 3		Explain each part output and comments Part 1: 1. Ying 2. Jonathan 3. Nitin	ALL	Everyone can use Signal chat to keep updated and if support if needed. A team member to submit on Monday 28 th March after all happy.	To meet on Sat 26 th to see how things are going. Final checks on Sun 27 th .
3. A.O.B.		Final checking meeting Sunday 27 th March 2022		Potentially schedule in a meeting between if necessary	

