

UoEo SSD Group 1  
**MEETING 1**

**AGENDA**

**Date of meeting:** Saturday 14<sup>th</sup> May 2022

**Venue:** Zoom

<https://us02web.zoom.us/j/87827502406>

**Time:** 11am UK

**Members:** Jonathan, Ying, Richard, Nitin, Mohamed, Kingsley, Muhammad

**Required:**

**Items:**

1. Review of last meetings minutes (N/A)
2. Team contract
3. Design document
  - a. the International Space Station (NASA, 2007)
  - b. the Dutch Police Internet Forensics (Government of the Netherlands, n.d.)
  - c. the Hadron Collider (The Computer Security Team, 2020)
- 4.
- 5.

## MINUTES

**Date of meeting:** Saturday 14<sup>th</sup> May 2022

**Venue:** Zoom

<https://us02web.zoom.us/j/87827502406>

**Time:** 11am UK

**Members:** Jonathan, Ying, Richard, Nitin, Mohamed, Kingsley, Muhammad

**Apologies:** Richard

**Attended:** Jonathan, Nitin, Mohamed, Ying

**Required:**

**Minutes by:** Jonathan

Item:	Time:	Details:	Who:	Action:	When:
1. Review of last meeting minutes		N/A	N/A	N/A	N/A
2. <a href="#">Team contract</a>		<p>Common platform: Is everyone happy for all work documents to use Microsoft and share through Onedrive for collaboration.</p> <p><a href="#">Draft Contract:</a></p> <p>Everyone to share expectations on the team contract individually and then all can agree. Once agreed and signed we can continue.</p>	ALL	<p>Share, add and agree on expectations.</p> <p>Add name and email to the contract.</p> <p>Can send a docusign later for signature.</p> <p><b>All on zoom agreed</b></p>	Mon 16 <sup>th</sup> May

				Please send email address to Jonathan and will prepare a docusign	
3. Design Document		<p>Requirement:</p> <ul style="list-style-type: none"> <li>• Designing secure code (pass the linter and vulnerabilities)</li> <li>• Registration, User role and right, authentication and authorisation (encrypted / encoded / TLS)</li> <li>• File upload, download and share data (listing / search) (encrypted transactions and files stored)</li> <li>• UI, CLI</li> </ul> <p>Design Document:</p> <ol style="list-style-type: none"> <li>1. System design and requirements (100 word) + appendix</li> <li>2. Assumptions (100 word) + appendix</li> <li>3. Limitations (100 word) + appendix</li> <li>4. Tools and Code Libraries (100 word) + appendix</li> <li>5. Structure Diagrams with notes (100 word) <ol style="list-style-type: none"> <li>A. Class Diagram</li> <li>B. Architecture diagram</li> <li>C. Service Security Diagram</li> </ol> </li> <li>6. Behavioural Diagrams with notes (100 word) <ol style="list-style-type: none"> <li>A. Use Case Diagram</li> <li>B. Activity Diagram</li> <li>C. Sequence Diagram</li> </ol> </li> </ol> <p>Word count is 600 words</p>		<p>1) Nitin 2) Mohamed 3) Muhammad 4) Ying 5A,5B) Richard 5C,6A) kingsley 6B,6C) Jonathan</p> <p>All team members to choose a part and attempt some work on it for Tuesday group meeting and Wednesday's meetings with the tutor.</p> <p>Anyone absent from the meeting can add their preference above ready for Tuesday.</p>	

		Table, chart, STRIDE model, OWASP principles or academic research could create and reference as appendix.			
4. Arrange meeting with Tutor		Request meeting with Natasha		Wednesday 10am in tutor office hours. Jonathan will email	ASAP – Jon emailed tutor
5. A.O.B.		We need to confirm the date of the next meeting.		<p>Next group meeting Tuesday 1pm okay?</p> <p>Topic: Jonathan's Zoom Meeting Time: May 17, 2022 13:00 London <a href="https://us02web.zoom.us/j/88132471792">https://us02web.zoom.us/j/88132471792</a> Meeting ID: 881 3247 1792</p> <p>Minutes will be shared on the group chat</p> <p>Jonathan to upload the zoom meeting record to the shared folder</p>	<p>ASAP on group chat to confirm</p> <p>ASAP</p> <p>ASAP- <a href="#">Done here is the link</a></p>