

POLICE DEPARTMENT HANOVER PARK, ILLINOIS



DIRECTIVE: 112-A

REFERENCE STANDARDS:

SUBJECT: Police "Ride-Along" Program

PURPOSE: To provide a means by which people in the community may observe at first hand the role the police officer serves in the community and to offer to the immediate family of Hanover Park Police Officers an opportunity to see the job requirements of police personnel.

- I. Subject to the following restrictions, non-police persons may ride with a uniformed patrol officer during a regular tour of duty:
 - A. Ride-Along requests will be limited to the hours between 0800 and 2200 hours, except immediate family members of police officers, in which case they may ride for the specific tour of the officer. (Immediate family is the spouse, child, or parent of the police officer)
 - B. Requests for Ride-Along must be submitted no less than forty-eight (48) hours in advance. At that time, a waiver form must be submitted and the request reviewed by the Patrol Lieutenant or his designee for approval or denial. Notification to the requester will be made once the approval or denial has been made. (Appendix A)
 - 1. Persons convicted of a felony or those with backgrounds or associations that breach department security will not be allowed to participate in this program.
 - 2. Persons wishing to participate must be able to articulate or attribute their interest to a specific reason or purpose.
 - 3. Recreational ride-alongs are strictly prohibited.
 - 4. Participants are not allowed to carry weapons of any kind while riding, unless such person is a certified police officer.
 - 5. Participants must agree to not publicly discuss the names of persons involved in police matters and to keep confidential any information they are informed is to be kept confidential.

POLICE OPERATIONS MANUAL

Dir.#: 112-A
Rev: 10/02/2013

Issued: 03/17/2000

Eff: 07/07/2000

VILLAGE OF HANOVER PARK

Rescinds:
Auth:

6. Participants are not allowed to have any photographic, video recording or audio recording devices while on the ride-along.
- C. Persons under the age of eighteen (18) years who request a Ride-Along must also submit written parental consent.
- D. Approved requests will be forwarded to the responsible shift supervisor for assignment. In the event the shift supervisor cannot comply with the request, he may cancel or change the date, time, conditions, etc. and make notification to the requester.
- E. Notification will be made to DuComm by the assigned officer as to the Ride-Along detail at the beginning of the assignment. Service Code 9793 will be used.
- F. Ride-Along requests will be strictly limited to no more than one ride along passenger per shift at any given time.
- G. Requests for Ride-Along by individuals will be limited to one Ride-Along session in a twelve-month period.
- H. Persons accepted for the Ride-Along will be required to wear appropriate attire. Clothing that is not consistent with the image of the department will not be tolerated. All decisions relating to the appropriate attire of the person will be left to the on-duty supervisor who may refuse or postpone the participation until compliance is met.
- I. Persons who are accepted for Ride-Along will be restricted to the squad car and will not be allowed to accompany the officer when he leaves the car in the course of his investigations or answering calls for service. It shall be the officers discretion to allow a ride-along to accompany him outside of the squad when investigating minor calls for service after the officer evaluates and assesses the call being handled.
 1. Dispatch calls of high risk that would create concerns for the well being of the participant shall require the following:
 - a. the officer is required to drop the participant off at a safe location before proceeding on the call;
 - b. the officer will notify DuComm of the circumstances and make arrangements for the participant to be picked up by another officer as soon as possible;
 - c. If the participant is a juvenile, the officer is to communicate with the on-duty supervisor as to a re-assignment of the dispatched call or immediate retrieval of the participant.
- J. Exceptions to this order may only be made by the Chief of Police.

1. Business related ride-alongs (i.e.: interns, DuComm personnel, etc.) are exempt from I.A., F., and G.

II. Officer Responsibility

- A. Provide the participant with every possible opportunity to observe patrol activities as they occur.
- B. Monitor conditions and provide necessary safety precautions of the ride along.
- C. Ensure that all provisions of this Directive are complied with to the best of their ability.

“RIDE-ALONG” REQUEST AND WAIVER

HANOVER PARK POLICE DEPARTMENT



To: **Lieutenant of Operations** Case #: _____

From: _____ Date: _____
(print name)

Address: _____

City: _____ State: _____

Phone #: _____ Birth Date: _____

DL#: _____ DL State: _____

I request permission to ride along with: Officer _____

On: _____ Shift: _____
(day of week and date)

Previous Ride-Along: Yes ☐ No ☐ If Yes – When _____

Reason for request: _____

I heard of this opportunity from: _____

For and in consideration of the undersigned being given the opportunity of observing police operations and functions of the Hanover Park Police Department by riding in a police car, operated by members of said department; and by any and all other means of observation whatsoever, the undersigned recognizes and assumes any or all risks pertaining thereto, and hereby releases, discharges, and holds harmless the Village of Hanover Park, its officials, employees, and all other personnel from any and all liability whatsoever for any injuries, damages, and claims the undersigned, his/her heirs, and dependants, that they may sustain in and about any police car or in any other way during the course of the observation, by the undersigned, of the operations and functions of the Hanover Park Police Department. In witness whereof, the undersigned has affixed his/her hand and seal at Hanover Park, IL.

(Signature)

(Signature of parent/guardian, if under 18 years of age)

Approved ☐ **Denied** ☐ **Date:** _____

Reviewed By: _____ **Title:** _____