



## Statewide Terrorism & Intelligence Center (STIC)

### Officer Request Reference Sheet

This document provides basic information needed by law enforcement officers and agencies wanting to request intelligence information from STIC.

#### Before Requesting Information from STIC:

- The officer or agency needs a reasonable suspicion or criminal predicate before STIC can continue with the request.
- STIC does not perform employee background checks.

#### Requesting Information from STIC:

- When requesting information for a current traffic stop, the officer or agency needs to provide the following:
  - Reason for the traffic stop
  - Suspicion (e.g. Terrorism Activity, Narcotics Activity, Other Criminal Activity)
  - Traffic stop location
  - All available identifying information for the subject and/or vehicle and/or company (e.g. Name, DOB, DLN, Passport, Visa, Registration, USDOT)
  - Any other relevant information
- When requesting information on investigations/cases or incidents other than traffic stops, the officer or agency needs to provide the following:
  - Suspicion (e.g. Terrorism Activity, Narcotics Activity, Other Criminal Activity)
  - All relevant investigation/case information which can be shared
  - All available identifying information for the subject and/or vehicle and/or company and/or address (e.g. Name, DOB, DLN, Passport, Visa, Registration, USDOT)
- The STIC analysts will guide the officers through the process by asking for the needed information.
- In most cases, if only limited identifying information is available for subjects, the STIC analysts will still be able to find the subjects and query all databases. In other cases, the STIC analysts will advise the officers of all possible hits from the databases which can be queried with limited identifying information.
- STIC can receive requests via telephone, fax, email, and IWIN.

#### STIC Contact Information

- Telephone: 877-ILL-STIC (877-455-7842)
- Fax: 217-558-7152
- Email: [STICINFO@isp.state.il.us](mailto:STICINFO@isp.state.il.us)