
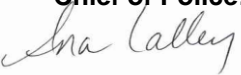
	ELGIN POLICE DEPARTMENT 151 Douglas Avenue Elgin, Illinois 60120	
Effective Date: 06/17/02	STANDARD OPERATING PROCEDURE	Revised Date: 01/29/20
Chief of Police: 	Law Enforcement Agency Role, 1.1	
Cross Reference:	Policy Sections: 1.1.1 Oath of Office 1.1.2 Code of Ethics 1.1.3 Training	

PURPOSE

The purpose of this policy is to establish guidelines for the oath of office taken by sworn officers and a code of ethics for civilians.

POLICY STATEMENT

It is the policy of the Elgin Police Department to protect and serve the public, enforce laws, maintain order, and protect the constitutional rights of all people.

PROCEDURES

1.1.1 OATH OF OFFICE

- A. All sworn officers shall take an "Oath of Office" prior to assuming sworn status or when receiving a promotion.
- B. The oath will be administered by the city clerk or designated representative.
- C. The "Oath of Office" is as follows:

"I, _____, do solemnly swear, that I will enforce the law, support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of _____, of the City of Elgin, Illinois, according to the best of my ability."

1.1.2 CODE OF ETHICS

- A. The Elgin Police Department subscribes to the Law Enforcement Code of Ethics as adopted by the International Association of Chiefs of Police. All sworn officers are required to abide by these ethics.
- B. The Law Enforcement Code of Ethics is as follows:

As a Law Enforcement officer, my fundamental duty is to serve the community; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation and the peaceful against violence or disorder; and to respect the constitutional rights of all to liberty, equality and justice.

I will keep my private life unsullied as an example to all and will behave in a manner that does not bring discredit to me or to my agency. I will maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed both in my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence.

I will constantly strive to achieve these objectives and ideals, dedicating myself to my chosen profession...law enforcement.

- C. The Elgin Police Department subscribes to a code of ethics for civilians, which is as follows:

I will conduct myself in a professional, fair and impartial manner and strive to earn trust through a firm commitment to the public good, the mission of the Elgin Police Department and to ethical and professional standards.

I will demonstrate the highest standards of personal integrity, commitment, truthfulness and fortitude in order to inspire trust.

I will avoid conflicts of interest and maintain confidentiality of information that cannot be disclosed and protect the security of confidential records.

I will treat all individuals with dignity and respect, and without preference or discrimination. I will seek continuous improvement in the effectiveness of the Elgin Police Department and their relations with the community it serves.

I will seek professional development to ensure competence.

And, at all times, place my obligation to the community, duty to uphold the law and to the goals and objectives of the department above any personal self-interest.

1.1.3 TRAINING

All personnel, upon being hired, shall receive training related to ethical behavior.