

POLICE DEPARTMENT HANOVER PARK, ILLINOIS



DIRECTIVE: 250-P

REFERENCE STANDARDS:

SUBJECT: The National Terrorism Advisory System (NTAS) / HPPD Actions

POLICY: NTAS Alerts are designed to notify the public and/or the federal government, state and local governments, critical infrastructure and the private sector of specific and credible terrorist threats of a limited duration. A specific and credible threat is based on intelligence reporting from a reliable source(s) that includes enough detail of attacker, target, method, capability, or timing to permit countermeasures or pre-emptive protective actions.

The U.S. Department of Homeland Security interacts with state and local emergency management agencies, provides guidance, and is responsible for the National Terrorism Advisory System and the dissemination of threat alerts. The National Terrorism Advisory System consists of two levels, Elevated and Imminent. The following list provides the threat alerts and associated responsis necessary from the Hanover Park Police Department.

DEFINITIONS:

ELEVATED THREAT ALERT – Warns of a credible terrorist threat against the United States that is general in both timing and target, or details significant trends and developments in terrorism such that it is reasonable to recommend implementation of protective measures to thwart to mitigate against an attack.

IMMINENT THREAT ALERT – Warns of a credible, specific, and impending terrorist threat or an on-going attack against the United States that is sufficiently specific and credible to recommend implementation of protective measures to thwart or mitigate against an attack.

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) – FEMA is part of the Department of Homeland Security and is tasked with responding to, planning for, recovering from and mitigating against emergencies and disasters both natural and man-made.

POLICE OPERATIONS MANUAL

Dir.#: 250-P

Issued: 12/02/2003

Eff: 12/02/2003

Rev: 11/18/11

VILLAGE OF HANOVER PARK

Rescinds:

Auth:

I. ELEVATED ALERT

- A. Initiating Event: A threat assessment that warns of a credible terrorist threat within a specific geographical area, and/or a critical infrastructure sector.
- C. Local Actions:
 - 1. Disseminate the ELEVATED advisory to municipal departments.
 - 2. Ensure personal protective equipment (PPE) and specialized response equipment is checked and readily available for deployment. Assign an on-duty shift supervisor at the time of the threat condition upgrade to inspect the equipment. Check all equipment for operational readiness per CALEA standards (CRT), fill fuel tanks, and check Incident Command Vehicle and CRT vehicles.
 - 3. Suspend public tours of critical infrastructure facilities, if necessary.
 - 4. Identify any planned community events where a large attendance is anticipated. Consult with event organizers regarding contingency plans, security awareness, and site accessibility and control. Consider recommendations to cancel the event if warranted by the current situation.

II. IMMINENT ALERT

- A. Initiating Event: A threat assessment that warns of a credible, specific, and impending terrorist threat within a specific geographical area, and/or a critical infrastructure sector.
- B. Local Actions: It is anticipated that actions listed under this threat level will be initiated and sustained for a relatively short period of time based on guidance from federal and state governments, due to significant personnel and economic considerations.
 - 1. Notification made to chief, deputy chiefs, lieutenants and sergeants. On-duty shift commander is responsible to utilize the Rapid Reach system and other means of communication.
 - 2. Disseminate the IMMINENT alert to municipal departments.
 - 3. In the absence of state "Declaration of Disaster," consider a local declaration to authorize activation of the local emergency management system.
 - 4. Open an Emergency Operations Center (EOC). Staff as needed.
 - 5. Implement appropriate staff recall/staffing plans.

6. Contact Emergency Operating Center Personnel and staff as needed.
7. Consider releasing non-critical function personnel.
8. Ensure 24-hour access to the jurisdiction's Principal Executive Officer (Village President) or his designated alternate.
9. All off-duty personnel who have a voice mailbox are required to call in for messages on their voicemail at 12:00 and 18:00 hours.
10. Brief all EOC, government and first response personnel on critical facility evacuation routes and contingency communications plans. Provide direction regarding what equipment and supplies should be taken in the event of an evacuation.
11. Activate, or place on high alert specialized response teams/personnel (CRT, Social Services).
12. Be prepared to control access routes serving critical infrastructure facilities and evacuation routes.
13. Increase security at water treatment facilities, as appropriate.
14. Stress the possibility of a secondary attack against first responders.
15. At the direction of the chief, staff briefings for appropriate personnel will be held on an as-needed basis.

C. Security Recommendations:

1. Make a positive identification of all vehicles located or operating within operational or mission support areas.
2. If not already accomplished, as needed, implement parking restrictions and park vehicles away from critical facilities.
3. Control access and implement positive identification of all personnel – no exceptions.
4. Secure all doors, command centers, and data processing centers. Maintain a security presence on a single point of access to each structure and check identification of potential visitors to determine valid purpose of entry. Maintain a sign-in log. Check all bags, briefcases and packages at the security point. All authorized visitors must be escorted while in the facility.

5. Increase defensive perimeters, including manpower, around critical facilities. Make frequent checks of the exterior of critical facilities and begin spot checks of lower risk targets.