

# POLICE DEPARTMENT HANOVER PARK, ILLINOIS



DIRECTIVE: 410-I

REFERENCE STANDARDS:

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SUBJECT: Illinois Concealed Carry Permit Objection Procedure

PURPOSE: The purpose of this policy is to provide written direction on the procedure for reviewing the Illinois State Police Concealed Carry Permit Application Database for Hanover Park residents who have filed applications and to provide direction on the procedure for the filing of our agency objections when appropriate.

DEFINITIONS:

**APPLICANT** - For purposes of this directive means a person who is applying for a license to carry a concealed firearm under the Firearm Concealed Carry Act.

**BOARD** – For purposes of this directive means the Concealed Carry Licensing Review Board.

**LAW ENFORCEMENT AGENCY** - For purposes of this directive means any federal, State, or local law enforcement agency, including the offices of State's Attorneys and the Office of the Attorney General.

## I. ILLINOIS STATE POLICE FIREARM CONCEALED CARRY PERMIT APPLICATION DATABASE REVIEW

- A. Pursuant to PA 098-0063 Section 10.1, the Illinois State Police shall maintain a database of applicants and licensees and shall enter relevant data about the applicant into the database no later than 10 days after receipt of a completed application. Department members shall not provide any information to a requestor who is not entitled to it by law.
- B. The Investigations Bureau Lieutenant shall be the agency administrator responsible for ensuring the review of the Illinois State Police Concealed Carry Permit Application Database on a weekly basis, with no more than ten days between reviews of the database. In the absence of the Investigations Lieutenant, the Investigations Sergeant shall be responsible for ensuring that the database is reviewed in compliance with this section. This responsibility may also be delegated at the discretion of the Chief of Police.
- C. The Investigations Bureau Lieutenant shall ensure that the required online training on the Illinois State Police website is completed by the Department personnel that have been

- D. granted access to the database. Sworn personnel shall be granted access to the database at the discretion of the Investigations Lieutenant.

## II. LAW ENFORCEMENT AGENCY OBJECTION

- A. In accordance with PA 098-0063 Section 15, Illinois law enforcement agencies are authorized to submit objections to concealed carry permit applications within 30 days of the entry of the applicant information into the Illinois State Police Firearm Concealed Carry Application Database.
- B. Personnel considering filing objections should be aware of the fact that while the State Police will have access to most arrest records, court dispositions for local ordinance charges of violence or drug related offenses and police reports documenting information that indicates a person poses a danger where the person was not arrested will not be readily available via LEADS.
  - 1. Objections shall be based upon a reasonable suspicion that the applicant poses a danger to themselves or others, or is otherwise a threat to public safety. The objection(s) shall include all information that is relevant to the objection and shall be submitted to the Board within 10 days of completing all necessary background checks and within 30 days of the Illinois State Police entering the applicant information into the database.
  - 2. Objections shall be filed with the approval of the Investigations Lieutenant, Investigations Sergeant or other supervisory personnel only. For the purposes of this directive, other supervisory personnel shall be defined as sworn officers holding the rank of Lieutenant or above.
  - 3. The Investigations Lieutenant or his designee shall be responsible for maintaining a database tracking all objections filed by this agency and a copy of any relevant information submitted to the Board.
    - a. This information shall be purged on a regular schedule pursuant to the Department records retention requirements.