

	ELGIN POLICE DEPARTMENT 151 Douglas Avenue Elgin, Illinois 60120	
Effective Date: 05/21/08	STANDARD OPERATING PROCEDURE	Revised Date: 12/14/11
Chief of Police: 	Community Involvement, 45.2	
Cross Reference:	Policy Sections: 45.2.1 Community Involvement Function 45.2.2 Community Involvement Activities 45.2.3 Survey of Citizen Attitudes and Opinions	

PURPOSE

The purpose of this policy is to establish guidelines for the community involvement program.

POLICY STATEMENT

It is the policy of the Elgin Police Department to maintain the philosophy of community policing. Department personnel are responsible for maintaining favorable community involvement and developing positive partnerships within the community.

PROCEDURES

45.2.1 COMMUNITY INVOLVEMENT FUNCTION

- A. The department's community involvement function includes, but is not limited to:
 - 1. Establishing liaison with existing community organizations or establishing community groups where they are needed.
 - 2. Assisting in the development of agency community involvement policies.
 - 3. Publicizing department objectives, community problems and achievements.
 - 4. Conveying information transmitted from citizen organizations to the department.
 - 5. Improving department practices bearing on police community interaction.
 - 6. Developing problem oriented or community policing strategies, if any.
- B. The department shall assign specialized personnel to promote community involvement in specific areas.

45.2.2 COMMUNITY INVOLVEMENT ACTIVITIES

Personnel engaging in community involvement activities shall keep their supervisor informed on the status and / or outcome of those activities, as well as information received or identified as a result of such activities. On a monthly basis, community involvement activities shall be summarized in the respective monthly reports.

45.2.3 SURVEY OF CITIZEN ATTITUDES AND OPINIONS

- A. The Administrative Secretary to the Chief of Police shall compile and document the results of a survey of citizen attitudes and opinions about the following:
 - 1. Overall department performance.
 - 2. Overall competence of department personnel.

3. Citizen's perception of members attitudes and behavior toward citizens.
 4. Community concerns on safety and security within the department's service area.
 5. Citizen's recommendations and suggestions for improvements.
- B. The citizen survey shall be conducted at least once every three years and a written summary forwarded to the Chief of Police.