

New Consumer Account Check-off List

Primary Name:

Account Number:

Opened By:

Reviewed By:

Date:

DDA

Savings

CIF

Primary

Photo ID (CIP)

Proof of Physical Address (CIP)

SSN Verification (CIP)

Consumer Report Auth

IDV/OFAC

Red Flag Form

New Customer CDD

DOB

Gender

Short Name

Class Code - P

Joint/Authorized Signer NA

SSN Verification (CIP)

Photo ID (CIP)

Proof of Physical Address(CIP)

Consumer Report Auth

IDV/OFAC

Red Flag Form

New Customer CDD

DOB

Gender

Short Name

Class Code - P

All 8s

NA

Class Code – K

Alien Code – Y

Not Interest-Bearing

Foreign Person Worksheet

Update IRS Address

Account

Check Account Title

Verify Relationships in Core

Class Code – P

Review Signature Card

E-Signature Authorization (if signed on iPad)

If Reward, Add Reward Auto Qualification Date

If Benefit Checking, Membership Enrollment

Bounce Waiver (if applicable)

Fiduciary Account

Alert Message

Trustee Affidavit

Fiduciary Document

Exclude Bounce

Trust Account

Trust Agreement

Trustee Affidavit

Exclude Bounce

Health Savings Account

HSA App

UTUTMA

Alert Message

Comments