

# MADISON PARKS

Permit #	PEP2025171
Application Submitted:	8/27/25
Permit Issued:	9/11/25

<b>Issued to:</b>	<b>Contact Name:</b> John Curtin
<b>Organization:</b> MSCR	<b>Email:</b> jjcurtin@gmail.com
<b>Address:</b> 1138 Spaight St Madison, WI	<b>Phone During Event:</b> 608-217-6221
<b>Name of Event:</b> MSCR MIDDLE SCHOOL CROSS COUNTRY INVITATIONAL	<b>Location:</b> Start/finish: Olin Park lower fields Route: Turville Point Conservation Park
<b>Start Date:</b> Monday, September 29, 2025	<b>End Date:</b> Monday, September 29, 2025

	Date	Time/Hours
<b>Setup</b>	Monday, September 29, 2025	1:30pm
<b>Event Start</b>	Monday, September 29, 2025	3:30pm
<b>Event End</b>	Monday, September 29, 2025	6pm
<b>Cleanup/Take Down</b>	Monday, September 29, 2025	7pm
<b>Amplification:</b>	N/A	

## Approved with the following conditions (may extend to next page):

X	THE "EVENT ORGANIZER/SPONSOR" LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.
<b>Before Event</b>	
X	<b>Setup:</b> The Central Parks Maintenance Supervisor, Jay Walters, jwalters@cityofmadison.com has reviewed event plans. Organizer must abide by all recommendations/stipulations provided by the Maintenance Supervisor.
X	<b>Setup:</b> The Conservation Park Supervisor, Paul Quinlan, pquinlan@cityofmadison.com, has reviewed event plans. Organizer must abide by all recommendations/stipulations provided by the Maintenance Supervisor.
X	<b>Setup, participants, and spectators in Conservation Park:</b> Event must ensure all Conservation Park rules are observed as outlined in <a href="#">MGO 8.40</a> , including, staying on designated trails at all times and not disturbing plants or animals within the Park.
X	<b>Vending, Amplification, Temporary Structures:</b> There will be no vending, amplification, or temporary structures at the event.
<b>During Event</b>	
X	<b>Parking:</b> See attached parking map. Parking Passes will be issued for your event to park in the Turville Point parking lot (in purple) to allow exemption from the 3 hour parking limit.
X	<b>Park Rules:</b> <ul style="list-style-type: none"> <li>No glass containers are permitted in the park.</li> <li>No driving or parking of vehicles on grass.</li> <li>No permanent marking of the parking lots, paths, sidewalks or streets is allowed. Chalk may be used, but not spray paint, spray chalk, or stickers.</li> </ul>
X	If you require assistance or experience any unforeseen issues during your event, please contact the Park Rangers at (608) 235-0448.
<b>After Event</b>	
X	<b>Clean Up:</b> Organizer is responsible for all cleanup after event. If city resources are required for cleanup, the organizer will be billed for those costs.

X	<b>Damage:</b> Organizer is responsible for any damage incurred to Park's facilities or grounds during the event. If damage occurs, Park's staff will communicate the damage and the organizer will be billed for any repair costs.
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APPROVED

