



5 April 2023

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Council for Trade in Goods

**DECISION CONCERNING THE INTRODUCTION OF THE EAGENDA
IN THE WORK OF THE CTG ON A TRIAL BASIS**

**DECISION ADOPTED THROUGH WRITTEN PROCEDURES
ON 10 FEBRUARY 2023**

The Council for Trade in Goods (CTG) decided that the following actions will be taken:

- The Secretariat will begin developing an eAgenda system that responds to the needs of the CTG, including the preparation of a mock platform so that Members can test it;
- Once the mock eAgenda platform has been prepared, the Secretariat will inform Members of the arrangements for testing it and offer training to delegates on the use of this digital tool;
- Following the conclusion of the testing period, Members will be invited to provide feedback and propose adjustments. The Secretariat will inform Members of any such adjustment;
- The eAgenda will be used to prepare the agenda of a formal meeting once the platform has been successfully tested and adjusted as necessary;
- It is understood that the use of eAgenda on a trial basis will remain voluntary and delegations may continue to request the inclusion of agenda items through the usual channels, namely via an email communication directly to the CTG's Secretary. For transparency, the Secretariat will include any such request in the eAgenda;
- Finally, it is understood that the Minutes will continue to be prepared in a way that reflects what was said at the meeting.