# Meeting Summary

Okay, here's a breakdown of the meeting summary, segmented as requested.  
  
\*\*[00:02 - 00:26] Topic / Feature Discussed: Meeting Introduction & Objectives\*\*  
  
\* The meeting is a System Requirements Specification (SRS) workshop for NICE (presumably a system name), focusing on Abdul ITC and time control.  
\* The primary goal is to gather needs and requirements from SME ITC, especially for current "spots."  
  
\*\*Client Requirements:\*\*  
  
\* None explicitly stated in this segment.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* None.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Assumes attendees understand the context of "NICE" and "Abdul ITC."  
\* "Spot" needs clarification.  
  
\*\*[00:27 - 02:19] Topic / Feature Discussed: Introductions and Agenda\*\*  
  
\* Introduction of attendees and their roles.  
\* Overview of the day's activities, focusing on principles and specifications for reports. The focus is on world street data analysis and machine learning.  
\* Four main agenda items: hierarchy, scope of reports (operational vs. BI), methodology, and use case modeling.  
  
\*\*Client Requirements:\*\*  
  
\* None explicitly stated in this segment.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* None.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Assumes all participants understand the agenda.  
\* Understanding of "world street data analysis" is required.  
  
\*\*[02:19 - 03:31] Topic / Feature Discussed: Data Analytics Hierarchy\*\*  
  
\* Data analytics has three core functions: ID management, data preparation, and data analysis.  
\* ID management: Admin manages user group access, with different access levels for different user groups.  
\* Data preparation: Model builder creates projects, prepares data, builds models, and trains/tests the data.  
\* Data analysis: Analyst uses the models from data preparation and performs statistical analysis for prediction or prescription analytics.  
\* Brief overview of a sample data analytics product, including workflow tools for training and testing, a list of sample algorithms, and experiment results.  
  
\*\*Client Requirements:\*\*  
  
\* Algorithm specification by the user, implying a requirement for customizable algorithm selection.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* None.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Assumes familiarity with data analytics terminology (e.g., model builder, algorithms, training, testing).  
\* Admin role to manage user access  
  
\*\*[03:32 - 04:06] Topic / Feature Discussed: Business Intelligence (BI) Functionality\*\*  
  
\* Overview of BI functionality: ID management (admin can create users/groups and manage access), audit trail.  
\* There's a mention of a previous discussion/issue with Mazlifah's dashboard, possibly related to a gap analysis module design (DSD with BBC).  
  
\*\*Client Requirements:\*\*  
  
\* Audit trail functionality is a requirement.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* Someone (possibly Puan Mazlifah) needs to follow up on the dashboard issue related to gap analysis.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Participants understand the context of the Mazlifah dashboard issue.  
\* DSD and BBC need to be clearly defined in relation to the gap analysis module.  
  
\*\*[04:06 - 05:38] Topic / Feature Discussed: Operational vs. BI Reports - Key Differences\*\*  
  
\* Emphasis on understanding the difference between operational and BI reports.  
\* Operational reports are for daily transactions, have a specific format, and are suitable for printing (e.g., supermarket receipts).  
\* Operational report data is granular (very detailed) and used by all officers, not limited to specific roles. The reporting type is "pixel perfect."  
  
\*\*Client Requirements:\*\*  
  
\* Need to understand the difference between operational and BI reports.  
\* Operational reports must be detailed and suitable for printing.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* Imam to collect all the reports. (Speaker B will ask Imam to do this).  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Importance of understanding difference between operational and BI report.  
  
\*\*[07:33 - 08:24] Topic / Feature Discussed: Detailed Explanation of Operational Reports\*\*  
  
\* Operational reports contain granular data and are highly detailed.  
\* Used by all officers in JIM and are not limited to specific roles.  
\* Type: Pixel perfect reporting (specific format, header, footer, determined table position).  
\* Can handle a large number of user requests for downloads without issues.  
\* Do not require data transformation, resulting in faster processing because data is taken directly from the database.  
  
\*\*Client Requirements:\*\*  
\* Operational reports needs to be used by all officers, not limited to specific roles.  
  
\*\*To-Do List / Action Items:\*\*  
\* None.  
  
\*\*Clarifications & Key Assumptions:\*\*  
\* Understanding of technical terms like granular data, pixel perfect reporting, and data transformation (ETL).  
  
\*\*[08:24 - 09:11] Topic / Feature Discussed: Detailed Explanation of BI Reports\*\*  
  
\* BI reports are for analysis and monitoring that is more... (unclear - sentence incomplete).  
\* Less suitable for printing.  
\* Used for analysis, utilizing historical data.  
\* Example: While operational reports are like a supermarket receipt with every detail, BI reports only show the total amount spent.  
\* Suitable for monitoring and high-level insights.  
  
\*\*Client Requirements:\*\*  
  
\* BI reports are needed for analysis and high-level monitoring.  
\* BI reports should be based on historical data.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* Convey idea of highlights in BI reports to relevant department.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Assumes the audience understands the difference in purpose and detail between a receipt and a summary of total spending.  
  
\*\*[09:11 - 10:08] Topic / Feature Discussed: Speed Differences: Operational vs. BI Reports (Technical Explanation)\*\*  
  
\* Operational reports are faster because they connect directly to a reporting server (replicated from the production database).  
\* BI reports require data transformation, cleaning, and aggregation to make dashboards understandable, which takes time.  
\* BI reports connect to a data warehouse and data lake, whereas operational reports connect directly to the reporting server.  
  
\*\*Client Requirements:\*\*  
  
\* None specifically stated, but implies a requirement for timely data, leading to the operational vs BI discussion.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* None.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Important technical assumptions about system architecture: existence of a reporting server, replication from production DB, data warehouse, and data lake.  
\* The explanation assumes technical understanding of database architecture and ETL processes.  
  
\*\*[10:08 - 11:25] Topic / Feature Discussed: Examples of Data Volume and Operational Report Use Cases\*\*  
  
\* Immigration example: Tracking foreign national entries at many entry points generates a large amount of data.  
\* The goal is to translate this data into an understandable format.  
\* Current problems: difficulty obtaining solid, clear data, and sometimes inaccurate data.  
\* Hope that the new system will alleviate these problems.  
  
\*\*Client Requirements:\*\*  
  
\* Requirement for accurate and timely data regarding immigration entries.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* None.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* The new system should improve data quality and access speed.  
  
\*\*[11:25 - 12:36] Topic / Feature Discussed: SRS Scope, BI Costs, System Architecture, and Offline Servers\*\*  
  
\* The SRS focuses on BI reports with dashboards and aggregated data.  
\* Operational reports use Jasper Reports, which requires coding and technical expertise. It is not ad-hoc.  
\* Operational reports are faster because they pull data directly from the reporting server.  
\* Current limitations: lack of a data warehouse limits reporting capabilities.  
\* NICE will have a data lake and warehouse, allowing for more comprehensive statistics and avoiding interference with the production server.  
\* Concept: all sites will be online (no offline servers in branches), except for 11 critical locations and HQ.  
\* Remaining questions regarding how data from all 54 cawangan will be processed.  
  
\*\*Client Requirements:\*\*  
  
\* BI reports should provide dashboards with aggregated data.  
\* Operational reports should be fast and reliable.  
\* Desire for data warehouses/lakes to be available.  
\* Clarification of 11 offline locations.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* The technical team (Hi-Tech) will determine how to process data and when to send it to the host, in coordination with the vendor.  
\* The Hi-tech team will work with a di- and pembekatan.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Key assumption is that the new system architecture with a data lake/warehouse will resolve current data limitations.  
\* Clarification is needed on how the transition from branch servers to a central host will work, especially for offline locations.  
  
\*\*[15:03 - 16:50] Topic / Feature Discussed: Offline Servers (Continued), Bandwidth Issues\*\*  
  
\* Elaboration on offline servers: there are 11 locations (BSI, KESAP, KLK, Padang Lebar, Kita Berto, KKM Bukit Tinggi, Karita, Pusar, Next William, Cagak), plus HQ.  
\* HQ needs an offline server because it houses the NSCC, which requires 24/7 availability.  
\* The offline server will take over if the host is down.  
\* Hi-Tech promises 99.5% to 99.7% uptime.  
\* Bandwidth is a concern. It is under a separate group and causing issues in some branches. There are ongoing meetings to address this and determine appropriate bandwidth for each branch.  
  
\*\*Client Requirements:\*\*  
  
\* 24/7 availability of the NSCC.  
\* High system uptime (99.5% - 99.7%).  
\* Resolution of bandwidth issues in various branches.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* The Infra team needs to continue discussing bandwidth issues with the GM.  
\* The Infra team needs to come up with recommended bandwidth for all 54 branches.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Bandwidth is a critical factor that needs to be addressed separately.  
  
\*\*[16:58 - 17:34] Topic / Feature Discussed: BI Tools (Insta BI), Operational & BI Sample Reports\*\*  
  
\* Clarification that BI reports are for top management.  
\* Insta BI is the in-house tool being developed for BI.  
\* In the next day, the team will show a BI report using this tool.  
\* The team will sample operational and BI reports.  
  
\*\*Client Requirements:\*\*  
  
\* Need BI reports for top management.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* Demonstrate BI reports and tools the next day.  
\* Provide samples of operational and BI reports.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Assumes all participants know what Insta BI is.  
  
\*\*[17:34 - 18:57] Topic / Feature Discussed: Operational & BI Sample Reports (Detailed Examples)\*\*  
  
\* Operational report example: granular data with a specific format (header, footer, page generation).  
\* BI report example: interactive with filters, aggregated insights (total sales), drill-down capabilities by year, state, region, etc.  
\* Bank counter example illustrates operational reports; counter staff need to produce an immediate report with transaction details.  
\* Operational reports used for sales, official reports (daily reports), with formatting. Operational reports also support page generation and fixed headers/footers (pixel perfect).  
  
\*\*Client Requirements:\*\*  
  
\* Operational reports should support page generation, fixed headers/footers, and a consistent format.  
\* BI reports must be interactive and allow filtering and drill-down analysis.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* None.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* The descriptions assume audience understanding of typical report formats and interactive dashboards.  
  
\*\*[18:57 - 20:15] Topic / Feature Discussed: Nice Application, Operational Reports & Potential Filtering Requirements\*\*  
  
\* Nice implementation of Operational reports examples, ability to show how many tasks each personnel has completed or outstanding.  
\* Operational reports can support concurrent user logons, as the build is lightweight and performance is fine.  
\* The UI for operational reports needs to be further reviewed.  
  
\*\*Client Requirements:\*\*  
  
\* Operational reports should be used for personal tasks that shows how many have been completed or are still outstanding.  
\* 1000 concurrent user logons must be possible.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* The implementation of the UI and how reports will display, will have to be viewed.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* The implementation of filters in Operational reports will need to be reviewed.  
  
\*\*[20:18 - 20:38] Topic / Feature Discussed: Operational Reports Vs BI Flexible Filters\*\*  
  
\* Operational Reports need to be flexible with filters, for example: Being able to filter data for kemasukan China, week to week for one month, etc.  
  
\*\*Client Requirements:\*\*  
  
\* Flexible filtering options for Operational Reports.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* None.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Need to know whether flexibility is possible for the operational report and where development is in the project.  
  
\*\*[22:33 - 23:48] Topic / Feature Discussed: Operational Reports Vs BI Flexible Filters(Revision)\*\*  
  
\* Repeated point about filtering options for Operational reports, flexibility for historical data.  
\* The team are looking for classification in attached statistic(95), which ones are operational and BI.  
  
\*\*Client Requirements:\*\*  
  
\* Flexibility is required for filtering Options for Historical data, week-to-week, or one month view.  
\* Classify which attached Statistics(95) are operational or BI.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* The 95 Statistic requires classification, determining whether these are operational or BI.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* None.  
  
\*\*[23:48 - 26:14] Topic / Feature Discussed: Offline Data Issues and Concerns\*\*  
  
\* Confusion related to data being pushed to the system from cawangan and from offline sources, especially timing discrepancies.  
\* Concern that offline operations may operate differently, especially if scheduled.  
  
\*\*Client Requirements:\*\*  
  
\* Concerned with offline operations and the timing in which reports can be extracted.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* Tunggu solution daripada punya timing dia untuk: To wait for solution from own timing for.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Difference in time may result in inaccurate statistics.  
  
\*\*[26:14 - 28:33] Topic / Feature Discussed: Historical data accuracy issues and the consequences\*\*  
  
\* Concern regarding inaccurate data causing disputes with other countries.  
\* Concern regarding potential differences between data that doesn’t tally.  
  
\*\*Client Requirements:\*\*  
  
\* Accurate historical Data  
\* Data accuracy when separating statistics.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* None.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Currently, the company only focuses on tarikh, without considering how to generate a report, but not delete as per requested.  
  
\*\*[28:33 - 30:36] Topic / Feature Discussed: Concerns for data deletion and solutioning with data architects.\*\*  
  
\* Concerns that deletion as per requested can result in changes in data values.  
\* Desire that the solution team will involve more members with data and the data owners, when solutioning.  
  
\*\*Client Requirements:\*\*  
  
\* When solutioning the data owners and MR should be included.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* That the team and the Nice Kau team, can create a solution for data values and not be the only members in the team.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* There needs to be a lock to data deletion, for all the bahagian.  
  
\*\*[30:36 - 31:41] Topic / Feature Discussed: Understanding the new deletion process of data from Next Months values in data sets.\*\*  
  
\* Concern for historical data and accurate statistics.  
  
\*\*Client Requirements:\*\*  
  
\* Need Accurate Historical Stats.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* None.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Assumptions include new values of data will not affect previous deleted months.  
  
\*\*[31:41 - 33:09] Topic / Feature Discussed: Reasons data is removed for internal use, and offline data for justification from the director.\*\*  
  
\* Need internal use data, with justify that isn’t released to the director.  
\* There are reasons for the different statistics due to data offline for example.  
  
\*\*Client Requirements:\*\*  
  
\* Need to create two different reports, one to report the statistic, and the other that justify the statistic and why there are differences in numbers.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* To create an offline and internal report.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Differences of data are due to delays in offline data, and can differ as much as 2-300.  
  
\*\*[33:09 - 34:30] Topic / Feature Discussed: Issues and Data accuracy in immigration (flights/validity), and the need to be firm in module date hook.\*\*  
  
\* Data in immigration may have issues that can have the wrong validity, and have consequences on other modules.  
\* Data must be firm, in every module to have the correct Date to pull accurate data.  
  
\*\*Client Requirements:\*\*  
  
\* To decide which date has the most accuracy in reporting for data.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* To be sure of integrating modules that have consistent dates with the same data.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* There needs to be consistent data throughout each module.  
  
\*\*[34:31 - 35:33] Topic / Feature Discussed: Methodology - CRISP-DM, Insta BI, ForeSight. RAE.\*\*  
  
\* Industry Standards: CRISP-DM.  
\* Scope BI: Insta BI(will be showcased when available).  
\* Scope DA: ForeSight.  
\* NICE 1.0- List-based approach, NICE 2.0-Grouped Reports based on use cases.( More Strategic and Effective.)  
\* Case notes will be provided following discussion.  
\* Database NICE selection will commence when the Core System has a Datastructure.  
  
\*\*Client Requirements:\*\*  
  
\* Database NICE selection to commence.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* Modified Sipport will be used for discussion in future.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* There are 95 reports from IBC that need to be discussed.  
  
\*\*[35:33 - 38:03] Topic / Feature Discussed: Modified Sipport for IBC- report name, Objective, KPI, User, Analysis process, filter attributes.\*\*  
  
\* Report Name should have its Objective, KPI, User, Analysis Process, filter attributes.  
  
\*\*Client Requirements:\*\*  
  
\* The need for an Analysis Process, where they input data and use filters to check for results.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* None.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Need to gather the report names objectives, KPIs, users, Analysis Process, and filter attributes.  
  
\*\*[38:04 - 39:26] Topic / Feature Discussed: Input frequencies of report, priorities, and open requests for IBC module.\*\*  
  
\* Need inputs and data acquired (Database/Integration with External System).  
\* What is the frequency in Report usage and requirements, whether report needs to be updated?  
\* Priorities can include needs and dependency.  
  
\*\*Client Requirements:\*\*  
  
\* Need to be able to pull data acquired from databases.  
\* Updates to report must be done by someone and not left “open ended”  
  
\*\*To-Do List / Action Items:\*\*  
  
\* List what can be integrated to the system and what is needed.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* If requests cannot be completed, the client themselves will need to do the job.  
  
\*\*[39:26 - 40:11] Topic / Feature Discussed: IBC frequency, priority, data analysis requirements.\*\*  
  
\* Discussion focused on prioritizing reports (must-have, should-have, nice-to-have) and considering data analytics needs or dependencies.  
  
\*\*Client Requirements:\*\*  
  
\* Classification in the form of priority.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* Identify reports  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* None  
  
\*\*[40:05 - 41:35] Topic / Feature Discussed: Clarifying list of reports from modules IBC and Darby\*\*  
  
\* Confusion regarding source for latest report, differences between IBC & Darby  
\* Differences are related to a change of terms, such as pelawat to Pengembara.  
\* Request for most updated document.  
  
\*\*Client Requirements:\*\*  
  
\* Latest most updated version of documents.  
\* Understanding of what’s included in the document.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* Provide most updated document.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* That the new terms are standardized and known.  
  
\*\*[41:35 - 42:23] Topic / Feature Discussed: List of Updated Terms- NTL/MPM, Pengembara, report originator\*\*  
  
\* Discussion in terms. MPM vs NTL.  
\* Discussion on generating report, COE has been generated, NOT by the attendees.  
\* Discussion in list and report.  
  
\*\*Client Requirements:\*\*  
  
\* Confirmation if terminology from list are standardized/ finalized.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* Check and tick the boxes on finalized standardizations of terms.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* That other teams were responsible for generating the report.  
  
\*\*[42:23 - 44:00] Topic / Feature Discussed: Report method\*\*  
  
\* There is a request to make reports exportable to excel for others.  
\* Current reports cannot be exported, only to view.  
\* Discussion of methods  
\* Discussion on passport embassy, statistic.  
  
\*\*Client Requirements:\*\*  
  
\* The ability to import data from the report into excel.  
\* Further classification for method.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* To integrate additional fields such as kaedah, paspot embassy, MRZ, and method.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Current method is in a specific report format  
  
\*\*[45:01 - 48:25] Topic / Feature Discussed: Current System Statistics, Additional Statistics\*\*  
  
\* More detail in kaedah of what the Jim is using.  
\* Details of statistics  
\* Fraud statistics discussion.  
\* Additional statistics needed.  
\* SPC usage  
  
\*\*Client Requirements:\*\*  
  
\* SPC (Special Pass) statistics and usage for travelers.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* To add the need of SPC to statistic, if it is a used factor.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* SPC usages currently only available for Wisma.  
  
\*\*[48:25 - 49:30] Topic / Feature Discussed: Additions To Statistic, Goals, and Objectives\*\*  
  
\* Review Statistic  
\* Additional Objectives for review- Arrival  
  
\*\*Client Requirements:\*\*  
  
\* Goals, statistic, and objective to the arrival process.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* Review arrival process and add goals for objective.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Details on international and domestic travelers.  
  
\*\*[49:30 - 51:31] Topic / Feature Discussed: Classifications and International Travel. Domestic Travel\*\*  
  
\* International  
\* Intelligent  
\* Domestic- all travel  
  
\*\*Client Requirements:\*\*  
  
\* Arrival statistic for Sabah and Sarawak, which can be classified as Intelligent.  
\* The statistic requirements for who use the reporting.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* Review international, domestic, and intelligent statistic, how to integrate this to reporting.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* Travel to other international is domestic to those countries and is not to be included.  
  
\*\*[51:31 - 54:45] Topic / Feature Discussed: Analysis Breakdown\*\*  
  
\* Filter to use statistic- Year, department.  
\* Mod, air, darat, Laut  
\* Boot vs location of travel  
  
\*\*Client Requirements:\*\*  
  
\* Statistic must include all of the filter requirements.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* To sort statistic requirements to mod, boot, location in chart system.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* For new chart, need to separate basikal etc, to review what is the kaedah of travel  
  
\*\*[54:45 - 56:29] Topic / Feature Discussed: Integration of New Categories\*\*  
  
\* Inquiry on user data requirements  
\* Integration on all new categories  
\* Current categories, age, document type  
  
\*\*Client Requirements:\*\*  
  
\* Additional categories- age, jantina, document type.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* To add new filters into statistic.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* That the system will have a flow from the oldest to newest data.  
  
\*\*[56:29 - 57:34] Topic / Feature Discussed: User data to report objectives and actions\*\*  
  
\* Request for actions, for each category.  
\* Relating with objectives  
\* Review statistic  
\* Review what user is expecting from information being provided  
  
\*\*Client Requirements:\*\*  
  
\* Users need to be able to have a detailed report for specific categories, and detail.  
  
\*\*To-Do List / Action Items:\*\*  
  
\* What should be reviewed for user data and information, actions for review.  
  
\*\*Clarifications & Key Assumptions:\*\*  
  
\* What is provided should correlate with objectives.  
  
This comprehensive summary provides a structured overview of the meeting, highlighting key discussions, requirements, actions, and assumptions for each segment.