# Meeting Summary

Okay, here is the summarization of the provided transcript, structured according to your guidelines:  
  
\*\*1. Topic / Feature Discussed:\*\* Passport Data and QR Codes  
  
\*\*2. Client Requirements:\*\*  
  
\* Need to confirm the usage of QR codes versus MRZ (Machine Readable Zone) for passport data.  
\* Requirement to understand the integration of Facial Recognition (FR) with QR codes or MRZ data.  
\* Need to understand what data of QR code should be used.  
\* Requirement not to include discussion of QR codes to other teams, as it is a complex issue.  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Quan (Speaker D) to save QR code questions for Speaker A.  
\* Speaker C to discuss QR code details with Speaker A and Speaker B later.  
\* Speaker B to share relevant table for sport data within NICE for context.  
\* Speaker C: "Nanti kita sembang kat Islah nanti." [This requires additional context to clarify what needs to be discussed and with whom]  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* Assumption that Facial Recognition is used for verification, not as a primary method of identification.  
\* Confusion around the term "hebat" in relation to passport scanning; needs clarification.  
\* Discussion about the evolution of scanning technology from "sticker" based to QR code based systems.  
\* Unclear what data is in "nice punya table" and how it affects the project.  
\* Concern that discussing QR codes in detail will derail the meeting.  
  
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\*\*1. Topic / Feature Discussed:\*\* Analysis Process and Report Generation  
  
\*\*2. Client Requirements:\*\*  
  
\* Need to identify relevant analysis types for inclusion in SDS content.  
\* Want to shift from a "report list" approach to a "use case" approach for reports.  
\* Desire to understand actions taken by SME (Subject Matter Expert) based on generated reports.  
\* Need to determine the objectives of each report.  
\* Need cooperation to determine is data is still relevant.  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Focus on identifying the "first layer" of the analysis process initially.  
\* Review URS 1.0 document.  
\* Review NICE table and database once available to validate data fields.  
\* Review attributes within slide one.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* Concern that confirming the existence of all data fields will be time-consuming.  
\* The definition of the "analysis process" column needs to be clarified, what type of analysis is being discussed?  
\* Unclear if the current list is a "report list" or a "use case".  
\* Excel containing attribute list was extracted from a document from 2021, verify if still relevant.  
  
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\*\*1. Topic / Feature Discussed:\*\* Report Attributes and Data Relevance  
  
\*\*2. Client Requirements:\*\*  
  
\* Confirmation is required on the relevance and accuracy of listed attributes.  
\* Clarification is needed on the meaning of the term "tindakan" (action) in the context of the report attributes.  
\* There is an inquiry on whether action will cause the traveler to be permitted or denied entry.  
\* Clarification if data such as operator biometric ID and PC number are required for reports.  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Team to review attributes and confirm any changes needed.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* "Saluran" (channel) attribute is confirmed to be missing.  
\* "Terangan domestik" (domestic explanation) is replaced by "intelijen" (intelligence).  
\* The initial understanding of "tindakan" (action) relates to biometric ID and PC number is incorrect. It is more related to an item above.  
\* Concern that the listed attributes are too detailed and may not be understandable to users.  
\* Need to understand the origin of current list of attributes and whether it was a document received from Aizah.  
  
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\*\*1. Topic / Feature Discussed:\*\* Statistics - Hit List and Data Collection  
  
\*\*2. Client Requirements:\*\*  
  
\* Clear definition for "hit senarai syak" (hit list suspect).  
\* Understanding of which modules (e.g., kelewatan - delays) collect this data.  
\* The need for clear and useful statistics  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* None explicitly stated, but implicit action to define and clarify data points for "hit list suspect".  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* The discussion is centered on the statistical representation of "hits" and how they are counted (e.g., each hit results in a statistic of 'one').  
\* Assumed that hit data is potentially used in a delays module.  
\* Need to address the issue of data integrity, where there's a conflict between "hit" data and actual entry/exit data.  
\* Is the statistics for this list related to a "signal"?  
  
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\*\*1. Topic / Feature Discussed:\*\* Data Discrepancies, "Floating Data" and Data Integrity  
  
\*\*2. Client Requirements:\*\*  
  
\* Need to address inconsistencies between heat data and immigration data.  
\* Requirement to ensure data integrity.  
\* Requirement to ensure circle is completed.  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Determine the processes to go from data input to the end statistic.  
\* Need a process to clean up "data apung" (floating data) or "hanging" records.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* Discussion of how "heat" data can be inaccurate due to incomplete processes (e.g., subject flagged but allowed entry after supervisor review).  
\* Concern that floating data is skewing statistics and creating discrepancies.  
\* Discussion on whether face matching on NICE can help to complete the "circle" and reduce BSS data.  
\* Unclear who is responsible for clearing hanging records and why this process is not being completed.  
\* Concern that data coding and "tindakan" within SCL is not being correctly processed, need to clarify SCL action/process.  
  
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\*\*1. Topic / Feature Discussed:\*\* KSL Data and Access Control  
  
\*\*2. Client Requirements:\*\*  
  
\* Determine access to KSL data for different users.  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Need to determine if KSL is a requirement for Pemantauan Pelaut (Arrival/Departure Monitoring).  
\* Need to determine if control needs to see KSL data.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* NCI data not limited to biometrics.  
\* Concern that data needs to be a "complete circle" for accuracy.  
\* For statistic purpose if BSS is slim then there is no issue.  
\* KSL data is currently not classified for user access.  
\* It may be possible to provide user level control access if needed.  
  
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\*\*1. Topic / Feature Discussed:\*\* Workshop Logistics and Team Assignments  
  
\*\*2. Client Requirements:\*\*  
  
\* Workshop attendance and paperwork needs to be properly filled.  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Participant to fill out attendance form and NDA.  
\* Participants to clarify team assignment to facilitator.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* Discussion on the process for completing and submitting required paperwork (attendance, NDA).  
\* Confusion on team assignments for participants.  
\* Need to determine if attendence today is just today or all workshop meetings.  
  
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\*\*1. Topic / Feature Discussed:\*\* Review of Document Three Report Types  
  
\*\*2. Client Requirements:\*\*  
  
\* Need to Review Document Three to determine if it will be used to create a report.  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Go through Document Three.  
\* Determine data required and if items need to be removed.  
\* Figure out how to work with the team, what information can be shared and what needs to be held.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* Too much data may become confusing to the team.  
\* There may be a need to delete items from the report and replace them.  
  
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\*\*1. Topic / Feature Discussed:\*\* FR or UR Data  
  
\*\*2. Client Requirements:\*\*  
  
\* Need to understand the importance of FR or UR data.  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Review which data to include.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* What should be added or removed from the data.  
\* Need to have the data make sense.  
  
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\*\*1. Topic / Feature Discussed:\*\* Data Micron - Review of Company Data  
  
\*\*2. Client Requirements:\*\*  
  
\* Determining the company that will be providing data.  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Contact Data Micron for jobs.  
\* Reach out to Data Micron on LinkedIn.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* Data Micron is a software and service provider.  
\* Data Micron is expanding and hiring.  
  
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\*\*1. Topic / Feature Discussed:\*\* Training and Development Opportunities  
  
\*\*2. Client Requirements:\*\*  
  
\* Discussion on recent data analysis training.  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Contact YP for any scholarship opportunities.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* Data Science is a fast growing field.  
\* The requirement for working full time to allow opportunity to take classes.  
\* Understand if training is project based or on the job.  
  
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\*\*1. Topic / Feature Discussed:\*\* Data Sources, Reporting Frequency, and Objectives (Arrival Statistics)  
  
\*\*2. Client Requirements:\*\*  
  
\* Clarification on data sources for arrival statistics (database vs. external systems).  
\* Integration with Interpol, Jabatan Laut, and MSW needs to be confirmed.  
\* Determine the required frequency for the statistical reports (daily, weekly, monthly, annually).  
\* Understand whether "first shift" data is needed and how best to implement shift-based reporting.  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Determine if shift data will be "first shift" or simply using current "offtime"  
\* For the first shift, will the data be useful for forcasting?  
\* Confirm first shift data and how to best pull the data.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* Concern about shift reporting complexities due to night shifts spanning two days.  
\* Data integration from Interpol should be checked.  
\* Management needs trend data.  
\* Consideration of cuti sekolah (school holiday) and perayaan (festival) as factors influencing arrival statistics.  
  
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\*\*1. Topic / Feature Discussed:\*\* Report Functionality for Analyst  
  
\*\*2. Client Requirements:\*\*  
  
\* Request to add ability to forcast data.  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Determine what data is needed from BKP and BSI.  
\* Determine if the statistic will be a must have.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* Data Analitik to forecast.  
\* Forcasting can show if data has been bottlenecked.  
\* Forcasting can show trends.  
  
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\*\*1. Topic / Feature Discussed:\*\* Departure Statistics - Attribute Gathering and Data Sources  
  
\*\*2. Client Requirements:\*\*  
  
\* Gathering data on departures  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Determine processes and filters used for analytics.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* If there will be any actions taken after reports are run.  
\* APS used to find next countriesto which person is traveling.  
  
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\*\*1. Topic / Feature Discussed:\*\* Airport Security Requirements  
  
\*\*2. Client Requirements:\*\*  
  
\* Security to be at the same level as arrival.  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Review data that is pulled.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* Must follow processes  
\* Ensure that a passenger will be able to pass security at airport.  
  
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\*\*1. Topic / Feature Discussed:\*\* Statistics - Sea Vessels  
  
\*\*2. Client Requirements:\*\*  
  
\* Gather information to work towards sea vessel departures  
  
\*\*3. To-Do List / Action Items:\*\*  
  
\* Sea travel to be added to NICE.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
  
\* Data is collected from MSW through GLM.  
\* NICE accepts data.  
\* Nice checks for inspection.  
\* Agent Keys in, then it goes to GLM and MSW. Then NICE receives information about the arrival. Then the inspection is completed.  
  
Remember that this is a summary and the full context might require further review of the original transcript.