# Meeting Summary

Okay, here is the structured summary of the technical meeting you provided.  
  
## URS, SRS, or SDS Meeting Summary  
  
### 1. Topic / Feature Discussed: Passport/Document Processing and Issuance Workflow (00:00 - 00:30)  
  
\* \*Initial Processing Issues\*: Discussion centered around initial passport/document processing. Specifics were vague, but included needing a "kamu passport apa semua tu."  
  
\*\*2. Client Requirements:\*\*  
\* \*Troubleshooting Documentation\*: Need for clarity/documentation on processing steps when issues arise, preventing "kelam kabut" situations.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Review/Create documentation on initial processing steps.\*  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* \*Terminology\*: Clarify “kamu passport apa semua tu” for proper documentation.  
  
### 1. Topic / Feature Discussed: Time Extension for Editing (00:30 - 00:42)  
  
\*\*2. Client Requirements:\*\*  
\* \*Extend Timeframe\*: Address the process for time extensions to allow for editing (beyond initial timeframe). If fast/time-sensitive, editing might not be allowed.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Determine feasibility of time extension and its impact on ability to edit.  
\* \*(Implied) Document/communicate rules regarding time limits and editing.\*  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Need to clarify what Hadi Fast refers to.  
  
### 1. Topic / Feature Discussed: Data Sanitization/Redaction (00:54 - 01:02)  
  
\*\*2. Client Requirements:\*\*  
\* \*Data Redaction\*: Need to sanitize certain data fields ("yang ada potongan potongan kan. Kita putih saja kan tu").  
\* Verify this is a desired outcome.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Document data sanitization requirements.\*  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* \*Scope\*: Determine what data fields need sanitization.  
\* Need to know which potongan speaker refers to.  
  
### 1. Topic / Feature Discussed: Document Cancellation (01:27 - 01:48)  
  
\*\*2. Client Requirements:\*\*  
\* \*Cancellation Reasons\*: System needs to capture reasons for document cancellation ("sebab batal"). Common reason is death.  
\* \*Cancellation reasons list\*: Provide list of cancellation reasons.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Populate list of available reasons for cancellation.  
\* \*(Implied) List for reasons of cancellation to be available in attributes.  
\* \*(Implied) Ensure the " Sebab Sebab pembatalan." is an option in attributes.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* \*Scope\*: Determine all valid cancellation reasons.  
  
### 1. Topic / Feature Discussed: Cancellation Reasons - DC and KP Directives (01:48 - 02:04)  
  
\*\*2. Client Requirements:\*\*  
\* \*Cancellation Reasons\*: Include DC (Director) directives/instructions and KP (Chief Secretary) directives as valid cancellation reasons.  
\* Requests from agencies to be added as a reason.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Add "DC directive" and "KP directive" to reasons for cancellation list.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* \*Permissions\*: Ensure proper authorization for cancellations based on DC/KP directives.  
  
### 1. Topic / Feature Discussed: Cancellation Attribute Definition (02:04 - 02:11)  
  
\*\*2. Client Requirements:\*\*  
\* \*Clarification\*: No attribute changes/additions are needed for document cancellation.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(None)\*  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* \*Scope\*: Assumes existing attributes are sufficient for document cancellation tracking.  
  
### 1. Topic / Feature Discussed: "Julat Tamat Tempoh" (Expiration Range) Field (02:11 - 02:21)  
  
\*\*2. Client Requirements:\*\*  
\* \*"Julat Tamat Tempoh" Field\*: Need to determine the function and implementation for "Julat Tamat Tempoh" (expiration range).  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Clarify what values "Julat Tamat Tempoh" will contain.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* \*Definition\*: What does "Julat Tamat Tempoh" mean in the context of the system? What date is this field expecting?  
  
### 1. Topic / Feature Discussed: "Jenis Dokumen" (Document Type) Attribute (02:23 - 02:28)  
  
\*\*2. Client Requirements:\*\*  
\* \*"Jenis Dokumen" Field\*: Add "Jenis Dokumen" (document type) as an attribute.  
\* \*Document type\*: The document types need to be defined.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Add "Jenis Dokumen" attribute.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* \*(None)\*  
  
### 1. Topic / Feature Discussed: Record Title Changes & Statistics (02:33 - 02:42)  
  
\*\*2. Client Requirements:\*\*  
\* \*Record Title\*: The record title (tajuk rekod) should not be changed.  
\* \*Statistics\*: Only need statistics on document cancellation.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(None)\*  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* \*(None)\*  
  
### 1. Topic / Feature Discussed: Filter by "Jenis Dokumen" (Document Type) (02:42 - 02:59)  
  
\*\*2. Client Requirements:\*\*  
\* \*"Jenis Dokumen" Filter\*: Implement filtering by "Jenis Dokumen" for statistical reports.  
\* Include PPA in Document Type.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Implement "Jenis Dokumen" filter.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* \*Output vs. Filter\*: Confirm that "Jenis Dokumen" should be a filter and \*not\* an output column in reports.  
  
### 1. Topic / Feature Discussed: "Sebab Batal" (Reason for Cancellation) Logic (03:06 - 03:27)  
  
\*\*2. Client Requirements:\*\*  
\* \*"Sebab Batal" and Status\*: If a document is cancelled ("dah pilih pilih batal"), the status should automatically reflect "inactive."  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Implement logic: If "Sebab Batal" is selected, status = Inactive.\*  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* \*Automation\*: Confirm the desired automation of status based on cancellation reason selection.  
  
### 1. Topic / Feature Discussed: Application/Issuance Status vs. Cancellation Status (03:28 - 03:44)  
  
\*\*2. Client Requirements:\*\*  
\* \*Status Field\*: Do \*not\* show active/inactive status in cancellation because cancellation always means inactive.  
\* Application or Production should have a status.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Remove "status" from cancellation screen.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* \*"Status" field:\* Need to differentiate "status" field functionality depending on whether on cancellation vs. application screen.  
  
### 1. Topic / Feature Discussed: Handling "Julat Tamat Tempoh" (Expiration Range) (03:48 - 04:21)  
  
\*\*2. Client Requirements:\*\*  
\* \*"Julat Tamat Tempoh" Field\*: Clarify what this field is expecting from the attribute.  
\* \*Sub Attributes\*: Attribute is not working as sub attribute.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Determine display format for "Julat Tamat Tempoh."  
\* \*(Implied) Use Date.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* \*"Julat Tamat Tempoh" Definition\*: What values will this field contain? Is it better to use "Tarikh Tamat Tempoh" (Expiration Date)?  
  
### 1. Topic / Feature Discussed: Handling of missing Expiration Date (04:44 - 04:47)  
  
\*\*2. Client Requirements:\*\*  
\* \*No Tamat Tempoh\*: When there is no expiration date ("tamat tempoh ni"), it should \*not\* be output (it should be a filter).  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Verify that the expiration date should be a filter, not an output\*.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Need to verify the correct way to handle missing "tamat tempoh."  
  
### 1. Topic / Feature Discussed: Removal of Agency from Cancellation Reason (04:47 - 05:04)  
  
\*\*2. Client Requirements:\*\*  
\* \*No Agency Attribute\*: Remove agency from "sebab batal" (cancellation reason) dropdown.  
\* \*Lock Down\*: But the lockdown function has to be maintained.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Remove "agency" from "sebab batal."  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Make sure the reason for cancellation is available.  
  
### 1. Topic / Feature Discussed: Status Rekod (Record Status) and Lokasi (Location) (05:05 - 05:08)  
  
\*\*2. Client Requirements:\*\*  
\* \*Status Rekod\*: Confirm the need to keep Status Record (Status Rekod).  
\* \*Lokasi\*: Keep Lokasi.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(None)\*  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* \*(None)\*  
  
### 1. Topic / Feature Discussed: Lokasi (Location) Specificity (05:20 - 05:38)  
  
\*\*2. Client Requirements:\*\*  
\* \*Location Specificity\*: "Lokasi" field is too broad ("umum sangat").  
\* Location of cancellation or permohonan location needed.  
\* Make location an output.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Update "Lokasi" to indicate "Lokasi Pembatalan" (cancellation location) or "Lokasi Permohonan" (application location).  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* \*Scope\*: Determine if both "location of cancellation" AND "location of application" are needed. If both are needed, how will they appear?  
  
### 1. Topic / Feature Discussed: Data Requirements for Reporting (06:14 - 06:26)  
  
\*\*2. Client Requirements:\*\*  
\* \*"Memerlukan data semua sekali boleh"\*: Make sure all data is available.  
\* Data should be available in annual/monthly form.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Verify data aggregation capabilities (annual/monthly).\*  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Data must be able to "turun sampai ke bawah."  
  
### 1. Topic / Feature Discussed: Statistic Gathering and Document Types (06:27 - 06:40)  
  
\*\*2. Client Requirements:\*\*  
\* Statics on all documents.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* The ability to statics on all types of document  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* All documents should be in the system to pull statistic on.  
  
### 1. Topic / Feature Discussed: Statistic Gathering and Document Types (07:31 - 08:05)  
  
\*\*2. Client Requirements:\*\*  
\* Statics on all documents.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* The ability to statics on all types of document.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* All documents should be in the system to pull statistic on.  
  
### 1. Topic / Feature Discussed: Statistik Pembatalan Dokumen (Document Cancellation Statistics) (08:08 - 08:20)  
  
\*\*2. Client Requirements:\*\*  
\* \*Statistic\*: Able to produce "statistik pembatalan dokumen" (document cancellation statistics).  
\* \*Overall statistic\*: "Statistik pembatalan berdasarkan jenis dokumen" is a valid statisic.  
\* Include document types with the statistic.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Implement document cancellation statistics.\*  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Confirm data structure needed for document type statistics.  
  
### 1. Topic / Feature Discussed: Inclusion of Passport as "Dokumen" (Document) (08:16 - 08:30)  
  
\*\*2. Client Requirements:\*\*  
\* \*Passport Inclusion\*: Explicitly include "passport" when referring to "dokumen" (document).  
\* \*Dokumen\*: Consider different passport as different.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) When referring to "dokumen," confirm it includes passports.\*  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* User expectation: If "document" is mentioned, some people will assume documents, not passports.  
  
### 1. Topic / Feature Discussed: Statistic Batal Permohonan (Application Cancelled) (08:31 - 09:22)  
  
\*\*2. Client Requirements:\*\*  
\* Need statistic on cancellations of applications ("statistik pembatalan permohonan").  
\* \*Reason Required\*: Capture the reasons for the permohonan is cancelled.  
\* \*Reason List\*: "Dokumen tak lengkap" and "Dia tak mahu teruskan permohonan" are valid cancellation reasons for applications.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Implement application cancellation statistics.\*  
\* The reasons that the application is canceled.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Is there two separate reports here?  
  
### 1. Topic / Feature Discussed: Statistic Batal Permohonan, Before and After Approval (09:22 - 09:37)  
  
\*\*2. Client Requirements:\*\*  
\* \*Before Approval\* Application cancellation can occur before or after approval.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Need to create an action item for cancellation after approval.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Application cancellation could occur before or after approval.  
  
### 1. Topic / Feature Discussed: Stats Batal Permohonan (Application Cancelled) - Implementation (09:39 - 10:07)  
  
\*\*2. Client Requirements:\*\*  
\* \*"Tambah satu lagi aa pembatalan aa permohonan."\*: Add one more "batal permohonan" statistic.  
\* Confirm where to put the function.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Update system to include Application Cancelled stats.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Make sure that Batal is in statistic of permohonan batal.  
  
### 1. Topic / Feature Discussed: Comparison - Statistic for Application Cancelled vs Document Cancellation (10:25 - 10:37)  
  
\*\*2. Client Requirements:\*\*  
\* No CPI for statistic for Application Cancelled  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Copy paste the implementation of the other to make it similar.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* The two types of cancellation, application and document are similar.  
  
### 1. Topic / Feature Discussed: No tarikh taman for Stat for Application Cancelled (10:45 - 11:00)  
  
\*\*2. Client Requirements:\*\*  
\* \*Tarikh taman and status\*: Don't implement this in Status for Application Cancelled.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Take out tarikh taman.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Is tarikh taman necessary?  
  
### 1. Topic / Feature Discussed: Jenis for Application Cancelled (11:01 - 11:11)  
  
\*\*2. Client Requirements:\*\*  
\* Jenis needs to be implemented for the application cancelled.  
\*Jenis must be in document type.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Add Jenis  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Clarify the types.  
  
### 1. Topic / Feature Discussed: Filter for Application Cancelled (11:13 - 11:30)  
  
\*\*2. Client Requirements:\*\*  
\* Since in application form, can take filter from above.  
\* Can get the location from application.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Make filter available.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Is this all the same?  
  
### 1. Topic / Feature Discussed: "Sebab ditolak" Removal for Application (11:30 - 11:38)  
  
\*\*2. Client Requirements:\*\*  
\* \*"Bukan ditolak sebab dibatalkan"\*: "Sebab ditolak" (reason for rejection) is incorrect; it should be "sebab dibatalkan" (reason for cancellation).  
\* Remove ditolak.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Remove "ditolak"  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Needs clarification that ditolak and dibatalkan means two different things.  
  
### 1. Topic / Feature Discussed: Remove Status Kelulusan for Applcation Cancelled(11:46 - 11:54)  
  
\*\*2. Client Requirements:\*\*  
\* \*Status kelulusan": Remove"Status Kelulusan" (approval status) for Application Cancelled  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Remove "Status Kelulusan."  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Need a reason why it's not in the correct place.  
  
### 1. Topic / Feature Discussed: Correct the Application Canceled Document Filter (12:11 - 12:24)  
  
\*\*2. Client Requirements:\*\*  
\* \*Need Reason\*: The Filter is not going to be output. The attributes needs to be reviewed to ensure if it's in the filter.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Review for Filter  
\* \*(Implied) Filter is used instead of output for this part\*.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Location should be output instead of filter for Application Canceled Document.  
  
### 1. Topic / Feature Discussed: Attributes Review for Filtes for the Document Cancelled(12:27 - 12:41)  
  
\*\*2. Client Requirements:\*\*  
\* \*Location Pembatalan\*: Needs to be put in filter instead of output.  
\*Jenis Document should be in Filter.  
\*Jenis Application Should be in filter.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Update location to be output  
\* \*(Implied) Update Jenis Document to be in filter  
\* \*(Implied) Update Jenis Application to be in filter\*.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Application Cancellation Should be in output?  
  
### 1. Topic / Feature Discussed: Attributes Review for Filtes for the Document Cancelled(15:01 - 15:27)  
  
\*\*2. Client Requirements:\*\*  
\*permasalahan, Dinan, and permohonan all to be filter  
  
\*\*3. To-Do List / Action Items:\*\*  
\*Update attributes to be in filter  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\*The data should be filter for all cases.  
  
### 1. Topic / Feature Discussed: Review of Application Form, Access, Page Functionality, and Design (16:29 - 18:29)  
  
\*\*2. Client Requirements:\*\*  
\* Need to get feedback from internal members.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Provide Application form feedback for review\*.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Internal review, not external review,  
  
### 1. Topic / Feature Discussed: Setting of the surat(24:25-25:04)  
  
\*\*2. Client Requirements:\*\*  
\* Add SK to surat.  
  
\*\*3. To-Do List / Action Items:\*\*  
\*Add SK as option for the surat.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* The data is available to do so.  
  
### 1. Topic / Feature Discussed:Setting of the surat(25:04-25:55)  
  
\*\*2. Client Requirements:\*\*  
\* Add Pengarah as options for the surat.  
  
\*\*3. To-Do List / Action Items:\*\*  
\*Add Pengarah as an option for the surat.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Security division to be able to review it.  
  
### 1. Topic / Feature Discussed:Need payment status(25:56-26:12)  
  
\*\*2. Client Requirements:\*\*  
\* Add payment status to the surat to know if payment has been done.  
  
\*\*3. To-Do List / Action Items:\*\*  
\*Add payment status.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Payment is not tipu.  
  
### 1. Topic / Feature Discussed:Ensure all reports are in the same location(26:13-26:34)  
  
\*\*2. Client Requirements:\*\*  
\* 25 reports to be available for review.  
  
\*\*3. To-Do List / Action Items:\*\*  
\*Make 25 reports for review.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* If there is not enough, it can be revised.  
  
### 1. Topic / Feature Discussed:Review to combine like reports (27:22-27:47)  
  
\*\*2. Client Requirements:\*\*  
\* Review the existing reports and determine if it can be combined to reduce the total amount of reports.  
  
\*\*3. To-Do List / Action Items:\*\*  
\*Combine the reports that do the same function.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Determine the best method to combine them.  
  
### 1. Topic / Feature Discussed:Review to combine like reports (30:03-30:23)  
  
\*\*2. Client Requirements:\*\*  
\* Combine the reports that does the same thing.  
  
\*\*3. To-Do List / Action Items:\*\*  
\*Combine the reports that do the same thing.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* All should be managed from one source.  
  
### 1. Topic / Feature Discussed:Pantau Proses(30:33-30:42)  
  
\*\*2. Client Requirements:\*\*  
\* Objective:pantau process,pengurusan penambahbaikan  
\* No KPI  
  
\*\*3. To-Do List / Action Items:\*\*  
\*None  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* None  
  
### 1. Topic / Feature Discussed:Atributs(30:42-30:57)  
  
\*\*2. Client Requirements:\*\*  
\* No change in Atributs.  
  
\*\*3. To-Do List / Action Items:\*\*  
\*Dokumen should be output  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\*None  
  
### 1. Topic / Feature Discussed: Tahunan(31:17-31:24)  
  
\*\*2. Client Requirements:\*\*  
\* tahunan  
  
\*\*3. To-Do List / Action Items:\*\*  
\*None  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\*None  
  
### 1. Topic / Feature Discussed: Review of report (31:41 - 32:45)  
  
\*\*2. Client Requirements:\*\*  
\* report 143 is not a good report.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Review report.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* There is a password in the report.  
  
### 1. Topic / Feature Discussed: Statistics pertanyan for rakyat(32:51 - 33:35)  
  
\*\*2. Client Requirements:\*\*  
\* Ask them about KMS statisic and website number.  
\* Website has stats on the current state level.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Compare the KMS vs Website stats.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* KMS has stats on people walking into the office.  
  
### 1. Topic / Feature Discussed: KMS vs statistic website(33:35 - 34:26)  
  
\*\*2. Client Requirements:\*\*  
\* Review to determine the best option and requirements.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Implement website or KMS and remove the other.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* None  
  
### 1. Topic / Feature Discussed: Kategori permohonan (34:44 - 34:50)  
  
\*\*2. Client Requirements:\*\*  
\* Category and data must be implemented  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Need to check if all the data is available for those categories.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* All data will exist.  
  
### 1. Topic / Feature Discussed:kekrapan (35:04 - 35:12)  
  
\*\*2. Client Requirements:\*\*  
\* Kekerapan must be tahunan also, MaskHeadSketch  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Verify all of the attributes work and implement it.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Everything is working  
  
### 1. Topic / Feature Discussed:Check attribute (37:33 - 37:41)  
  
\*\*2. Client Requirements:\*\*  
\* All Attribute should be working  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Verify all of the attributes work and implement it.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Everything is working  
  
### 1. Topic / Feature Discussed:Kekerapan (37:46 - 37:57)  
  
\*\*2. Client Requirements:\*\*  
\* Kekerapan must be tahunan,  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Implement Kekerapan attribute as tahunan.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* None  
  
### 1. Topic / Feature Discussed:perlukan data (38:12 - 38:37)  
  
\*\*2. Client Requirements:\*\*  
\* Ask what data should QMS can gave  
  
\*\*3. To-Do List / Action Items:\*\*  
\* The QMS Data  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* The Equipment Data needs to be taken.  
  
### 1. Topic / Feature Discussed: Data Grouping By(38:37 - 39:03)  
  
\*\*2. Client Requirements:\*\*  
\* Can data be separated by cawangan and then grouped by negeri.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* All the user to filter by cawangan and then grouped by negeri.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Need a way to get this implemented.  
  
### 1. Topic / Feature Discussed: Penerimaan Stok(39:36 - 40:02)  
  
\*\*2. Client Requirements:\*\*  
\* Monitor penerimaan stok, but what is the output?  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Review to determine what it should be monitoring for this function.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* What are the objectives of this report?  
  
### 1. Topic / Feature Discussed:Memantau bilangan stok (40:09 - 40:34)  
  
\*\*2. Client Requirements:\*\*  
\*Monitor the bilangan stok.  
  
\*\*3. To-Do List / Action Items:\*\*  
\*Connect Module with the Module stocks  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\*What is the main function to monitor?  
  
### 1. Topic / Feature Discussed:Stock Baki (41:03 - 41:29)  
  
\*\*2. Client Requirements:\*\*  
\* Monitor to determine how long to tokan stock.  
\* Able to buat unjuran data  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Implemented the Monitor stock baliki and unjuran data.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Connect the data.  
  
### 1. Topic / Feature Discussed:Type of Module required (41:29 - 41:42)  
  
\*\*2. Client Requirements:\*\*  
\* use jenis documan instead jenis pasport  
  
\*\*3. To-Do List / Action Items:\*\*  
\* change to jenis documan instead jenis pasport  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* None  
  
### 1. Topic / Feature Discussed: Lokasi filter required (41:50 - 42:06)  
  
\*\*2. Client Requirements:\*\*  
\* cawangan negeri as a filter and Dalam dan luar negara  
  
\*\*3. To-Do List / Action Items:\*\*  
\* create the filter option for lokasi  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* None  
  
### 1. Topic / Feature Discussed:Unjuran Stock (43:19 - 43:23)  
  
\*\*2. Client Requirements:\*\*  
\* Implement the Ujuran Stock.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Implement the Ujuran Stock feature.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\*None  
  
### 1. Topic / Feature Discussed:Statistic transaksi IT(43:25 - 43:34)  
  
\*\*2. Client Requirements:\*\*  
\* Not necessary  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Remove this request for feature.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* IDM has control over it already.  
  
### 1. Topic / Feature Discussed:Statistic kes rujukan eh(43:58 - 44:20)  
  
\*\*2. Client Requirements:\*\*  
\* Not necessary because included earlier.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Remove this feature.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Data duplication  
  
### 1. Topic / Feature Discussed:Statistic pengeluaran pin yang tidak berjaya(44:23 - 44:33)  
  
\*\*2. Client Requirements:\*\*  
\* Take out this feature because unnecessary.  
  
\*\*3. To-Do List / Action Items:\*\*  
\*Remove this feature.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Data duplication.  
  
### 1. Topic / Feature Discussed:Statistic kerosakan(44:57 - 45:11)  
  
\*\*2. Client Requirements:\*\*  
\* Keep this feature the way it is.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* None  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* All the data is the same as another feature.  
  
### 1. Topic / Feature Discussed:Operation report (45:16 - 46:14)  
  
\*\*2. Client Requirements:\*\*  
\* It is already operation report so no changes.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* None  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Data stored can be output to BI later if needed.  
  
### 1. Topic / Feature Discussed:General Discussion About the Features(46:30 - 46:42)  
  
\*\*2. Client Requirements:\*\*  
\* Make it so that the correct person can monitor all the data and system functions.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Make it so that the monitoring and functions of the tool can be viewed by someone.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* To make this system easy to see the functions.  
  
### 1. Topic / Feature Discussed: Structure Title(46:43 - 47:27)  
  
\*\*2. Client Requirements:\*\*  
\* To see the revenue based on accident factors,  
\* The can use calendar to make sure that it aligns.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* To align the data in the calendar of accidents and holidays.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* To have the calender and accident calendar connected.  
  
### 1. Topic / Feature Discussed: School factor Analysis on Statistics (47:27 - 48:45)  
  
\*\*2. Client Requirements:\*\*  
\* System to be able to check calendar for the time of the year and extract production data associated with that time period and extract the reason.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) Connect to Calendar  
\* \*(Implied) Implement Data for Statistics\*.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Connect the two points of data, this will allow for prediction to be made.  
  
### 1. Topic / Feature Discussed: Confirm for the 19 Features (48:54 - 50:10)  
  
\*\*2. Client Requirements:\*\*  
\* System to be able to confirm data and make it correct.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* \*(Implied) System to be able to confirm and correct the data.\*  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* The 3 years that are required.  
  
### 1. Topic / Feature Discussed: Add Gender for Stat (50:10 - 50:34)  
  
\*\*2. Client Requirements:\*\*  
\* To add genders and the age as statistic for monitoring.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Add jantina and julat umur.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Check to see how the system can be updated to.  
  
### 1. Topic / Feature Discussed:Add Catagories for Stat (50:42 - 51:33)  
  
\*\*2. Client Requirements:\*\*  
\* To add statistic pemohonn categories like OKU ke or what.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* To update the data with categories.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Add Pendidikan to the chart also.  
  
### 1. Topic / Feature Discussed:Statistic permohonan (52:31 - 53:02)  
  
\*\*2. Client Requirements:\*\*  
\* Same has above.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Update has above to have the same data.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Keep them all the same.  
  
### 1. Topic / Feature Discussed:Statistic cetakan(54:17 - 54:40)  
  
\*\*2. Client Requirements:\*\*  
\* The same as above statistic.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* The update needs to be done to all.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* The data is the same and needs to stay that way.  
  
### 1. Topic / Feature Discussed:Statistic pembayaran hasil(54:42 - 55:12)  
  
\*\*2. Client Requirements:\*\*  
\* To see all of this the statistic and have it update.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* The data must update the changes.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* That the payments are coming to the right account.  
  
### 1. Topic / Feature Discussed:Statistic cetakan JTN(55:15 - 55:31)  
  
\*\*2. Client Requirements:\*\*  
\* The statistic needs to be counted and stored.  
  
\*\*3. To-Do List / Action Items:\*\*  
\* Create the statistic.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* To make sure the statistic is correct.  
  
### 1. Topic / Feature Discussed:Statistic cetakan semula(55:31 - 56:26)  
  
\*\*2. Client Requirements:\*\*  
\* Update the process so it has data that can use for future uses.  
  
\*\*3. To-Do List / Action Items:\*\*  
\*Update the new system with data.  
  
\*\*4. Clarifications & Key Assumptions:\*\*  
\* Update needs to be automatic.  
  
### 1. Topic / Feature Discussed:Statistic cetakan tidak dapat digunakan dan rosak(56:57 - 57:22)  
  
\*\*2. Client Requirements:\*\*