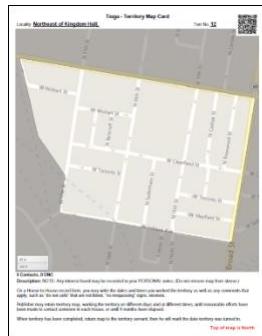


## **NOTE TO TERRITORY SERVANT:**

- Please do not remove maps from sheet protectors.

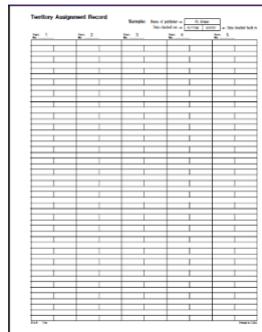


- Maps, in their sheet-protectors, may be given to those checking out a territory. If desired, they may scan the QR Code  on the top, right corner of the map to load the map onto their phone or tablet. If publishers would like the map in the form of a territory card, you may allow them to check out the corresponding map card or they can scan the QR Code on the bottom, right corner of the card to load the map card onto their phone or tablet.



- When checking out a territory, please make sure to record on the Territory Assignment Record (S-13) sheet the territory number, the publisher's name, and the date the territory was checked out. Likewise, when checking in a territory, you should record the date in the appropriate field. Please see "Sample" on the top, right corner of the Territory Assignment (S-13) sheet.

Territory Assignment Record					
		Sample: Name of publisher → O. Jones Date checked out → 11/7/96 3/8/97 ← Date checked back in			
Terr. No.	Terr. No.	Terr. No.	Terr. No.	Terr. No.	Terr. No.
1	2	3	4	5	
Jack Jones	Kevin Little	Quardrell Jones	Leon Williams		
2/21/2019	6/19/2019	6/2/2019	5/15/2019	3/2/2019	7/7/2019



- Group Overseers may be given several territory maps or map cards for their groups on weekends and for working during the week. Group Overseers or publishers (if recommended) may check out territories for up to 4 months with the purpose of working it thoroughly on different days and at different times—effectively utilizing the house-to-house record form—until reasonable efforts have been made to contact someone in every home.  
—See *Organized* book, page 91, pars. 32, 33.

- Remind publishers to read and follow the instructions provided on the maps. After territory maps have been worked thoroughly and checked back in, remind publishers to delete all electronic copies of maps and/or map cards from their devices and that they should no longer work those territories.

**2 Corinthians 10:13:** “However, we will not boast outside our assigned boundaries, but within the boundary of the territory that God measured out to us.”