

# Schedule For Attendants & Microphone Handlers

This weekly schedule begins with the Midweek (Thursday) Meeting, and ends with the Weekend (Sunday) Meeting. For example, if the Attendant/Microphone handler has an assignment on Thursday night, he also has that assignment on the following Sunday. Attendants and Microphone Handlers should be among the first to arrive.

October / 2022 ↓	Entrance & Lot*	Auditorium	Microphone Left	Microphone Center	Microphone Right	Platform
Week 1	Tony Birch	Jared Brookens	Albert Williams	Wyatt Mitchell	Isaiah Mitchell	Jared Brookens
Week 2	Kenneth Mitchell	Cedric Speights	Isaiah Mitchell	Albert Williams	Tony Birch	Cedric Speights
Week 3	Jared Brookens	Kevin Little	Wyatt Mitchell	Knowledge Balfour	Albert Williams	Kevin Little
Week 4	Tony Birch	Jared Brookens	Knowledge Balfour	Cedric Speights	Wyatt Mitchell	Jared Brookens
Week 5	Jared Brookens	Knowledge Balfour	Kevin Little	James Worrobah	Albert Williams	Knowledge Balfour

## Roles Explained

**Entrance/Lot** = Monitors the entrance doors and parking lot as attendees arrive, during and after the meeting.

**Auditorium** = Monitors the audience. Ensures disturbances are kept to a minimum. Takes a count of the audience mid-meeting to submit to the Coordinator of the Body of Elders.

**Microphone Left** = Left isle (facing stage).

**Microphone Center** = Center isle.

**Microphone Right** = Right isle (facing stage).

**Platform** = Prior to the start of each meeting, ensures all needed microphones are operating properly. Positions stage furniture and adjusts microphones for stage participants, including the speaker. After each meeting, he arranges the stage in preparation for the next congregation's meeting.

Ideally, it is best for the attendants not to leave their posts unattended during the meetings. This schedule also allows for brothers to have opportunities to be seated or to sit with their families from time to time. If any of the assigned brothers are not able to care for an assignment, please notify the CBOE well in advance. Available substitutes may be used.

\*It might be a course of wisdom for two or more attendants to scan the parking lot to cover any blind spots, especially during the midweek meetings.