

Rhonda Easterday

Mansfield, OH
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Technical Project Manager

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[LinkedIn](#)

Summary

Remote IT project manager proficient in Jira software, Agile methodologies, and Agile Development. With over 10 years of budget management, Microsoft Excel, and marketing analysis from restaurant management, I enjoy using Jira software. Creating a backlog and subtasks with a timeline is essential to a successful project, I feel it is a perfect tool for agile development.

Skills

Technical: Jira software, Dev-ops, Microsoft Excel, PowerPoint, Agile methodologies, HTML, Safe

Methods: Budget management, project management, SWOT analysis, strategic analysis, data analysis, agile development

Recent Projects

Project Charter | [Project link](#)

- Created a mockup charter of a web design company to house all project objectives, requirements, and communication
- Included budget estimate and detailed cost worksheet
- Prepared in Google documents

Requirements Management | [Requirements Management](#)

- Developed a management plan that outlined a process for changes, accountability for project milestones, and user acceptance responsibility
- Gathered requirements for the project and assigned tasks and accountability
- The way requirements activities will be planned, tracked, and reported

Experience

RESTAURANT MANAGER

Mansfield, OH

Steak & Shake

October 2017 - April 2020

- Overseen employee work in the front and the back of the house to ensure compliance with company, policies, regulations, and food safety guidelines
- Managed staff of 45 - to 50 people
- Increased revenue by 10%
- Produced monthly reports detailing sales trends and forecast

MACHINE OPERATOR

Mansfield, OH

Mancan Inc.

September 2017 - September 2019

- Produced piece rate to ensure completion date is on time
- Inspected parts to ensure quality
- Reworked and repaired any product not meeting standards

GENERAL MANAGER

Youngstown, OH

Taco Bell

July 2006 - March 2016

- Managed P&L to stay in the 95 % to 110%
- Increased revenue 11% in 6 months
- Achieved Plaque for highest C.O.R.E audit, for the year average 99%

Education

CERTIFICATE, THINKFUL

April 2021

Technical Project Management

- Agile Methodologies, User Research, Estimation Techniques, Project Management, Agile Development, and Strategic Analysis
- 12 week intense boot camp, 60 hours per week