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## EMPLOYMENT AGREEMENT

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This employment contract, dated on [ date ] in the year [ year ], is entered into by [ Company Name ] and [ Employee Name ] of [ City ]. This document constitutes an employment agreement between parties and is governed by the laws.

IN CONSIDERATION of this employment contract, the parties agree to the following terms and conditions:

1. Employment

The employee agrees to carry out the responsibilities and duties set out by this contract and their job description. The employee also agrees to comply with all company policies and procedures.

2. Position

It is the duty of [ position ] to perform all essential job functions and duties. [ Company Name ] may add other duties as needed within the scope of the employee's position.

3. Compensation

The employee will be paid [pesos amount] [per contract (per hour / per day) ] before applicable taxes.

4. Benefits

The employer offers the following benefits [list benefits, if any]. Access to these benefits occurs [immediately/after the probationary period].

5. Paid time off

[ Employee Name ] is offered the following vacation time after the probationary period, [length of vacation time], [length of sick time], [bereavement time].

## 6. Termination

This working relationship may be terminated by either party for any reason with proper written notice.

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(NAME AND SIGNATURE OF JOB APPLICANT)

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(NAME AND SIGNATURE OF EMPLOYER)

Note: This contract shall be verified by the  
City Labor Office before submission.