

**ACME CORPORATION**  
456 Client Street  
Seattle, WA 98101  
Phone: (555) 987-6543

**PURCHASE ORDER**

**PO Number:** PO-49007  
**PO Date:** August 17, 2023  
**Vendor Number:** V-10007  
**Buyer:** Jane Procurement

**Vendor:**  
Zoom Video Communications  
123 Business Way  
Business City, ST 12345

Line	Description	Quantity	Unit Price	Total
1	Zoom Enterprise - 500 Users - Annual	1	\$18,000.00	\$18,000.00

**Total: \$18,000.00**

**Terms & Conditions:**  
• Payment: Net 30 days  
• Delivery: As specified in contract  
• This PO authorizes the vendor to proceed with order