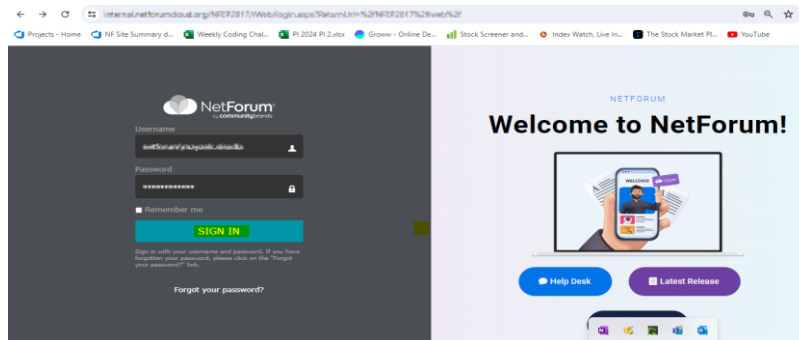


# Hands On Guide for Cloud Storage

- Hit the NFE URL <https://internal.netforumcloud.org/NFEP2017/iWeb/> (Replace URL with the correct one)
- Enter provided Username and Password.
- Click Sign In.



- Once successfully logged in, from the left corner Select CRM module, Individual and Query Individual
- Now, type *First* in “Column To Query” Section and select “Individual: First Name”

- Select *Contains* in “Operator” section and type *A* in Value section.

- Click “Add To Query” button.

**Query Individual**

Load An Existing Query: Please select

Query Conditions | Query Columns | Grouping | Query Order | Security

Limit Number Of Results:  ☐ Randomize Results

Column To Query: Individual::First Name Operator: Contains Value: A ☐ Ask At Run-Time

☒ Distinct

Add (
Add To Query
Add )
Add Or
Create SQL

- In “Query Name” section type the unique name of the query e.g. TestQuery
- Click “Save Query” button.

Query Conditions | Query Columns | Grouping | Query Order | Security

Limit Number Of Results:  ☐ Randomize Results

Column To Query: Individual::First Name Operator: Contains Value: A ☐ Ask At Run-Time

☒ Distinct

Add (
Add To Query
Add )
Add Or
Create SQL

Add To The End Of Query

Order	Column
	[Individual::First Name] Contains [A]

**Query Information**

Query Name: TestQuery

Comments:

☐ Private Query

Save Query
Save & Create Audience
Run Query

- Click “Run Query” button to make sure you are having some data in the query you just created.
- Now, from the left corner Select CRM module, Individual and Query Central

**NetForum** community trends

CRM / Individuals / Query Central

**Query Central**

Queries are organized by table and user. Select the table and user to view a list of available queries. The gc

Table & User

Module: \* Customer Relationship Management ▼

Table: \* Individual ▼

User: \* -- all users -- ▼

Delivery Method: \* Run Immediately ▼

**Individual queries\***

table	query description	u
Individual		sa
Individual	01 Query 1902 test	sa
Individual	01 Query 1902 test 12	sa
Individual	**DDPoojaQuery	dt
Individual	**DDPoojaQuery	dt
Individual	**DDPoojaQuery	dt
Individual	**Member Individuals by Source Code	dt

- Select below options from the Dropdown as shown in Screenshot

**Query Central**

Queries are organized by table and user. Select the table and user to view a list of available que

Table & User

Module: \* Customer Relationship Management ▼

Table: \* Individual ▼

User: \* -- all users -- ▼

Delivery Method: \* Schedule ▼

- Now select the Newly Created query from the below section, click “go”.

## Query Central

Queries are organized by table and user. Select the table and user to view a list of available queries. The go button on each row allows you to run the query.

Table & User


Module: \* Customer Relationship Management ▼

Table: \* Individual ▼

User: \* mayank.sisodia ▼

Delivery Method: \* Schedule ▼

### Individual queries \*

table	query description	user	date created	run
Individual	TestQuery	mayank.sisodia	07/16/2024	

- Click Go again on the next window and you will see below screen.

CRM / Individuals / Add Query Export Task Search

### Add Query Export Task


Query: \* TestQuery

File Name: \*

Delimiter: \*  Separator: \*

Exclude Guid? ☐

Task Type: \* Query Export To File

Run Task Datetime: \*  


Execute After Task:  ▼

Notify Template:  ▼


Notify & Mail: ☐ On Start? ☒ On Success? ☒ On Failure?

Notify Conditions: ☒ On Completion With Errors?

Recurrence: \*  ▼

save mode: insert ☐ Insert After Save ☐ Keep Values Record Information

mayank.sisodia  

- Click Now and click Save.

CRM / Individuals / Add Query Export Task Search

### Add Query Export Task

Query: \* TestQuery

File Name: \*

Delimiter: \*  Separator: \*

Exclude Guid? ☐

Task Type: \* Query Export To File

Run Task Datetime: \*  


Execute After Task:  ▼

Notify Template:  ▼

Notify & Mail: ☐ On Start? ☒ On Success? ☒ On Failure?


Notify Conditions: ☒ On Completion With Errors?

Recurrence: \*  ▼

save mode: insert ☐ Insert After Save ☐ Keep Values Record Information

mayank.sisodia  

- The task will be created in the “Scheduled” state

CRM / Individuals / Query Export Task Profile

Query Export Task Profile

Query Export Information

Query:

TestQuery

File Name:

TestQuery

Delimiter:

,

Seperator:

"

Exclude Guid?

No

Scheduling

Task Type:

Query Export to File

Run Task Datetime:

7/16/2024 6:11:51 AM

Status:

SCHEDULED

Notify Template:

baseline\_scheduled\_task\_notification

Notify E-Mail:

notify conditions:

On Start?

Yes

On Success?

Yes

On Completion With Errors?

Yes

On Failure?

Yes

- Once the task is successfully completed. The status will change to “Success” and the details will be displayed in the history child form which will include the URL where the file is stored.

History							
Status	Succeeded	Failed	Total	Start	End	Duration	Message
SUCCESS	17629	0	17629	07-16-2024 6:11AM	07-16-2024 6:11AM	2 seconds	Method: Exported file: <a href="https://mamiel.net/forucloud.org/%F3077/web/fileviewer.aspx?Itemkey=00000000-0000-0000-0000-000000000000&amp;objectName=md_query_export&amp;file=testquery_071620240611536841e1bda6-9089-4471-bc2c-d413eb83ce12.txt">https://mamiel.net/forucloud.org/%F3077/web/fileviewer.aspx?Itemkey=00000000-0000-0000-0000-000000000000&amp;objectName=md_query_export&amp;file=testquery_071620240611536841e1bda6-9089-4471-bc2c-d413eb83ce12.txt</a>

- Copy the URL and execute the same on Browser.
- You will see the output list.