John Kenneth Bautista

Software Developer

A BS in Mathematics specializing in Computer Science graduate with an additional certificate from Zuitt Coding BootCamp seeking a position in software development where I can contribute my skills-gained from the BootCamp and administration experiences from my past employments.

Contact

Phone
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Email
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Address
02 Narra St. San Vicente
City of Malolos Bulacan

Education

2023
Zuitt Coding BootCamp
Zuitt Learning Institute Incorporated

2019
BS in Mathematics with Specialization in Computer Science
Bulacan State University

Expertise

- Web Development
- Front, Back, Full Stack Development
- ReactJS, NodeJS
- HTML, CSS, JS
- BootStrap
- Java OOP

Language

English
HTML, CSS, JS

Experience

2022-2023
EMAPTA Philippines | Ortigas, Pasig City
Asset Management Specialist

Attending Tickets from the system and assisting with any inquiries from the managers, customers, suppliers, etc.
Creating Purchase Orders to a supplier for any request from the depots or additional assets for the company.
Coordinating with Finance team regarding the invoices inquiry sent by customers or suppliers.
Update/monitor the system (inspHire) for any asset that is needed to register on the company's records. Providing orders to customers and counter-checking by using the website application (Netsuite) and tracking all the asset movements.

2021-2022
Shimizu-Fujita-Takenaka-EEI JV | Quezon City
Administration Assistant
Collaborating with the managers to create ways and methods how to deal with some difficult tasks we're handling.
Assigned with vehicle management and created monitoring reports for those vehicles or assets that we have for any audit purposes from the head.
Coordinating with potential suppliers, clients, etc. for any deal we'll have by reviewing their submitted profiles and quotations.

2019-2021
Fiberhome Philippines | Guiguinto, Bulacan
Administration Staff
Developing and implementing data analyses, data collection systems and other strategies that optimize statistical efficiency and quality. Encoding all data needed in Excel by using formulas to identify what we need to improve by depending on statistical results.
Ensures that all materials, equipment, and assets of the company are correctly recorded to avoid any discrepancies and to easily track for the defective and lost items by encoding them into the system for what we received and issued/dispatched from time to time.
Negotiating with the suppliers to ensure that the purchased products are cost-efficient and high quality. Collecting quotations from different potential suppliers for comparison from the main suppliers to local suppliers

Reference

Name Surname
Job position, Company Name

Phone: 123-456-7890
Email : hello@reallygreatsite.com

Name Surname
Job position, Company Name

Phone: 123-456-7890
Email : hello@reallygreatsite.com