

# JAMES V. KEEFE, JR.

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## EDUCATION

**SUFFOLK UNIVERSITY** *Boston, MA*

2003- 2007

Bachelor of Arts, Sociology

## CAREER FOUNDRY

2023- present

Full Stack web developer certification (in progress)

## SKILLS

### CODING LANGUAGES / SPECIALTIES

- Full stack web development (MERN)
- HTML, CSS, JavaScript, Bootstrap, jQuery,
- Git, GitHub, cloud computing.

## EXPERIENCE

**CITY OF DOVER** Dover, *NH*

February 2020 – March 2023

Police Officer

- Serve and protect the community by responding to calls
- Train fellow Officers as a certified Defensive Tactics Instructor
- Train and evaluate recruits as a Field Training Officer
- Conduct thorough investigations for various criminal offenses
- Process evidence as member of Crime Scene Unit

**TOWN OF FARMINGTON** *Farmington, NH*

April 2016 – February 2020

Police Officer

- Serve and protect the community by responding to calls
- Identify potential LEAD Program participants
- Conduct thorough investigations for various criminal offenses

**PARADIGM PRECISION** *Malden, MA*

2012 - 2016

Material Coordinator/ Buyer

- Coordinate material movement between internal teams and outside suppliers
- Attend daily production meetings with material planners and engineers to ensure products are adhering to cycle times
- Communicating accurate lead times to outside vendors based on internal or external operations

**BOSTON FINANCIAL DATA SERVICES** *Quincy, MA*

2008-2012

Defined Contribution Service Specialist

**PIONEER INVESTMENTS** *Boston, MA*

2007- 2008

Group Plan Specialist