

Jeremy Kline

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EDUCATION

Candidate for **Bachelor of Science in Commerce and Business Administration**

The University of Alabama, Culverhouse College of Business

Graduation Date: May 2026

GPA: 3.0/4.0

Major: Management Information Systems

EXPERIENCE

May 2024 –

August 2024

Business Intern, McCorquodale Transfer, Birmingham, AL

Goal: To provide customers with a professional moving service

Value: Gaining experience by learning and applying skills that help the company as well as myself for the future

My Contribution:

- Managed overall warehouse operations including receiving, inventory, and ensuring accuracy in timeliness with all orders
- Managed financial operations, specifically customer invoices and deposits, to ensure the financial stability and operational efficiency of the company
- Delivered professional moving services to customers, meeting their needs and requirements
Actively worked to grow the company by creating job listings, hosting interviews, and recruiting candidates

August 2021 –

May 2022

Tech Aid, Chilton County Highschool, Student Helper: Clanton, AL

Goal: To provide technical support to staff, and students, resolving hardware and software issues

Value: Enhanced productivity and learning experience by providing timely tech support and troubleshooting

My Contribution:

- Provided on-demand support to teachers and staff by troubleshooting hardware and software issues on classroom computers and devices
- Assisted in setting up and configuring new computers and technology equipment for classrooms and offices, ensuring they were ready for immediate use
- Supported school events by configuring lighting and operating soundboards for plays and assemblies, contributing to successful productions

June 2020 –

August 2021

Kitchen Prep, Cook, The Boondocks, Brierfield, AL

Goal: To properly provide customers with exceptional service by delivering them great food

Value: By preparing food the correct way, keeping the kitchen clean, and providing excellent service

My Contribution:

- Prep work for meals in a fast-paced environment washing, chopping, peeling, and preparing ingredients
- Prepared basic cooking duties, such as developing simple dishes, such as entrees and salads
- Trained three new employees allowing employees to be knowledgeable and prepared for upcoming work

TECHNICAL EXPERIENCE

Languages: C#, HTML, CSS, JavaScript, SQL, R

Operating Environments: MS Windows, macOS

Business Tools: Solid Works, Visual Studio Code, Git, GitHub, MS Excel, MS Word, MS PowerPoint, Tableau

HONORS AND ACTIVITIES

Alabama Information Management Society (AIMS)

Astrobotic's Team

Robotics Team