<u>LinkedIn</u> jacquelinemkloner@gmail.com New York, NY (917) 865-5446

PROFESSIONAL SUMMARY

Aspiring sports data analyst with proven experience in technology analysis, IT data analytics, knowledge management, and project management. Major strengths include data-driven decision making, strategic implementation, and clear presentations. Creative and resourceful problem solver with deep technical skills and ability to interpret results. Resilient, quick-learning individual, passionate about working hard on a team. Key skills include:

- Sports Analytics
- Collaborative Teamwork
- Data Management

- Actionable Insights
- Executive Presence
- Influential Communication

PROFESSIONAL EXPERIENCE

JONES LANG LASALLE, Boston, MA

2024

One of the world's largest global real estate and investment management companies offering leasing, property management, and investment management services.

Knowledge Management Intern

- Reduced sales team's weekly data entry time from hours to minutes by automating team project reporting in Salesforce, Financial Force, and SmartSheet using Power Query in Excel.
- Improved access to current information by researching needs with team members and managers, then redesigning, organizing, and implementing new SharePoint organizational structure.
- Eliminated errors by updating and consolidating existing reference guides and creating new reference guides.

BOSTON BEER COMPANY, Boston, MA

2023

Leading craft brewer in the United States, known for brands like Samuel Adams, Truly Hard Seltzer, Angry Orchard, and Dogfish Head.

IT Data Analyst Intern

- Removed obsolete data by serving as sole intern responsible for maintaining customer databases across the organization.
- Reduced bottlenecks by interacting with sales representatives to process requests for closing accounts and updating account information.
- Optimized data integrity and accessibility by implementing new database entry standards, ensuring that each brand and product was entered in a consistent format.

XOMETRY, Virtual 2022

Xometry matches manufacturers with potential customers and allows buyers to access global manufacturing capacity and create locally resilient supply chains, through a proprietary algorithm and support services.

Technology Intern

- Reduced product request time and made tracking products easier by developing an interface to streamline the onboarding and shipping processes for 3D manufactured products.
- Eliminated over five hundred errors per month while simultaneously enhancing user satisfaction and efficiency by automating common processes.
- Streamlined accuracy and timeliness of estimated shipping cost by using Google Sheets and Apps Script to automate calculations.

EDUCATION

Bachelor of Science, Data Science (cum laude), Tufts University School of Engineering, Medford, MA Masters in Computer Science, Tufts University School of Engineering, Medford, MA (planned completion: 2026)

UNIVERSITY ATHLETICS

TUFTS UNIVERSITY, WOMEN'S ROWING TEAM, Varsity Rower, Medford, MA

• Four year varsity athlete. Walked onto the team never having rowed before. Back-to-back NESCAC and NCAA Division III Champions. Dedicated 20+ hours per week to training, practice, and regattas.

TUFTS UNIVERSITY, MEN'S BASKETBALL, Head Manager, Medford, MA

 Four year head manager. Maintained official stat book during home games. Supervised and guided four new first year managers.

RELEVANT UNIVERSITY LEADERSHIP EXPERIENCE

TUFTS TAMID CONSULTING GROUP, Medford, MA

Undergraduates connect with the Israeli economy through educational initiatives, projects, and business startups.

Director of Tech

- Contributed to the technology consulting group. Applied basic machine learning, Python, and data analytics.
- Ensured effective production of technology projects by organizing the team and providing coding and insights.

Data Science Project Manager

- Modernized Daika Wood's website by leading the team through changes in Java, HTML, and CSS.
- Improved client website design by meeting weekly with management and relaying updates to the design team for delegation and implementation.

Director of Marketing

• Improved communication throughout the chapter by managing social media, maintaining attendance records and facilitating weekly meeting reminders.

TUFTS HILLEL, Medford, MA

Tufts chapter of worldwide student organization with presence on over 850 college and university campuses.

Board Member

- Improved engagement by organizing and running a variety of social events, planned during weekly board meetings.
- Established space for underrepresented communities through position as Jewish Women+ Collective Co Chair (JWC), culminating with insightful Shabbat and panel.
- Revised wording on JWC position to ensure title was accommodating of gender minorities by holding meetings with gender minority rabbi and Hillel President.

First Year Engagement Leader

• Welcomed new members by organizing events for first year students during orientation and maintaining connections throughout the year.

Hillel After School Community Programming (HCAP)

 Volunteered with local middle school children, developing and implementing weekly lesson plans that offered hands-on engineering experiences.

TUFTS UNIVERSITY KAPPA ALPHA THETA, Medford, MA Philanthropy Chair

• Raised thousands of dollars for CASA, an organization that trains volunteers to stand up for abused and neglected foster children in court, by organizing an annual Concert for CASA.

PROFESSIONAL SKILLS

- HTML, CSS, Javascript Web Design
- Java, C++, and Python Programing Language
- SQL Structured Query Language
- Microsoft Office Products and PowerBI