Justin Min

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Education

Georgia State University   Atlanta, GA
BBA, Computer Information Systems in Cybersecurity   December 2025
- Certifications: CompTIA Security+, CISA (In Progress)

Skills

Frameworks & Regulations: NIST CSF, NIST RMF (SP 800-37), NIST SP 800-53, NIST SP 800-171, ISO/IEC 27001, SOC 2, Sarbanes-Oxley (SOX), PCI DSS, GDPR
Technical Tools: ServiceNow, AWS Prowler, Qualys TotalCloud, Microsoft Office
Core Competencies: Risk Assessment, Control Mapping, Maturity Assessment, Third-Party Risk Management, Audit Documentation, Regulatory Analysis, Log Analysis

Experience

Paralegal (Regulatory Compliance Specialist)   Duluth, GA
Immigration Law Office of Hyon C Lee, P.C.   July 2025 - Present
- Achieved a 100% case approval rate for over 20 complex immigration petitions by auditing corporate evidence packages against strict USCIS regulations before submission.
- Standardized internal procedures by maintaining precise audit trails of all filings and researching updates to federal immigration policy to ensure ongoing organizational compliance.
- Solved critical documentation gaps by using alternative evidence and persuasive writing to prove a case's eligibility even when the client was missing standard records.

Cybersecurity Cloud Risk Internship   Atlanta, GA
Georgia State University   January 2025 - April 2025
- Conducted a technical risk assessment in a simulated AWS cloud environment by running automated scans (Prowler/Qualys), identifying hundreds of issues that left the system vulnerable to attacks.
- Transformed raw data into actionable business language by mapping vulnerabilities to NIST SP 800-171 control families, helping non-technical leaders understand exactly where they were non-compliant.
- Documented findings and delivered an executive presentation to the GSU Cybersecurity Services Team, set with a risk register, risk mitigation strategies, and mapping to ISO 27001 and SOC 2.

Projects & Programs

ServiceNow Automated GRC Application   January 2026
- Reduced Mean Time to Respond to compliance failures by 99% by engineering an automated tool in ServiceNow that instantly spots problems and assigns them to be fixed.
- Set up automatic email alerts that notify the assigned person/team immediately when a critical security role is broken, ensuring no issue gets ignored.
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- Created a "Command Center" dashboard for executives that shows a real-time, color-coded view of the company's security health and active risks.

PwC Cybersecurity Consulting Program   January 2026
- Served as a Cyber Security Consultant for MedTech Industries, auditing their third-party risk management process within the Procure-to-Pay lifecycle to ensure alignment with SOX requirements.
- Performed a Software Development Lifecycle walkthrough with the client, benchmarking their current security posture against NIST standards to identify critical security gaps.
- Documented the Test of Design and Operating Effectiveness of the Change Management controls, uncovering a Segregation of Duties failure and presenting a remediation plan to MedTech management.

University of California NIST CSF Maturity Assessment   December 2025
- Evaluated the university's security policies against all 108 subcategories of national standards (NIST CSF) to measure how well-prepared the organization is for cyber threats.
- Designed a color-coded scorecard in Microsoft Excel that visually highlighted security gaps analysis and established a cross-walk to multiple frameworks, like PCI DSS and GDPR.
- Scored each security control using the National Cyber Security Review (NCSR) methodology (1-7 scale) based on the organization's policy and standard formalization.