

SHEBIN KUNNATH

DOHA-QATAR

Mob : 974 77977300

Email : *shebinjafar@yahoo.com*



OBJECTIVE

Seeking a challenging career in a high professional work environment to further develop my In-depth competency in office administration by contributing my service meaningfully to the Organization.

QUALIFICATION

- Secondary School Examination Passed with first class on 2010-2012(Central Board of Secondary Education Delhi) from MES INDIAN SCHOOL DOHA-QATAR.
- Passed Higher Secondary from MES INDIAN SCHOOL DOHA-QATAR. 2012-2014

CERTIFICATIONS & EXPERTISE

- Certificate holder Inter National Computer Driving license(**ICDL-through Aptech Computer Education**)
- Deep knowledge in **MS Office and windows7** operations.
- Passed Typing speed test in International level through Institute of Commerce and Computer education.

PERSONAL SKILLS

- Comprehensive problem solving abilities
- Coordinating group activities
- Good organizing ability
- Good analytical and communication skill
- Holder Qatar Driving License.

PREVIOUS EXPERIENCE

- Worked as a volunteer in 15TH ASIAN GAMES DOHA2006.
- Worked as a office staff in ARAB GAMES 2011
- Worked with Q-Media as event staff in Doha JEWELLERY & WATCHES EXHIBITION And QATAR MOTORSHOW 2014
- Worked as event transport coordinator for ITU CONFERENCE 2014.
- Worked with Q-Media as event supervisor in QATAR MOTORSHOW 2015
- Worked for GCC Para Athletics and IPC ATHLETICS WORLD CHAMPIONSHIPS DOHA 2015 in Social Media Department
- Worked As sales Promoter in OOREDOO For 3 Months 21st Oct 2016 - Jan 15th 2017
- Worked with DFI for Ajyal Youth Film Festival as Transportation Coordinator 2017
- Worked at Darb Al Sai 2017 For HBKU inside QF Tent
- Worked with DFI For Qumra as Transportation Coordinator 2018
- Worked with DFI for Ajyal Youth Film Festival as Transportation Coordinator 2018
- Worked at Darb Al Sai 2018 For HBKU inside QF Tent
- Worked at IAAF 2019 Event in DFC
- Worked with DFI For Qumra as Transportation Coordinator 2019
- Worked with DFI for Ajyal Youth Film Festival as Transportation Coordinator 2019
- Worked at Darb Al Sai 2019 For 1--1BKU inside QF Tent
- Worked with BPO+ For Fifa Club Cup 2021 as Stewards Supervisor and supported transport team
- Worked with DFI For Ajyal Youth Film Festival as Transportation Coordinator 2021
- Worked with Supreme Committee For Fifa Arab Cup 2021 as LastMile Area Lead
- Worked with Supreme Committee for Fifa World Cup 2022 as LastMile Deputy Manager in 974 Stadium
- Worked with DFI For Qumra as Transportation Coordinator 2023

PERSONAL PROFILES

Full Name	SHEBIN KUNNATH
Sex	Male
Nationality	Indian
Date of birth	06/11/1994
Religion	Islam
Marital Status	Single
Language Known	English, Hindi, Arabic And Malayalam
Special Interest	Dance, Sports, Music.
Passport No	J 5528465
Passport Validity	25/01/2032
Visa Status	Family
Driving License	29435601193

DECLARATION

I hereby declare that the above mentioned information are true and correct to the best of my knowledge and belief.

Place: Doha

Date:

SHEBIN KUNNATH