

# Uni Graduate with no experience?

## How can you still boost your resume?

Written by Brooke Skubnik, 12 April 2021.

We are all aware there is that time of your university degree where we all begin to freak out over what comes next? For me that was as soon as I hit my last year of university. No experience at all, or no experience in your desired field of work can really limit the effectiveness of your resume. However, there are still ways that you can create a resume that has all employers taking interest in you.

Let's start off simple, what is a resume? According to [Seek](#) (n.d) 'A resume, sometimes called a CV or curriculum vitae, is a document that lists your work experience, education, skills and achievements.'

Yes, experience is valuable but there are still ways that you can stand out.

Firstly, there is one simple thing that everyone can do to make their resume eye catching and that is formatting. This is such a simple part of creating your resume, but it can really break it or create it. A well formatted resume is one thing that makes the hiring manager want to keep reading. [Staff editor](#) (2014) explains there are two main benefits that come from having a well formatted resume, the first one being it enhances the readability and the second being it highlights your attention to detail.

You could have all the experience in the world, but the hiring manager is not going to keep reading a messy resume with large chunks of unorganised or irrelevant information. Especially over other resumes where the valuable information stands out to them and saves time.

Also, it is undeniable that showing attention to detail is so important no matter what position or industry you are applying for.

I know you're probably thinking, 'the format isn't going to matter if I have no information to put on it.' That is a very valid point however as a graduate you are always going to have some information to add to your resume to make it stand out.

If you don't have any work experience, it is important to focus on your education and skills. Make sure to include your highest degree or qualification as that is what the hiring manager will be impressed by.

No matter what field you are going into, you are a university graduate so you should possess relevant skills or abilities for the position you have been studying to apply for.

Furthermore, use your time at university to go above and beyond to gain the experience that is going to set you apart from other graduates. This means completing internships, placements, and any other work experience that you possibly can. The two main

benefits of gaining these types of work experience are, firstly, it gives you an opportunity to develop skills that you would have developed through already working in the industry. Secondly, the opportunity to gain connections are invaluable.

How does this level up your resume? Well, you now have the skills that the position requires you to have (or at least some of them), and if the application requires you to have referees you now have some that know the industry well. This is so valuable as they should know exactly what the hiring manager wants to hear about you.

Following on from that, it is also great to highlight your volunteer work or extracurricular activities if they are relevant and provided you with transferrable skills to the position you are applying for (Sand 2021:para.8).

Lastly, it is beyond important to keep your resume customised for the position you are applying for, this means you need to thoroughly read the job description and notice the key words to include in your resume. [Forstag](#) (2021) explains customised resumes show that you are invested in the opportunity, rather than just bulk sending out your resume because you are desperate. It also helps you to pass through the applicant tracking systems that screen out unsuitable applicants and aids you in focusing your resume on the employers' specific needs (Forstag 2021).

Employers obviously generally want to hire candidates with the most expertise and experience as knowledge is valuable to their business. However, it is also important to hire individuals, with attention to detail, initiative and that are willing to put the extra effort in to be the best. You can boost your resume with these simple things to show them you could be a valuable member of their team.

After you graduate finding the first job is unfortunately probably going to be the hardest, so you need to ensure your resume stands out next to your fellow graduates. Do you want a resume that's ahead of the game? Contact Exceptional Study Australia Today.

### Reference List

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