

# Jeremy Krovitz

9605 Queensland Lane North | Maple Grove, Minnesota 55311 | (763) 567-8851 | [jkrovitz@macalester.edu](mailto:jkrovitz@macalester.edu)  
Portfolio: [jkrovitz.github.io/jkrovitz](https://github.com/jkrovitz) | LinkedIn: [linkedin.com/in/jkrovitz](https://www.linkedin.com/in/jkrovitz)

## EDUCATION

**Macalester College**, Saint Paul, Minnesota

Bachelor of Arts, Expected May 2019

*Major:* Computer Science

GPA: 3.75

- Courses Completed and in Progress: Algorithm Design and Analysis, Computer Systems Organization, Object Oriented Programming, Software Design and Development
- Honors: DeWitt Wallace Distinguished Scholarship: 4-year scholarship for academic merit

## WORK EXPERIENCE

**Macalester College Information Technology Services (ITS)**, Saint Paul, Minnesota

Sep 2015 – Present

*Computer Lab Monitor*, Sep 2016 – Present

- Assist with computer operation and software features
- Maintain three printers and eighteen iMacs, reporting damaged and faulty equipment
- Monitor supplies and perform necessary housekeeping

*Telecommunications Operator*, Jun 2017 – Aug 2017

- Used WordPress to edit the Macalester ITS website, providing users with accessible instructions for device registration on Macalester's WI-FI network
- Wrote ITS FAQs for Help Desk staff that provide callers with step-by-step technical instructions
- Built active listening and service orientation skills by providing requested information to callers
- Utilized PBX (Private Branch Exchange), a system for managing an organization's incoming and outgoing phone calls

*Help Desk Consultant*, Sep 2015 – May 2016

- Entered Help Desk tickets concerning student and staff computer/printer issues
- Interacted with students and staff with varying levels of technical knowledge
- Completed hardware deliveries twice a week in a timely manner demonstrating exceptional time-management skills

**Walgreens**, Plymouth, Minnesota

May 2016 – Aug 2016

*Customer Service Associate*

- Processed purchases, as well as handled returns and refunds, paying specific attention to detail
- Worked on a team of 10 to create an inviting, service-oriented store for customers and employees
- Maintained store displays and signage to match company standards and accurately reflect weekly ad

## PROJECTS

**Software Design and Development Class Project**, Saint Paul, Minnesota

Sep 2017 – Dec 2017

*Crystal Visualization Software*

- Developed with a team of four students using HTML, CSS, and JavaScript
- Project roles: coordinator, programmer, project lead
- Built for Macalester Geology students to visualize the refraction of light in crystals
- Uploaded to [jkrovitz.github.io/jkrovitz/projects/crystalProject/crystalIndex.html](https://github.com/jkrovitz/jkrovitz/projects/crystalProject/crystalIndex.html)

**Personal Project**

May 2017

*Java Teaching Videos*

- Created videos to help a student with an assignment who was taking their first computer science course
- Posted on [jkrovitz.github.io/jkrovitz/javaFlowersVideos.html](https://github.com/jkrovitz/jkrovitz/javaFlowersVideos.html)

## TECHNICAL SKILLS

- Languages: C, C++, CSS, HTML, Java, JavaScript, Python, R
- Development Tools: Brackets, Codio, Git, IntelliJ Idea, MS Visual Studio, Pycharm, TextMate
- Frameworks/Libraries: jQuery, three.js
- Operating Systems: Mac OS, Windows 10
- Software: Microsoft Office Suite, iWork Suite, Google Applications

## LEADERSHIP

**Action for Reaction**, Maple Grove, Minnesota

Sep 2014 – Aug 2015

- Led group meetings and planned events, demonstrating organizational and leadership skills
- Discovered interest in computer science while creating a website for the group