

## **OUR MISSION STATEMENT**

Our mission is to deliver world class education, established on sound Moral and Christian values at a competitive and an affordable price that helps harness the potentials of the child towards competence and excellency, first to our community the nation and the world at large.

## **CORE VALUES**

- Diligence
- Excellence
- Honesty
- Obedience
- The Fear of God

## **VISION**

Turning out responsible and impeccable leaders of tomorrow, with the passion to love and serve their country in the fear of God.

## **OBJECTIVES**

- To explore every opportunity available for the proper development and growth of the child.
- To effectively apply the Montessori Principles in nurturing the child's natural interests and skills through individual play, group play and child centred activities, so that the child is able to discover his or her full potential.

## **METHODS**

- Our children who are as young as 6 months, are received with motherly love, cared for adequately and provided with rich nourishing breakfast and lunch that will sustain them all through the day.
- Each child is taken through a variety of relevant , stimulating and enjoyable learning experiences, using the Montessori Method. This helps the child develop fully physically, mentally and emotionally at his or her own pace.
- A Montessori concept is a child centered approach of teaching and its philosophy states that "every child is unique and has a specific potential and every child works at his or her own pace."

## **CURRICULUM**

Ghana Education Service blended with British system.

**WORKING DAYS**- Monday through Friday.

## **WORKING HOURS**

- Opening Time: 7:30 a.m
- Closing Time: 3:30 p.m.
- Picking up of Children: 3:30 p.m. to 5:00 p.m.

**STAFF:** The school is being handled by well qualified professional teachers and kitchen staff.

**NOTE:** After-School Service concerning the picking up of children is provided at a fee.

### **REGISTRATION / ADMISSION FEE ONLY**

The sum of two hundred Ghana Cedis (GH¢ 200.00) shall be paid to obtain an admission form, for the first child of a parent. No other child from the parent shall be required to pay any further registration fee.

### **GENERAL REQUIREMENTS**

- i. Two recent passport size photographs of the child.
- ii. Photocopy of the child's Weigh-in Card.
- iii. A Medical Report of any valid Health Certificate/ Information about the child.
- iv. Two passport size photographs and the details of each of the two persons assigned or authorised to pick up the child from school.

### **SCHOOL BUS**

The school provides transport services as a fee, for parents who are in need and can afford it.

### **SCHOOL UNIFORM**

- i. School uniform for both boys and girls are supplied by the school at a cost.
- ii. Every child is expected to come to school in the school uniform and a pair of black shoes with immaculate white pair of socks from Monday to Thursday.

**NOTE:** No parent is allowed to sew or mend in any way, the style of the uniform adopted by the school.

### **FRIDAY WEAR**

- i. **BOYS-** Lacoste or Polo Shirt with a pair of Blue Jeans trousers and a pair of sandals to match.
- ii. **GIRLS-** Lacoste or Polo Shirt with a pair of Blue Trousers or skirt and a pair of sandals to match.

**NOTE:** With respect to the above mentioned Lacoste and polo shirts the school supplies these items to each child, whereas parents are expected to provide their children with a pair of Jeans Trousers- Thus attire serves as their Friday Wear.

### **CLASSIFICATION**

Our Classes are based on the chronological ages of children as follows:

Crèche- From 6 months to 2 Years

Nursery 1- From 2 to 3 Years

Nursery 2- From 3 to 4 Years

KG. (Kindergarten) 1 – From 4 to 5 years

KG. (Kindergarten) 2 – From 5 to 6 years

Primary 1- From 6 years upwards

## **FEEDING**

SIS provided delicious and nutritious meals that keep the children away from the hospital. Below are classes and the number of times they are fed a day.

<b><u>CLASSES</u></b>	<b><u>NUMBER OF TIMES A DAY</u></b>
Crèche	3
Nursery 1	3
Nursery 2	2
Kindergarten 1	2
Kindergarten 2	2
Primary 1	2
Primary 2	2

## **RULES AND REGULATIONS**

1. (a) The first school fee must be paid in full on admission.  
(b) Subsequent school fees are to be paid in two instalments. The first instalment, which should not be less than 60% of the total fee, should be paid on or before the day reopens.  
(c) The second and last instalment should be paid immediately after the Midterm break.

## **NOTE:**

1. Fess paid are not refundable on the event of a child's withdrawal.
2. At least, a term's notice of withdrawal should be given in respect of a child, before the event; otherwise a full term's fee will be demanded.
3. Any child found to be unwell with a cold, cough or an infection, should not be brought to school.
4. Children are not to be given money to school. Therefore, it is an offence for a child to be seen with money within the school premises.
5. If for any reason a child has to stay out of school for a period of time, the school authorities must be notified in good time.
6. Any member of staff who displays an unruly behaviour towards a parent or guardian, must be reported tot eh office.
7. Parents are to follow appropriate procedures or protocol, when they communicate with the school authorities. The head teacher serves as the direct link between the School Management and Parents or Guardians.