

## Meeting Minutes

Report Date: Wednesday September 10, 2014

### Meeting Title: Test Meeting 1

**Meeting Date:** 2014-09-05

**Project:** 13101 - BE Aerospace PDI De-Ice Timer

**Meeting Start Time:** 09:00:00

**Meeting Scribe:** San Nguyen

**Meeting End Time:** 10:00:00

**Meeting Location:** Omnicon Facility Hauppauge NY - Conference Room

**Meeting Type:** Preliminary Design Review

**Meeting By:** Video Conference

**Meeting Participants:** Matthew Amrhein, Vincent Cice, Karen Frank

### Meeting Minutes

Meeting minutes here

### Agenda

Agenda goes here

### Actions Required

Actions required

### Meeting Title: Test meeting 2

**Meeting Date:** 2014-09-03

**Project:** 14102 - Ops Ala Carte A400M Winch R&S

**Meeting Start Time:** 09:00:00

**Meeting Scribe:** Jessica Lacetera

**Meeting End Time:** 11:00:00

**Meeting Location:** Client Site - San Diego, CA

**Meeting Type:** Client Training

**Meeting By:** On Site Visit

**Meeting Participants:** Thomas Bellavia, Lloyd Blueweiss, Christopher Stevens

**Meeting Minutes**

Meeting Minutes for meeting 2

**Agenda**

Agenda for meeting 2

**Actions Required**

Actions required for meeting 2