Group F MEETING MINUTES

Meeting/Project Name:	Week 6		
Date of Meeting:	10.04.2022	Time: 2100 hrs	
Minute Taker	Justin Bloesch	Location: MS Teams	

2. Attendees

Name	Role
Lany Cochon	Project Lead
Ella Pyman	Consultant
Jessica Navaro	Data Scientist
Justin Bloesch	Data Scientist
Assadullah Samir	Data Scientist

3. Meeting Agenda

Topic	Owner
Presentation	Team

4. Actions

Topic	Owner
Prepare PowerPoint Slides and voice (floating head optional) recordings:	
Opening & Closing Presentation	Lany
Research Question & AEMO modelling	Ella
Data visualisation	Jess
Modelling Introduction and Normal Period results	Assad
Modelling Winter Period results	Justin
Presentation assembly, video conversion and submission	Ella
Peer mark weighting: equal weights of 100/5=20, Due Saturday 16.04 @ 2200hrs.	Lani
	Ella
Report draft review, changes, editing following lecturer feedback.	Justin
	Lani
Report submission due Saturday 16.04 @ 2200 hrs	Lani

4. Risks

Topic	Owner
Presentation conversion time to video and file size.	Team

5. Next Meeting

Date: (IVIIVI/DD/1111) Sulluay 17.04.2022 Time: 2100 hrs Location: IVIS learns	Date: (MM/DD/YYYY) Sunday 17.04.2022	Time:	2100 hrs	Location:	MS Teams
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Objective:	Presentation recording review