Group F MEETING MINUTES

Meeting/Project Name:	Spark	
Date of Meeting:	27/03/2022	Time: 9-10 PM
Minute Taker	Lany	Location: MS Teams

2. Attendees

Name	Role
Lany Cochon	Group Leader
Ella Pyman	Data Scientist
Justin Bloesch	Data Scientist
Assadullah Samir	Data Scientist
Jessica Navarro	Data Scientist

3. Meeting Agenda

Topic	Owner
Final Project Progress update 1. Abstract and Introduction (Ella) 2. Literature Review (Lany) 3. Materials & Methods (Jess) - Work with Justin and Assad for any questions, clarifications, additional inputs) • Modeling Methods – SARIMA (Justin) • Modeling Methods – LSTM (Lany) ask Assad's input • Modeling Methods – TFT (Lany) ask Assad's input 4. EDA (Ella & Jess) - ask Assad and Justin for any questions, clarifications, inputs. 5. Analysis of Results and Discussion (Lany/Justin) - Winter Results (Justin) - Comparison of models (SARIMA, LSTM, TFT, & AEMO) - Normal 24 hours Results (Lany & Assad) - Comparison of models (SARIMA, LSTM, TFT, & AEMO) 6. Conclusion and ==Further Issues== (Ella/Lany) - Justin/Assad to review Note: For referencing, save all referencing that needs to be cleaned up under simple draft, create the section you are writing, put a [refnumber] in the citation part [1], then ensure to put all possible details such as title, author, doi, link if available. • Discuss presentation to do in terms of video recording, sharing video and PowerPoint slides: (Jess and others can suggest how we should do this.	All
Discuss agenda for consultation meeting - Question about presentation, should we mention the models? - Do we need to show video and dress professionally? - Color schemes in the images, we have Tableau, R, Python, is it okay if we have different color schemes as this is how we have worked collaboratively?	All
Discuss schedule for week 5 consultation meeting – Rohit (draft) – we need to book tomorrow for next week (choose latest time), 6:30pm – 7pm.	All
Reminder for Github uploads – minutes and models upload. Minute taker – Thursday – Ella (Plan B) - Jess, Ella (will try), Assad (not sure), Justin, Lany	

How to consolidate data pre-processing for different models and visualisations – as per Assad only 2 points of data pre-processing listed in the simple draft file of the project.	All
Discuss initial plans for the presentation if there is capacity, show presentation template	All

4. Actions / Discussions

Topic	Owner

4. Risks

Topic	Owner

5. Next Meeting

Date: (DD/MM/YYYY)	31/03/2022	Time:	7-7:30pm	Location:	Collaborate
Objective:	Consultation Meeting				