

# Offshore Quality Assurance

Guide and List

# Quality Assurance Steps/List

1. Check if **all points in instructions** are followed.
2. Cross – browse check (**Visual Checking**).
3. **HTML & CSS Validate.**
4. Check for **broken layout** (PC, tablet and SP).
5. Check for **missing images**.
6. Check for **image alts**.
7. Check **content** (sections, text and images)
8. Check **meta tags**
9. Check for **links** and **broken links**.
10. Use **WinMerge**
11. check if **guidelines** are being followed.
12. You can use general Checksheet and download:  
[https://docs.google.com/spreadsheets/d/1zuliCFB4MYa1TmWTwxDZ\\_hXxsTJjRsC\\_rUHBeXj7m-U/edit#gid=0](https://docs.google.com/spreadsheets/d/1zuliCFB4MYa1TmWTwxDZ_hXxsTJjRsC_rUHBeXj7m-U/edit#gid=0)

# Cross-browser check

1. Google Chrome (PC)
2. Mozilla Firefox (PC)
3. Internet Explorer(PC)
4. Safari (Mac)
5. Iphone(SP) ios 15
6. Ipad (Tablet) ios 15
7. Samsung S series
8. Other devices (depends on the project)

# Use tools for checking and coding

- Bookmarklet tool (**coding tools**)
- Cowsee (**used for delivery files and checking tools**)
- FCChecker.1.2.0 (**coding tools**)
- Neo FileTime Change (**coding tools**)
- Tool CSS Checker (**Checking tools**)
- ETC (you can check QA and coding Tools here: **Z:\DX TCI\13\_QA Tools** )