JULIETTE ZIMMER

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Objective: Seeking a kitchen position.

SUMMARY: Focused, self-directed and driven individual with strong foodservice skills.

Summary of Qualifications

- Strong passion for foodservice/hospitality industry with 10+ years experience in both fast casual and fast food environments
- Proactive problem solver and able to multi-task
- Able to work quickly and prioritize while recovering from busy meal rushes
- Excellent knowledge in taking care of culinary facilities, equipment, materials and supplies
- Strong customer service skills, particularly with hospitality and suggestive selling

Professional Experience

Homemaker / Household Manager

2011 - Present

- Cooks all meals from scratch nightly, following proper nutritional guidelines and clean-as-you-go mentality. Carefully plans meals based on what foods are on hand and what is in season.
- Thoroughly cleans kitchen, bathroom, and living areas weekly, within short time deadlines.
- Organizes and plans all grocery spending within a budget.

Whataburger Cashier/ Hostess

2011 - Present

- Operates register to ring up orders, with accuracy. Works efficiently in a fast-paced work environment while also cleaning tables and restrooms in a timely manner.
- Assists with fryer operation during breakfast hours and supports team during rush periods when not operating the cash register.
- Friendly and skilled at resolving customer service issues that arise.
- Mentor and develop new employees with high level of excellent customer service. Reliable team player.

CEC Entertainment Service Manager / POS Manager

2008 - 2011

- Developed a reputation for expert knowledge of company operations. Maintained impeccable standards, ensuring shifts ran smoothly. Monitored both sales and suggestive selling results. Assisted employees on proper food safety, cleanliness, and presentation procedures as both a coach and a leader.
- Actively assisted with interviewing, hiring, training, and developing new employees. As the service manager: actively demonstrated great hospitality while teaching it as well.
- Demonstrated excellent eye for detail, including: making sure restaurant supplies were always working and in good repair, ensuring that employees had the correct tools and proper equipment to do their job. Followed up to communicate any other store needs with the proper channels.
- Actively monitored the store cleanliness in a wide variety of areas: kitchen, restrooms, dining areas, gaming sections, etc. On a daily basis, maintained kitchen back storage areas daily to keep them neat and organized as well.

• Monitored and assisted with additional maintenance type duties such as: dusting difficult-to-reach areas, cleaning air vents, window and awning cleaning.

CEC Entertainment

Kitchen: AM Dough Production / Cook / Cashier-AM Prep / Team Leader

2004 - 2008

- Was responsible for the preparation of more than 70% of the weekly pizza dough needs. Followed proper temperature/holding guidelines to make dough, set up a make table and sandwich table, operated a mixer and oven, hand-bunned dough into different portion sizes, and operated a rollout machine to form pizza crusts.
- Prepared pizzas, sandwiches and other side dishes, following specific company standards for presentation, both accurately and properly. Switched between tasks quickly without falling behind.
- Assisted with pizza topping and salad bar food prep. Prepared a wide variety of items for pizzas
 and the salad bar: fruits and vegetables and some canned goods. Properly prepared, rotated and
 dated food items in order to avoid waste.
- Responsible for cleaning kitchen equipment and work areas. Maintained district-wide reputation for cleanest kitchen.
- Assisted with putting away truck deliveries, along with checking that products are correct.

Hotel Housekeeper

2004

The Clarion Inn

- Actively and enthusiastically supported staff during busy football season in the fall, instantly gaining reputation as a fast worker.
- Willingly took on extra assignments: cleaned and restocked restrooms for the dining area each morning prior to beginning regular housekeeper shift.

Education

Child Nutrition and Cooking (Online Coursera Course)

Coursera Course: University of Stanford (2016)

Certificate in Computer Programming in Information Systems

State University of New York at Farmingdale (2001-2003)

Business Communication

Course at Suffolk Community College in Brentwood, NY (2002)

(Manager's Name)

HR Manager

Company Name

Company Address

Date Dear Mr./Mrs./Ms. (Manager's Name)

I'm writing to you in reference to the recent job opening for a housekeeper position on Indeed.com.

I have a strong passion for the service and hospitality industry, with 10+ years experience, and I am excited to be applying for this position. I not only have a good eye for detail no matter where I have worked in the past, but also have a reputation for being both reliable and able to consistently work in a fast and efficient manner.

Currently, I am employed at Whataburger. As the cashier I am not just responsible for ringing up orders and helping customers. During each shift, I maintain the lobby and restrooms as well, while also providing great guest service. When I am not taking orders, I am cleaning tables, performing restroom checks every 15 minutes, sweeping, and mopping the floors. I also focus my attention on restocking supplies along the way and occasionally provide support with the fryers as needed. Being responsible for so many things, I always work efficiently in order to not fall behind. While most other team members are assigned to just one specific station where they do not move around very much, my position is quite different. The need to switch places in so many areas of the store means that I constantly have to be a self-starter. I successfully bring the results that the company desires.

I also previously worked for The Clarion Inn as a hotel housekeeper and loved the job very much. It was just seasonal work and afterwards I moved on to find employment with CEC Entertainment, where I continued to demonstrate high standards for cleanliness in a family-friendly restaurant environment, eventually applying my aptitude for that even at the management level. I successfully executed the company standards of ensuring a level of cleanliness likened to that which is desired to be kept in one's own home. Additionally, for the past 5 years, I have been a homemaker while also working full time. I actively care for the home in all aspects and have become quite skilled, comfortable, and experienced with these duties. Right now I am interested in moving out of fast food and would like to return to housekeeper work, something that I found very enjoyable and rewarding because I love the feeling of making things clean and helping others. I would very much like to be considered as one of your staff.

My resume can be found at: https://jlette5m.github.io/Resume%20Housekeeper.pdf.

I have attached my resume for your review and would very much like to be considered as one of your staff.

Sincerely,

Name

Address

T: Phone number

E: email address

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