

Jaime Lovick-Oxner

UX Writer

Creative, detail-oriented designer and UX writer with a strong commitment to enhancing user experiences through clear copy, inclusivity, and accessibility. Skilled at translating complex jargon into user-friendly content. Expertise in empathizing with others while balancing needs of both customer and business. Intrinsically motivated to succeed and committed to meeting deadlines.

SKILLS

Public Speaking - UX Writing - Content Style Guides - Design Decision Articulation - User Interviews - Usability Testing - Microcopy - WCAG Compliance - Web Development - Empathetic Communicator - Agile Workflow - Abstract Thinking

TOOLS

Figma - Miro - Slack - Adobe XD - Sketch - HTML - CSS - Javascript - VS Code - GitHub - Notion

WORK EXPERIENCE

UX Writer | Remote — **Oppia Foundation** | *May 2023 - Current*

- Streamline and improve both content strategy and information architecture across multiple products.
- Clarify and create copy based on UX writing and design best practices, ensuring all copy can be easily translated into multiple languages.

Content Strategist | Remote — **Sean's Legacy** | *Jan 2023 - April 2023*

- Collaborate with a cross-functional team to gain in-depth knowledge of prior research and testing in order to create content strategy based on both user and organizational needs.
- Oversee all aspects of a content style guide including voice and tone, best practices, and writing for accessibility - often working asynchronously with the team.

UX Designer | Remote — **Stone and Sage** | *July 2022 - Current*

- Collaborate closely with research and development to bring Controlled Environment Agriculture (CEA) solutions to life through low-fi mocks and early prototypes.
- Simplify complex CEA jargon into easily understandable copy for enhanced user experiences.

Project Coordinator | Hybrid Remote/Laramie, WY — **AmeriCorps Seniors** | *March 2020 - March 2022*

- Conceptualized, created, and implemented a virtual technology training program for seniors, increasing adoption rates by 80% within 6 months.
- Surveyed volunteers from 5 counties, analyzed data, and adjusted technology training curriculum to users' interests and needs, thereby increasing retention rates.
- Researched relevant, accessible topics and utilized public speaking skills to facilitate and record over 80 hybrid training sessions, affording volunteers' opportunities for professional development.

Senior Office Administrator | Laramie, WY — **University of Wyoming** | *July 2012 - June 2019*

- Compiled and presented end-of-year departmental and budget reporting to the Dean of Arts and Sciences, successfully addressing and clarifying all inquiries and concerns.
- Developed internal processes and served as the liaison between students, faculty, and administration.

EDUCATION

UX Design Immersive | Remote — **CareerFoundry** | *Feb 2022 - Jan 2023*

- Specialization in front-end for designers

Bachelor of Arts | Laramie, WY — **University of Wyoming** | *Aug 2007 - Dec 2011*

- BAsC in Humanities and Fine Arts with majors in anthropology and gender studies