

**Fifield Time by 30 June 2019**

<b>Date</b>	<b>Description</b>	<b>Timekeeper</b>	<b>Hrs</b>
<i>18/06/19 MON</i>	<i>Reviewing the Letter of Confirmation for the termination of Lily LI prepared by Helen WONG.</i>	<i>Kent W</i>	<i>1.5</i>
	<i>Discussing with Kent WOO on the Letter of Confirmation for the termination of Lily LI and revising the same as commented by Kent WOO.</i>	<i>Helen W</i>	<i>2.2</i>

**Summary of the Timesheet in 2019**

<b>Months</b>	<b>Kent WOO (hrs)</b>	<b>Helen WONG/ Michael WONG/Debby ZHOU (hrs)</b>	<b>Subtotal (hrs)</b>
<i>June 2019</i>	<i>1.5</i>	<i>2.2</i>	<i>3.7</i>
<b>In Total:</b>			<i>3.7</i>
<b>By June 2019:</b>			<i>-31.2</i>
<b>Remaining time under the Retainer:</b>			<i>90-31.2-3.7=55.1</i>