

Research Topic proposal form

To create a successful Research Topic proposal, a team of expert Topic Editors defines the scientific scope and vision of the topic, and together, they identify researchers from their networks as potential authors for their collection.

To submit your proposal, please prepare the following documents and **send us them via email**:

01

This form
document
fulfilled



02

Your list
of potential
authors



03

The institutional
pages or CVs of
the Topic Editors



Once completed from your side, we will perform quality checks and submit your proposal to the Chief Editor for evaluation. **Please find more information about these key steps here below!** If anything is unclear, or would you like to receive further support, please do not hesitate to reach out to your Journal Specialist.



1. Team of Topic Editors

Research Topics are edited by a **team of Topic Editors** (Guest Editors), who will be acting as handling editors for the manuscripts submitted to this collection. Involving a diverse team of Topic Editors maximizes success of your Research Topic. To expand the reach of your collection, consider inviting co-Topic Editors from **different institutions and world regions, such as Europe, North America, Australia, New Zealand, Japan, etc.**

Full name and title	Affiliation	Email address	Loop created*
E.g. Prof. Jane B. Brown	E.g. Imperial College London, UK	Used to register on Loop	

* For each Topic Editor, please send us **the institutional webpage or CV (in English)**. Kindly ensure that all Topic Editors are registered on [Loop](#) before the proposal is sent to the Chief Editor for evaluation. This is a mandatory step to grant our expert Guest Editors full access to our platform. Thank you!

2. Title and description of the Research Topic

Journal - Max. 150 characters

Title - Max. 150 characters

Keywords - Min. 5 words

Description

Your description will serve as your call for participation and will appear online. It should include background information as well as details for potential authors. They are written like an abstract and should not include references. Maximum 500 words.

Background (approx. 100-150 words)

Brief background information on the area of research to give context to the Research Topic.

Goal (approx. 100-200 words)

Present the problem that you would like to address in this Research Topic and what can be done to achieve it including recent advances.

Scope and Information for authors (approx. 100-150 words)

Define the scope of the Research Topic, listing specific themes you would like contributors to address. Indicate the types of manuscripts you are interested in.

3. List of potential authors

Putting together a curated list of potential authors for your article collection is a key step of the proposal to ensure its success. Once the collection is online you will receive extensive support from our team and our dedicated in-house platform to send the call for participation and handle all communication with the authors.

Please consider identifying **researchers** from your **global professional network** as **potential authors**. The list of potential authors should ideally be as geographically diverse as possible to showcase high-quality work across the globe and to boost the reach of your Research Topic. Please include researchers from **all world regions including Europe, North America, Australia, New Zealand, Japan, etc.**

Please use this [excel template](#) to list the names and email addresses (other fields are optional) of colleagues from your network who you think may be interested in submitting a manuscript to your Research Topic.

Additional Notes

Conflict of Interest

Do you or any of the Topic Editors have any potential competing interests to declare, including affiliation to private companies, founding a private company, receiving any grants from a private company, holding shares of a private company, and/or holding patents? If yes, please specify the potential competing interest and provide a brief statement explaining the situation.

Deadlines

We will automatically set the deadline for the abstract submission at 2 months after the acceptance of your proposal, and 6 months after for the manuscript submissions. If a different timeline is required, please let us know ideally before your Research Topic is launched.

Research Topic image

From submission phase to ebook, Research Topics benefit from a range of ready-made promotional materials. We will curate a specific image from our [internal image library](#) to illustrate your Research Topic throughout all communications, on all platforms. This will optimize your RT promotion and will help us ensure quality and consistency.

Keep in mind that the image will visualize the topic in a straightforward and appealing way. We're not aiming to match the title exactly or explain what's already covered by the title and description. If you'd like to suggest image ideas please get in touch with Frontiers team. We will do our best to find something suitable within our [imagery guidelines](#). Due to copyright issues, custom images and those found online are not permitted.

Twitter - Please provide the Twitter handles (if available) of each Topic Editor, if you wish to be tagged in a promotional tweet about your Research Topic.