

File 20090528.1100: Schedule for next 1.0 year: mid-June 2009–mid-June 2010. I need 3–5 papers in high-quality, peer-reviewed conferences.

- Tasks:

- Identify what ‘high quality’ means (consult with supervisor on list).
- Set list of topics.
- Schedule writing, submission dates, and time for reviews and revision.



Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun

ESO.14 and MAT.3 forms are due mid-way between the end of Hilary and the start of Trinity term, 2010.

- Schedule time to attend conferences.
- Travel, funding for conferences
- Schedule writing on Confirmation of Status report to cite the published papers.
- Look at books for advice on writing papers for publication as a grad student.
- date of Confirmation of Status viva
- date to submit forms
- duration of academic terms

- Tip for giving talks: have 3 points. Only 3 points. Then forecast, tell them, and finally repeat.

- Tip: start with the conclusion slide. (Show it again at the end).

- For a conference talk, try to interest people in reading the paper.

- Preparing the talk: start by listing your three points. Then begin expanding each.

- Talk slides:

1. Title, author, affiliation
2. Forecast (1 slide)—the take-away message
3. Outline (1 slide)
4. Background
 - (a) Motivation
 - (b) Related work
 - (c) Methods (1 slide)
5. Results (4–6 slides)
 - At least 2 of your 3 points should be results!
6. Summary (1 slide)
 - conclusion
7. Future work
8. Backup slides [have targeted slides for anticipated questions]

- For a five minute talk, have no more than 4 slides.

- Even in a five minute talk, you should still repeat three times.

- Sometimes it’s interesting to tell the story of your research: what worked and what didn’t. ‘I tried this and it didn’t work and I was gutted.’

- Tip: ask the people in the back of the room to raise their hand if they can hear you.

I hate GIGs.

- What is the differentiator of a really good talk?
 - The presenter
 - Practice [if they've done it a hundred times]
- Tip: the titles of your slides should, when read aloud, tell a story.
- Tip: some very memorable presentations I've seen have been given by the presenter a hundred times before.
- Tip: some of the best presentations I have seen have had nothing on the screen but photographs. But in this case, be sure to put your speaking notes in the downloadable slides because people expect today to be able to d/l your slides.
- Tip: talk to your audience the way you would across a table at a pub. That may be the secret to being an engaging speaker.

During the Confirmation of Status viva, plan to be able to present a submission history of each paper—which conferences each was submitted to, where the rejections occurred, and an assessment of why.

References