

# JUSTIN L. WIMS

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## EDUCATION

**Syracuse University**, School of Information Studies

May 2021

Bachelor of Science Information Management & Technology .GPA 3.2

**Onondaga Community College**, Syracuse, NY

December 2018

Associate Degree in Exercise Science .GPA 3.2

## RELEVANT COURSEWORK

**Information Based Organizations:** Developing leadership skills in team based projects and assignments by understanding dynamic between people and technology within an organization

**Computer Networking:** Learning to manage wired and wireless local and wide area networks, internet protocols, telecommunications and network security

**Information Reporting & Presentation:** Developing professional presentation skills of information by representing companies as well as creating personal TED Talks

## WORK EXPERIENCE

**Changeover Crew Member**, Carrier Dome Operations, Syracuse, NY

August 2019 – Present

- Ensure proper and efficient transitions in the Carrier Dome, including the physical setup (flooring, chairs, tables, staging, furnishings)
- Perform general maintenance of the Carrier Dome's systems and equipment
- Clean arena and ran equipment to maintain orderliness and attractiveness
- Respond and resolve setup issues promptly as directed by management

**Package Handler**, FedEx, Baldwinsville, NY

May 2019 – March 2020

- Maintained a professional appearance at all times, deliver all mail in a timely manner
- Lifted and placed packages onto conveyer for delivery, loaded packages onto truck for delivery
- Labeled, scanned, and weighed packages; unloaded and sorted incoming packages
- Collaborated with team members to organize loads; maintained a clean and safe working environment

**Food Production Customer Service Representative**, Green Hills, Syracuse, NY

April 2015 – May 2019

- Prepared kitchen for daily service
- Cooked and prepared exceptional meals for customers
- Handled orders & purchases, managed money transactions
- Provided outstanding customer service in high-stress situations

**Maintenance & Lawn Care Provider**, Self-Employed, Syracuse, NY

June 2014 – August 2016

- Managed 25 residential and business accounts, ensuring customers' full satisfaction with service
- Follow planned landscaping designs to determine where to lay sod, sow grass, or plant flowers and foliage
- Determined proper lawn products and tools for individual lawn maintenance.
- Advised customers on plant selection and care

## CERTIFICATIONS & SOFTWARE SKILLS

Applications: MS Office Suite; iMovie; MAC OS X

Certifications: CPR & First Aid (American Red Cross certified)