

# Joe Lynch

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[My Portfolio](#) » [My Github](#)

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## Experience Summary

- Added JavaScript button features to a theater CMS website built using ASP .NET MVC and Entity Framework.
- Created a basic custom portfolio site using HTML5, CSS, and JavaScript.
- Built several one-page websites using HTML5 and CSS and one menu site using JavaScript to calculate the price of user-inputted pizza orders.

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## Skills

- **Programming/Development:** HTML5, CSS3, JavaScript
- **Operating Systems:** Windows(XP-10)
- **Frameworks:** Bootstrap, JQuery, React
- **IDE:** Visual Studio Code, Visual Studio
- **Version Control:** Git, Github, Azure
- **Business Domains:** Sales, Client Support, Real Estate

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## Professional Experience

### **TASKEASY, SALT LAKE CITY, UT**

July 2019 - July 2020

#### **CONTRACTOR RECRUITMENT ASSOCIATE**

- Analyzed tableau data to identify pain points in contractor coverage across all 50 states
- Worked closely with commercial partner managers to strategically recruit, onboard, and ensure the success of mid to larger volume type contractors in specific markets of need
- Acted as the main point of contact for any newly recruited contractor for 30 days
- Optimized contractors' work routes to increase fulfillment and maximize profits

### **Choice New York Management, New York, NY**

May 2018 - August 2018

#### ***Real estate management intern***

- Scheduled maintenance and landscaping work for 10 luxury high-rise condominiums
- Oversaw hiring process for available doorman, porter, and superintendent positions
- Maintained management information for 26 properties in Yardi and the company drop box

- Conducted deliveries, pickups, and meetings with vendors at various properties throughout the city
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## Education

### **Software Development**

*The Tech Academy, Utah (2020):*

Comprehensive overview of software development with courses in HTML5, CSS3, JavaScript/JQuery, Version Control (Github), and Agile product development methods (Scrum).

### **Bachelor's of Science**

*University of Richmond, Richmond, VA (2015-19):*

Business Administration with a concentration in Economics.