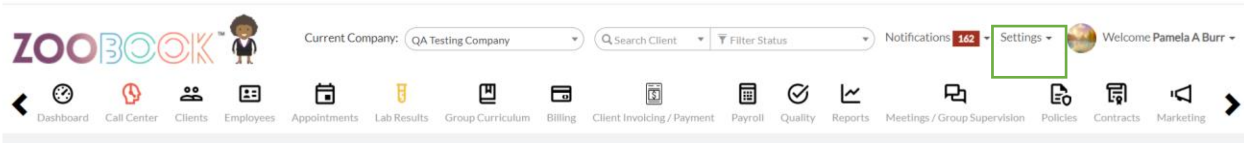
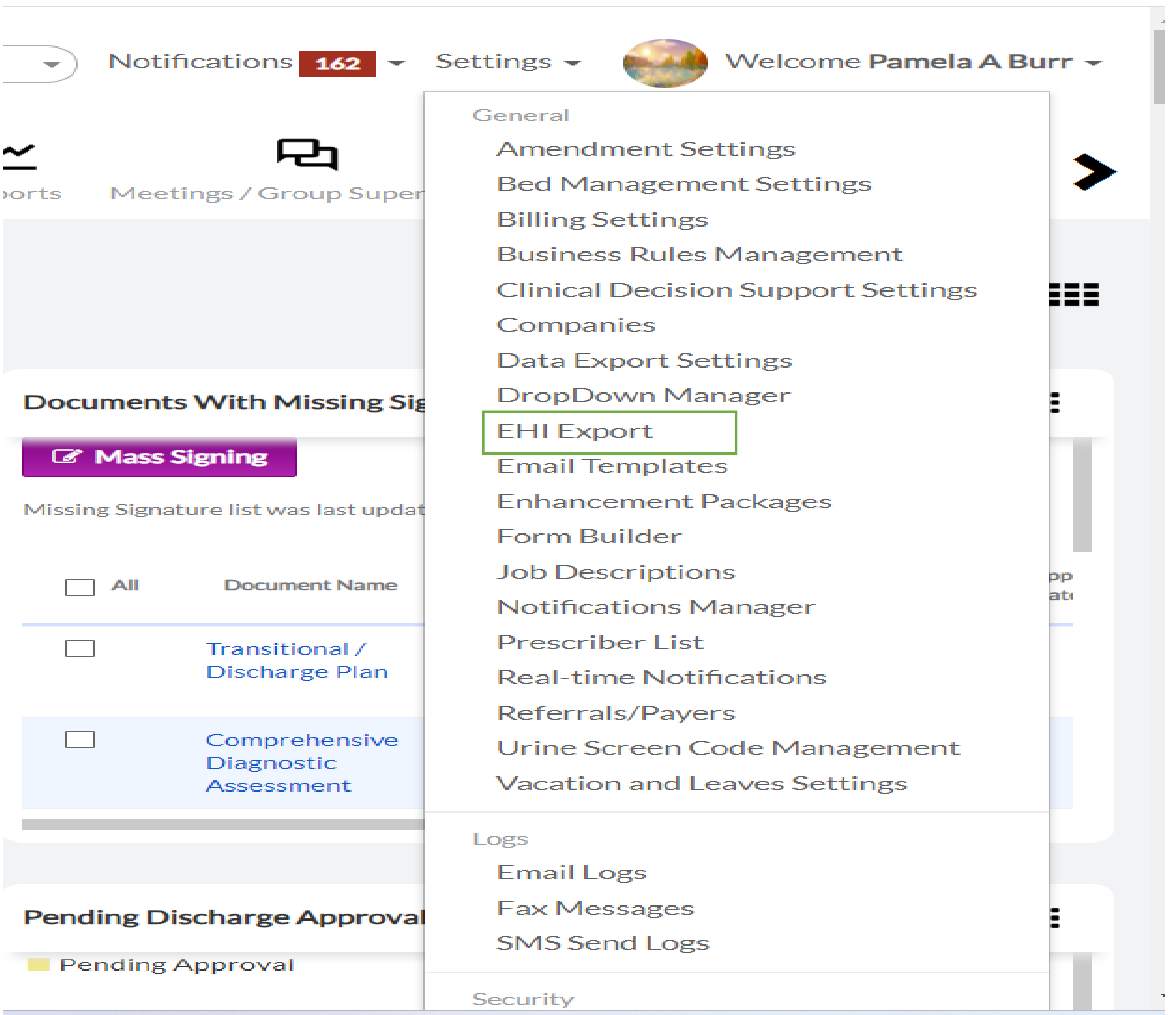
§170.315(b)(10) Electronic Health Information Export Documentation

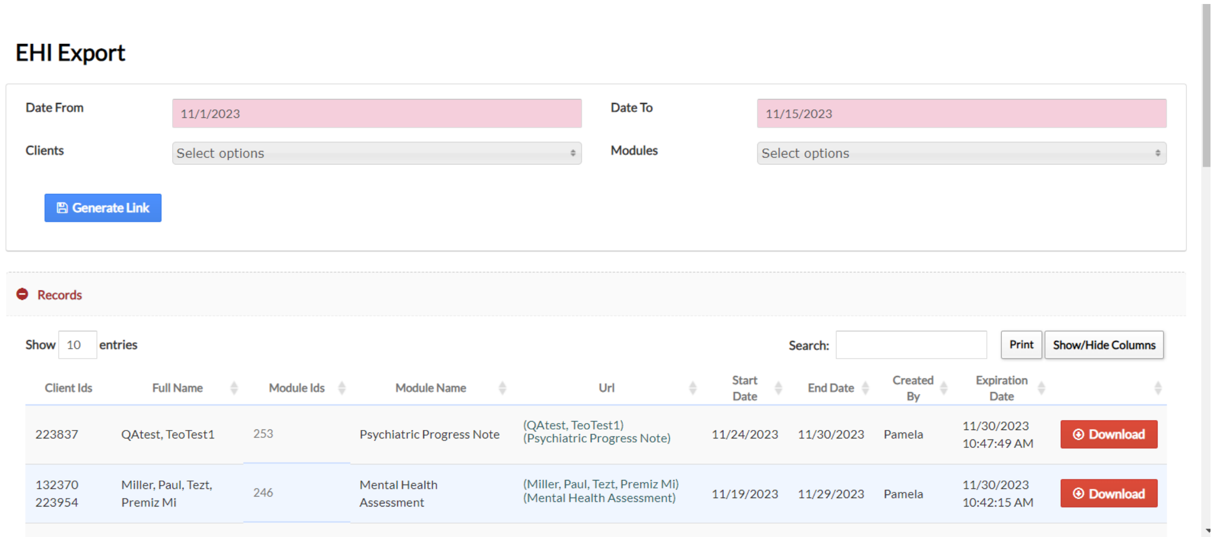
Step1: Go to the Setting Menu



Step2: Find the EHI Export Item



Step 3: Enter the filter



Filter Definition:

- **Date Range:** This field specifies the time frame during which the records were either created or updated. It is a critical parameter in the EHI export file, as it helps to filter and identify records based on their creation or modification dates. This ensures that the exported data is relevant to the specified period.
- **Clients:** This section lists all the clients that are included in the EHI export file. It provides a comprehensive view of whose data is being exported, ensuring clarity and specificity in the data handling process.
- **Modules:** This field details the specific modules included in the EHI export file. By specifying the modules, users can understand the context and origin of the data, which aids in its interpretation and application.

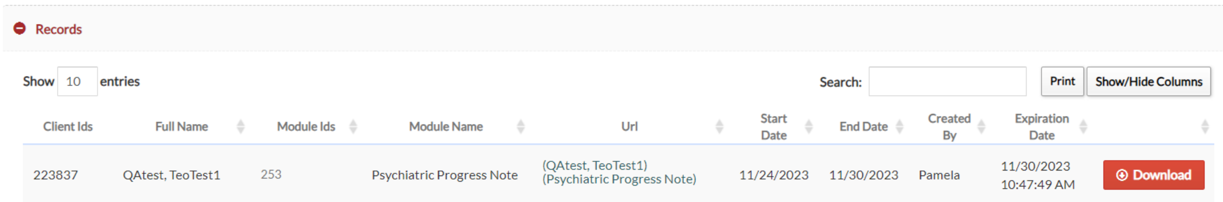
Step 4: Click "Generate"

Upon clicking the "Generate" button, the system will process the specified parameters (Date Range, Clients, Modules) and create a record of the EHI. This record can then be accessed and downloaded in two ways:

Download Button: A direct and user-friendly option, the download button allows users to immediately download the EHI record file to their local device. This method is straightforward and is typically preferred for its ease of use.

Public URL: Alternatively, users can access and download the EHI record file via a provided public URL. This method is particularly useful for remote access or when sharing the file with others who have authorized access.

Both methods ensure that the EHI export file is readily accessible and can be retrieved in a manner that best suits the user's needs. The process is designed to be efficient and user-friendly, ensuring a smooth experience in managing and exporting electronic health information.


Records

Show 10 entries Search: Print Show/Hide Columns

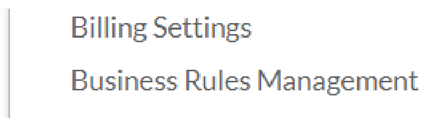
Client Ids	Full Name	Module Ids	Module Name	Url	Start Date	End Date	Created By	Expiration Date	
223837	QAtest, TeoTest1	253	Psychiatric Progress Note	(QAtest, TeoTest1) (Psychiatric Progress Note)	11/24/2023	11/30/2023	Pamela	11/30/2023 10:47:49 AM	Download

Column Definition:

- **Client ID**: This field represents the unique identifier assigned to each client. It is included in the Electronic Health Information (EHI) export to distinctly recognize each client within the system.
- **Full Name**: This field contains the complete name of the clients. It is a mandatory inclusion in the EHI export, ensuring that each record is personally identifiable.
- **Module Name:** This refers to the specific module within the system from which the EHI data is being exported. The inclusion of the module name in the EHI export assists in categorizing and contextualizing the data.
- **URL:** This is the public URL from which the EHI export can be downloaded. It provides a direct link for users to access and retrieve the exported data.
- **Start Date:** This field denotes the commencement date of the record included in the EHI. It marks the beginning of the time frame for which the data is relevant.
- **End Date:** This indicates the final date of the data record included in the EHI. It defines the closure of the data's time frame, ensuring a clear and concise period is represented.
- **Created By:** This field identifies the employee who generated the record. Including this information in the EHI export is crucial for accountability and traceability within the system.
- **Expiration Date:** This date signifies when the EHI record will expire or become unavailable for download. It is essential for maintaining the relevance and timeliness of the data.
- **Download Button:** This is a functional element in the interface that enables users to download the EHI record file. It provides a straightforward and user-friendly means for data retrieval.
- Each of these elements plays a vital role in the structure and utility of the EHI export, ensuring that the data is comprehensive, accessible, and appropriately managed.

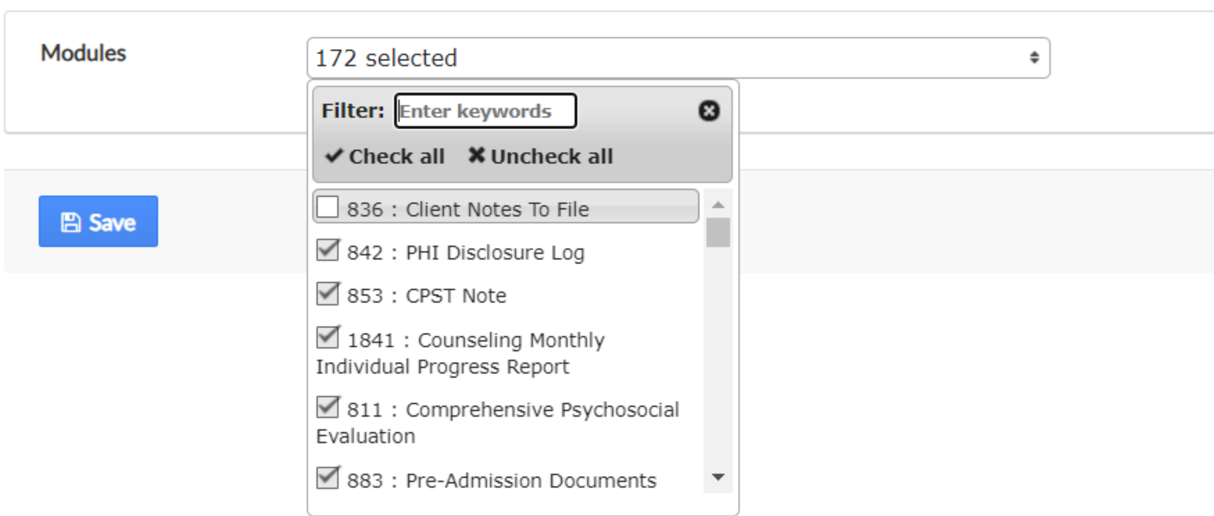
EHI Export Business Rules

Step1: Navigate to the Management of Business Rules.



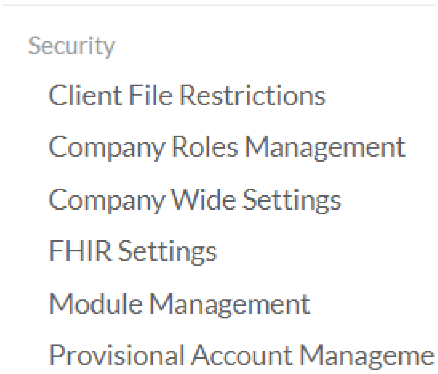
Step2: Locate the settings specific to EHI Export in the system.

Step3: Select the module that you wish to exclude from the EHI export.



The product offers a feature to restrict users from conducting EHI exports through the Module Management Setting. To access this, navigate to the Settings menu, locate the settings panel, and then proceed to the 'General' section. Here, you will find the option for 'EHI Export,' where you can adjust the permissions and limitations for user access to EHI export functionalities.

Step1: Locate The Module Management



Step2: Locate the Setting Panel

Step3: Modify the settings to align with your preferences.