APPENDIX A

Description of Protected Health Information Requested

What I Am Requesting

I am requesting a complete **Electronic Health Information (EHI) Export** of my patient record, produced using the **EHI Export** feature built into your Epic electronic health record system. This is a specific, named feature in Epic — distinct from a CCDA, MyChart download, or standard records release — that produces a bulk export of all structured data in my record as **tab-separated value (TSV) files**, plus any associated documents and images. The full specification is published by Epic at **open.epic.com/EHITables**.

Legal Basis

1. **HIPAA Right of Access (45 CFR § 164.524):** I have the right to receive my PHI in the electronic form and format I request, if readily producible. The EHI Export is a built-in, certified feature, so it is **readily producible**.
2. **21st Century Cures Act (45 CFR Part 171):** Declining to use an available, certified EHI Export feature when a patient requests it could constitute **information blocking**.
3. **ONC Certification § 170.315(b)(10):** Since December 31, 2023, all certified EHR systems must support single-patient EHI export in a computable format. Epic's EHI Export satisfies this requirement.

How to Produce This Export

1. Search the **Epic UserWeb** (userweb.epic.com) for "EHI Export" — it contains configuration guides and step-by-step instructions.
2. Contact your **Epic Technical Services (TS)** rep if the feature hasn't been configured yet. It's a standard certified feature, not a custom build.
3. The export produces a **zip file of TSV files** (one per database table), plus rich-text documents and images.

Reference	URL / Citation
Epic EHI Tables spec	https://open.epic.com/EHITables
ONC certification test method	healthit.gov/test-method/electronic-health-information-export
21st Century Cures Act Final Rule	federalregister.gov/d/2020-07419

Delivery & Notes

- Epic supports delivering EHI Export results directly through **MyChart** — this is the preferred delivery method. If MyChart delivery is not available, please provide the export via secure download link, encrypted USB drive, or encrypted email.
- **Please do not substitute** a CCDA, patient summary, or portal download. I am specifically requesting the **full EHI Export** as certified under ONC § 170.315(b)(10).
- **Do not encrypt patient identifiers** in my copy — since this is my own data, please provide unencrypted IDs so the export is usable.
- Under HIPAA, you must act on this request **within 30 days** (with one 30-day extension if you notify me in writing).