Daily Accomplishment Report

Title: ICTE 16053 OJT-DAY5   Date: 09-12-2022

Time In: 8:00 am   Time Out: 5:00 pm   Total No of Hours: Eight hours

Please classify activity/ies as Programming, Basic Computer Hardware Servicing, Hardware/Software Installation and Maintenance, Systems Administration and Maintenance, Professional Ethics, Data Communication and Networking, Database Management System, Web Development, Technical Documentation & Presentation, IT Social and Professional Issues and other IT-related Activities.

On my fifth day of on-the-job training, my co-trainee and I were assigned to organize the supplies of the Barangay. And after that a barangay officer asked me to adjust the format template of the barangay certificates. Moreover, in the afternoon I've been assigned to the front desk to assist those who obtain various certificates.

Daily Accomplishment Report

Title: ICTE 16053 OJT-DAY6   Date: 9-13-2022

Time In: 8:00 am   Time Out: 5:00 pm   Total No of Hours: Eight hours

Please classify activity/ies as Programming, Basic Computer Hardware Servicing, Hardware/Software Installation and Maintenance, Systems Administration and Maintenance, Professional Ethics, Data Communication and Networking, Database Management System, Web Development, Technical Documentation & Presentation, IT Social and Professional Issues and other IT-related Activities.

On the sixth day of our on-the-job training at the Barangay hall of Poblacion I was assigned to table/desk which issues barangay clearances. I did the same thing through out the day, I make certificates dry seal of the barangay on it, then have the barangay captain sign it.