Date: 2023-05-08 Time Start: 8:00 am End: 5:00 pm



Fourth day of my internship at the Office of the Barangay Captain



Fourth day as a collecting clerk and editor/encoder at the Office of the Barangay

Date: 2023-05-09 Time Start: 8:00 am End: 5:00 pm

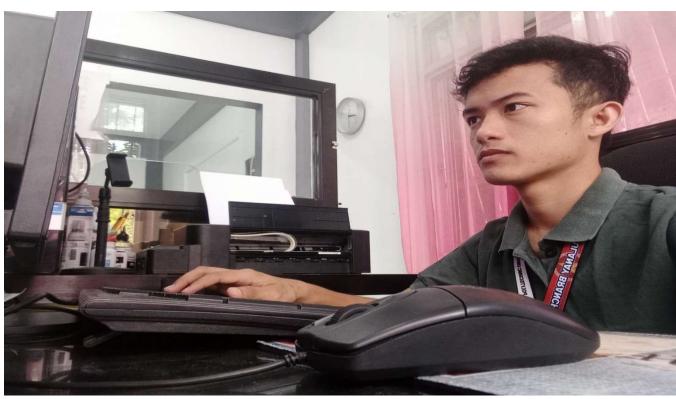


Organizing the files on the computer of the collecting clerk



Making more barangay clearances and barangay certifications

Date: 2023-05-10 Time Start: 8:00 am End: 5:00 pm



Making Barangay Clearance and Certificate of Indigency



Captured while making different certificates need by the Poblacion Residences

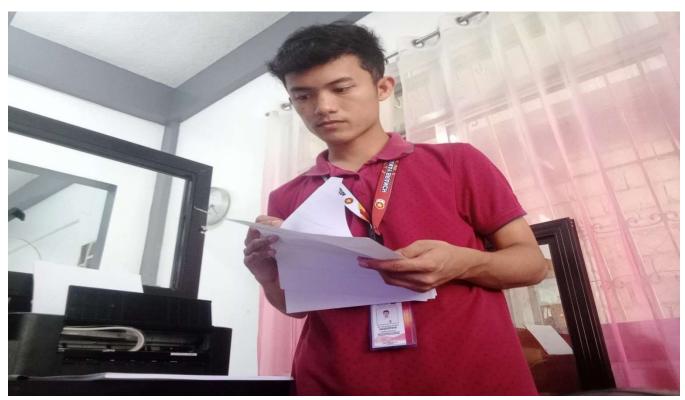


Making some encoding of records



Making some encoding of records

Date: 2023-05-12 Time Start: 8:00 am End: 5:00 pm



Reviewing the certificates if there's an typographical error



Making sure if the encoded data to certificates are correct