Daily Action Photos
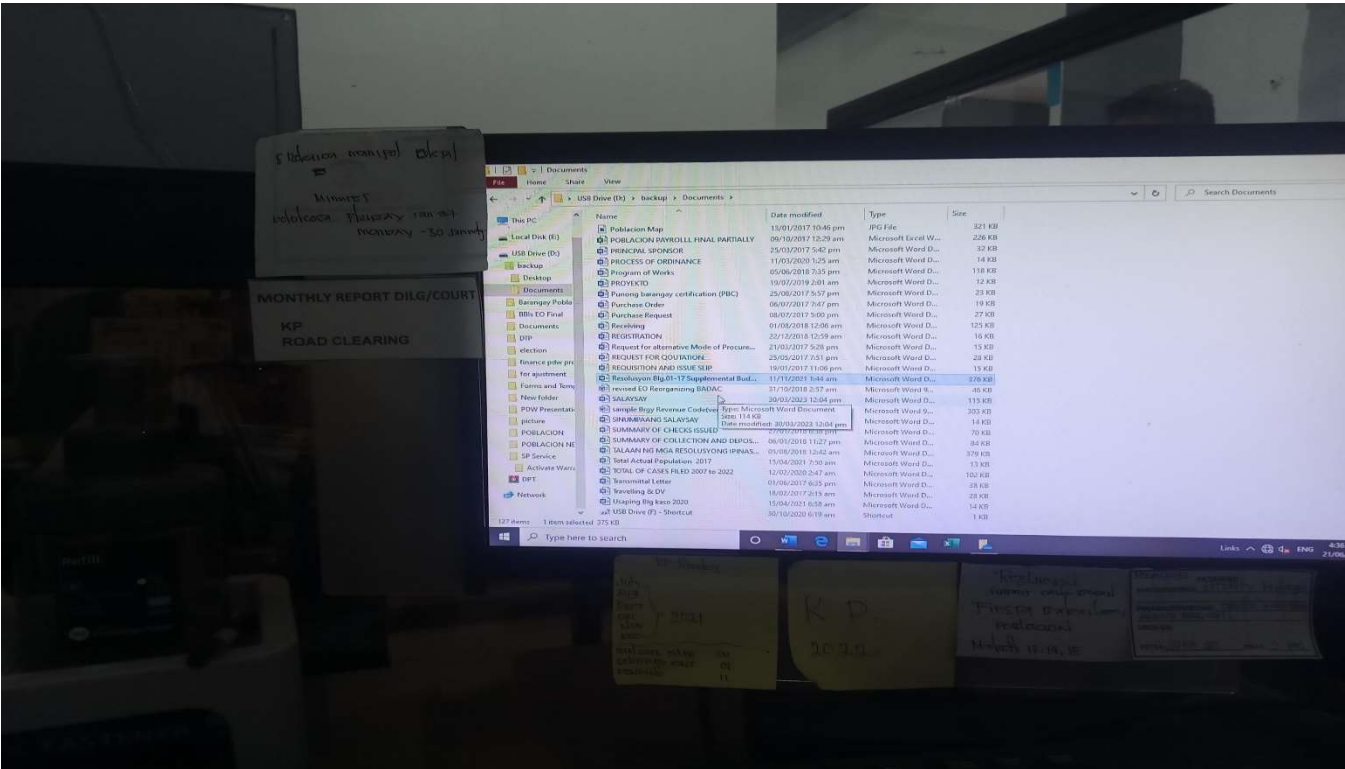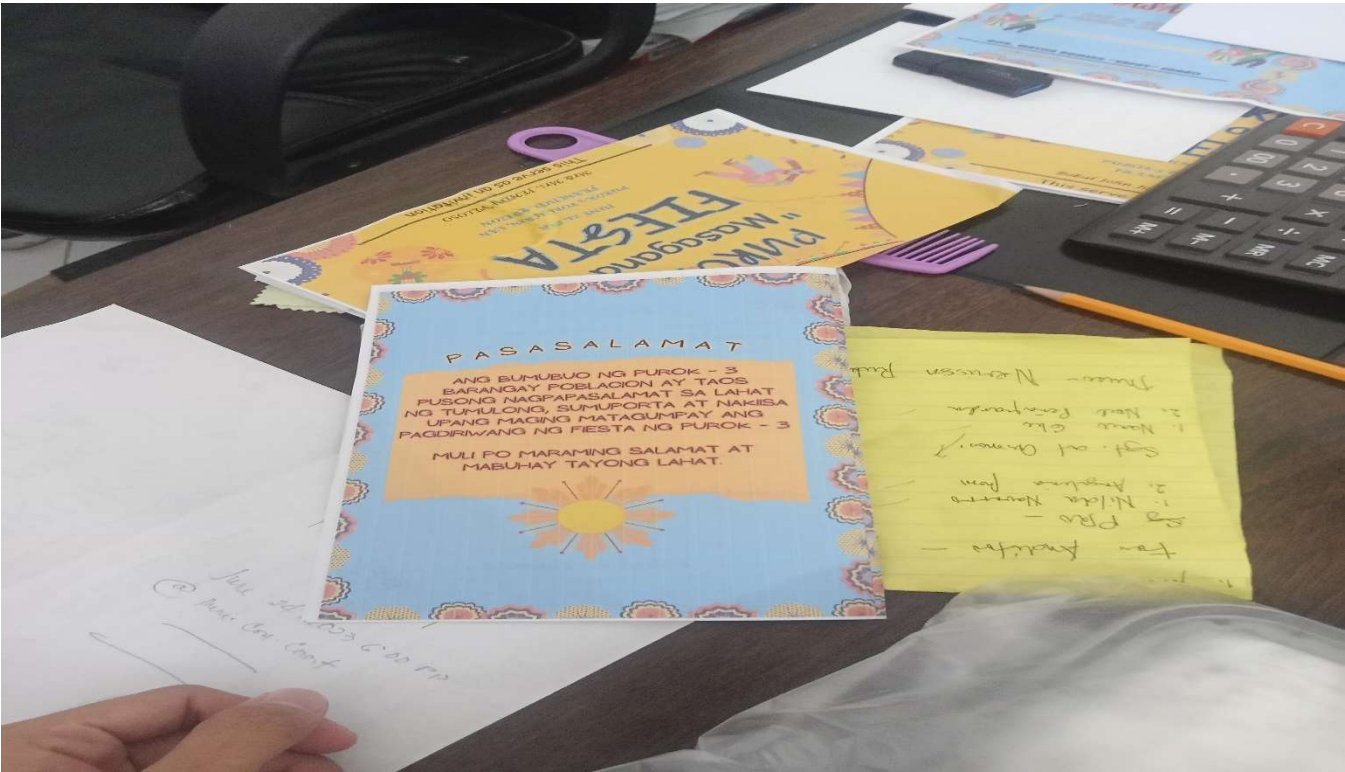

Organizing the files of the computer of Barangay Secretaries
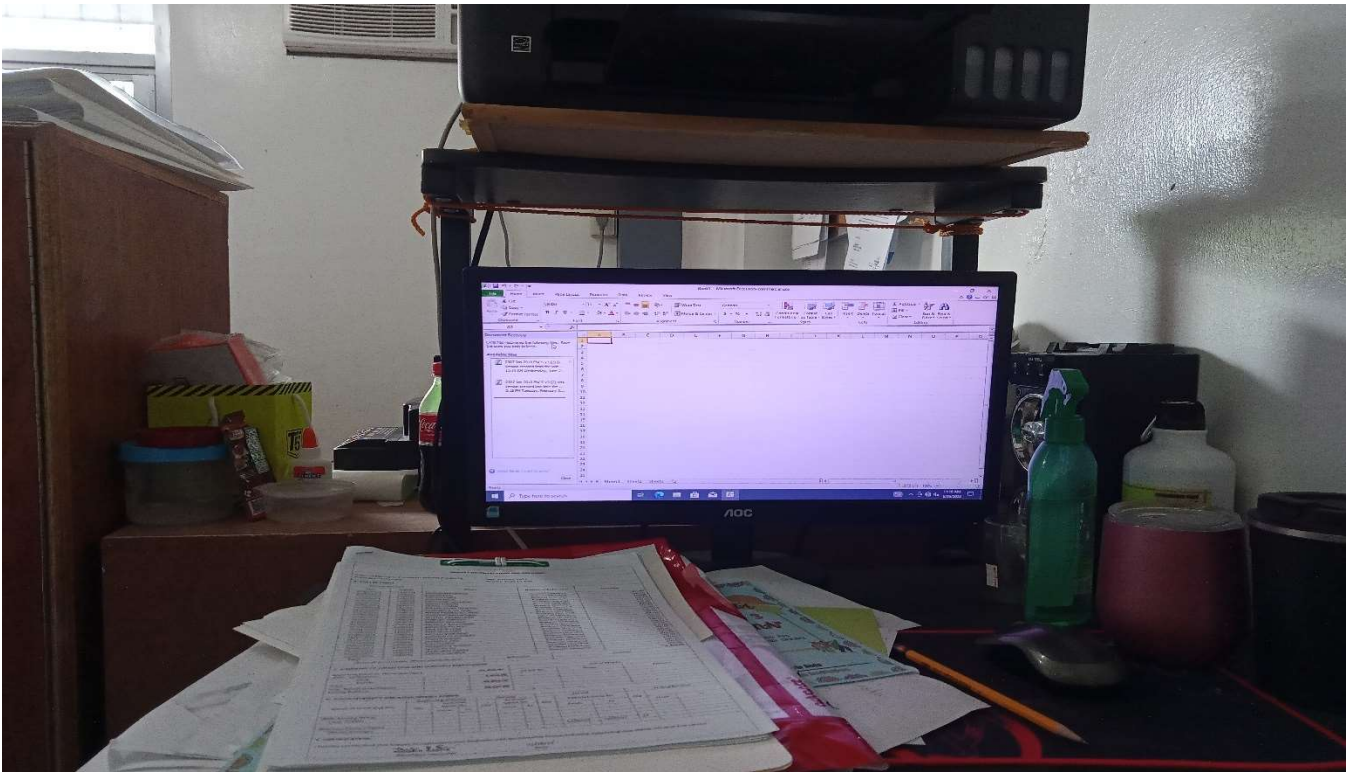

Printing the invitation for the fiesta of Purok 3

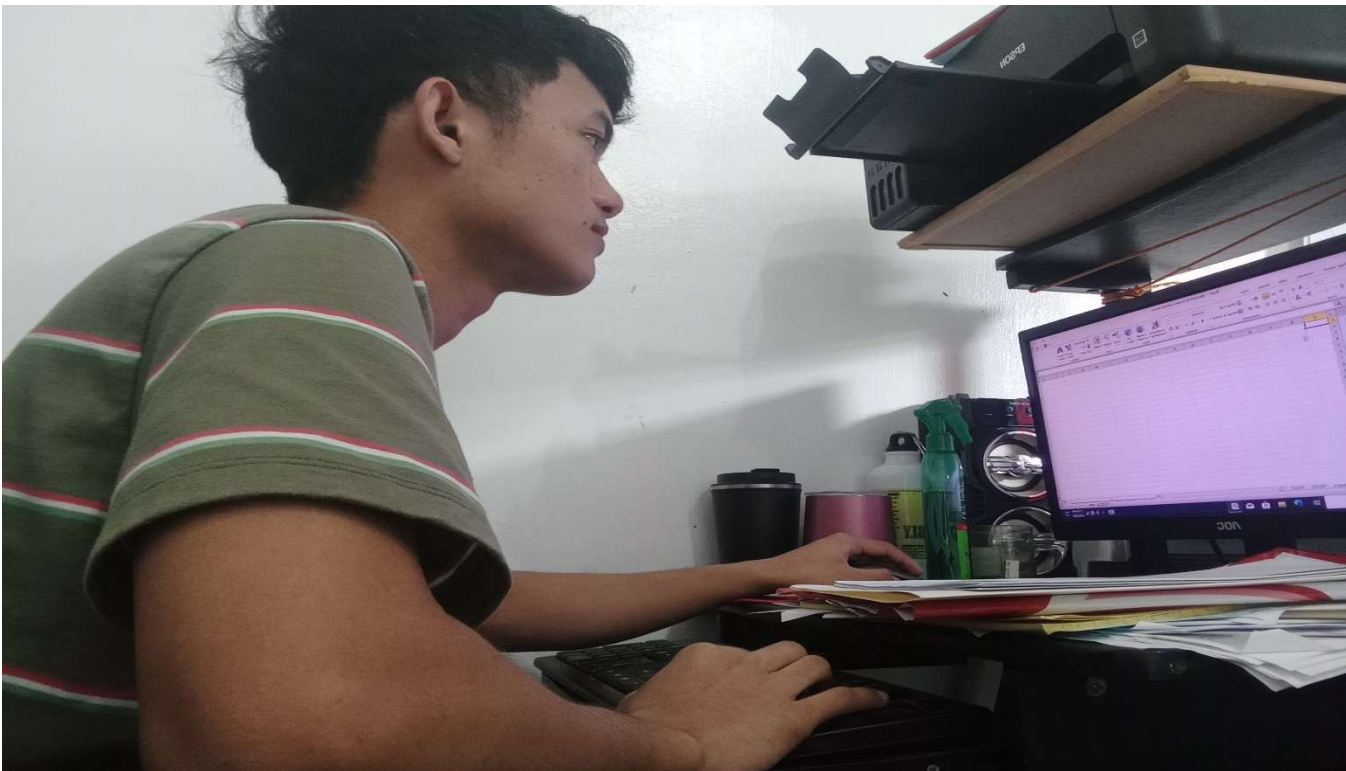**Daily Action Photos**

Making Excel forms for the Disbursements letter

Lay outing the excel forms for disbursement letter.

Daily Action Photos
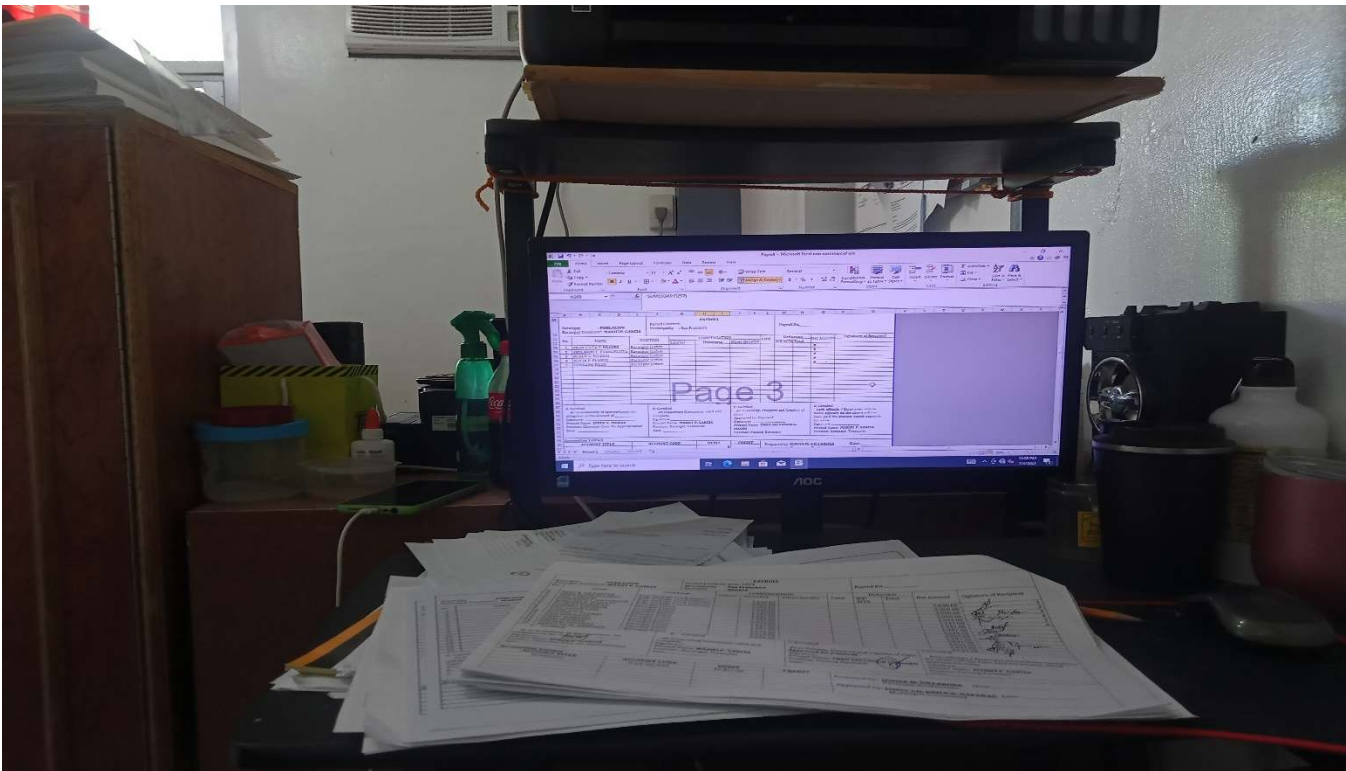

Captured while encoding data to the excel forms

Encoding to the excel forms that I've created

Daily Action Photos
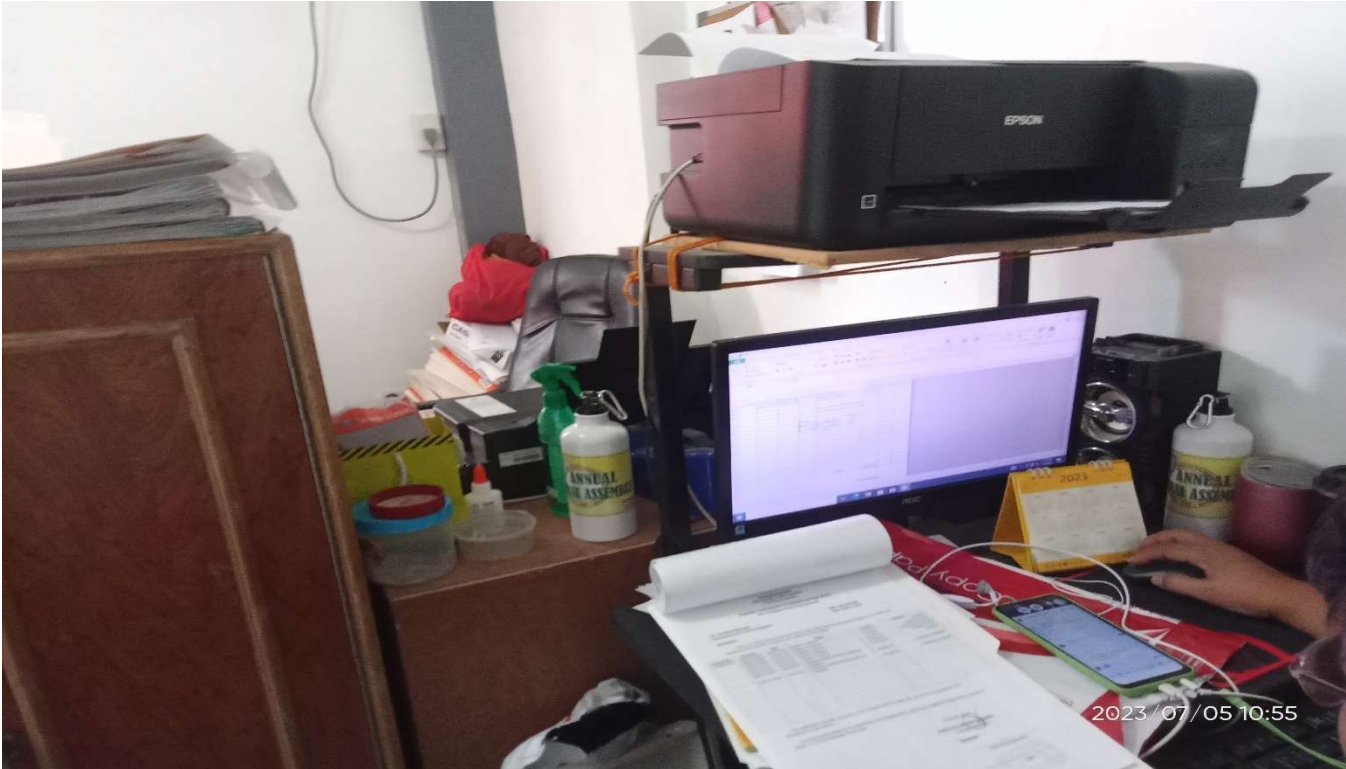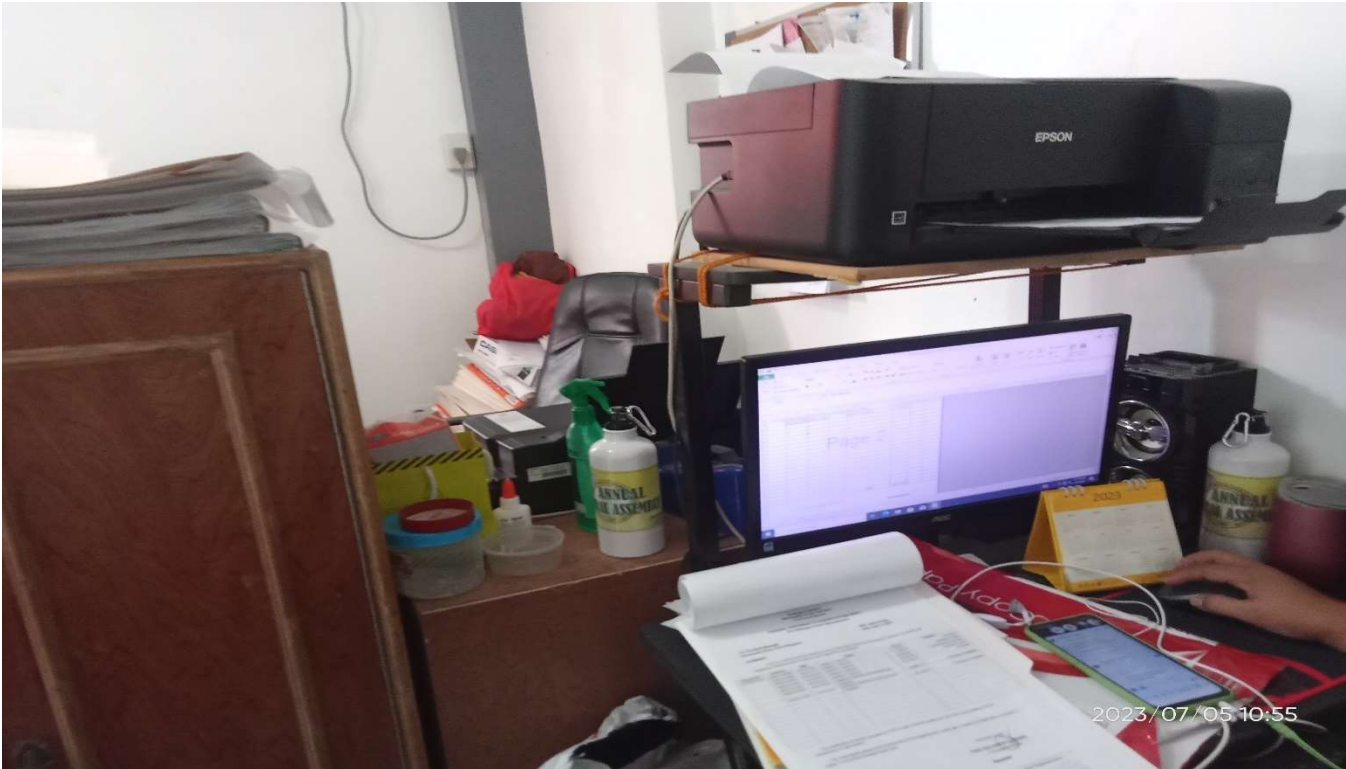

Capture while I'm demonstrating how to use the finished excel forms that I created.

Demonstrating to bookkeeper on how to use the finished excel forms that I created.