

Republic of the Philippines  
City Civil Registry Office  
Province : Laguna  
City/Municipality : Biñan

RECEIVED AT THE OFFICE  
OF THE CIVIL REGISTRAR

Signature

Name in Print

Title or Position

Date Received

Republic of the Philippines )  
 ) SS Petition No. \_\_\_\_\_

PETITION FOR CORRECTION OF CLERICAL ERROR  
IN THE CERTIFICATE OF MARRIAGE

I, \_\_\_\_\_, of legal age, \_\_\_\_\_,  
(complete name of petitioner) (nationality/citizenship)  
and a resident of \_\_\_\_\_,  
(complete address)

after having been duly sworn to in accordance with law, hereby declare that:

- 1) I am the petitioner seeking the change of first name in:
- a) ☐ my Certificate of Marriage entered into with \_\_\_\_\_  
(complete name of owner)
- b) ☐ the Certificate of Marriage of \_\_\_\_\_  
(complete name of husband or wife)  
who is my \_\_\_\_\_  
(relation of owner to the petitioner)
- 2) I/He/She contracted marriage on \_\_\_\_\_ at \_\_\_\_\_  
(date of marriage) (city/municipality)  
\_\_\_\_\_,  
(province) (country)
- 3) The marriage was recorded under registry number \_\_\_\_\_
- 4) The clerical error (s) to be corrected is (are): *(Use additional sheets, if necessary)*

Item No.	Description	From	To

- 5) The facts/reasons for filing this petition are the following: *(Use additional sheets, if necessary)*
- 6) I submit the following documents to support this petition: *(Use additional sheets, if necessary)*
- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_
- d) \_\_\_\_\_
- e) \_\_\_\_\_
- 7) I/He/She have not filed any similar petition and that, to the best of my knowledge, no other similar petition is pending with any CCRO, Court or Philippine Consulate.
- 8) I am filing this position at the CCRO of \_\_\_\_\_,  
(city/municipality) (province)  
in accordance with R.A. No. 9048 and its implementing rules and regulations.

Signature over printed name of petitioner

VERIFICATION

I, \_\_\_\_\_, the petitioner, hereby certify that the allegations herein are true and correct to the best of my knowledge and belief.

Signature over printed name of petitioner

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_ in the city/municipality of \_\_\_\_\_, petitioner exhibiting his Community Tax Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_

Administering Officer

Doc No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

For C/MCR use only

ACTION TAKEN BY THE C/MCR

☐ Granted ☐ Denied (Provide the basis for denial)

Date : \_\_\_\_\_ City/Municipality Civil Registrar

For CRG use only

ACTION TAKEN BY THE CRG

☐ Affirmed ☐ Impugned

Date : \_\_\_\_\_ Civil Registrar General

Payment for filing fee (Please attach copy of the official receipt.)

O.R. No. \_\_\_\_\_  
Amount Paid \_\_\_\_\_  
Date Paid \_\_\_\_\_