

Republic of the Philippines  
Local Civil Registry Office  
Province : Laguna  
City/Municipality : Biñan

RECEIVED AT THE OFFICE  
OF THE CIVIL REGISTRAR

Signature

Name in Print

Title or Position

Date Received

Republic of the Philippines )  
) SS

Petition No. \_\_\_\_\_

**PETITION FOR CHANGE OF FIRST NAME**

I, \_\_\_\_\_, of legal age, \_\_\_\_\_,  
(complete name of petitioner) (nationality/citizenship)

and a resident of \_\_\_\_\_,  
(complete address)

after having been duly sworn to in accordance with law, hereby declare that:

- 1) I am the petitioner seeking the change of first name in:
  - a) ☐ my Certificate of Live Birth
  - b) ☐ the Certificate of Live Birth of \_\_\_\_\_  
(complete name of owner)  
who is my \_\_\_\_\_  
(relation of owner to the petitioner)
- 2) I/He/She was born on \_\_\_\_\_ at \_\_\_\_\_  
(date of birth) (city/municipality)  
\_\_\_\_\_, \_\_\_\_\_  
(province) (country)
- 3) The birth was recorded under registry number \_\_\_\_\_
- 4) The first name to be changed is from \_\_\_\_\_ to \_\_\_\_\_
- 5) The ground for filing this petition are the following: *(Ground selected should be explained/justified in a separate sheet of paper to be attached to this form.)*
  - a) ☐ The first name is extremely difficult to write or pronounce;
  - b) ☐ I have/He/She has habitually and continuously used \_\_\_\_\_  
and I/He/She is publicly known in the community with that first name;
  - c) ☐ The first name is tainted with dishonor;
  - d) ☐ The first name is ridiculous;
  - e) ☐ The first name causes confusion;
  - f) ☐ Others : (Specify) \_\_\_\_\_
- 6) I submit the following documents to support this petition : *(Use additional sheets, if necessary.)*
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_
  - c) \_\_\_\_\_
  - d) \_\_\_\_\_
  - e) \_\_\_\_\_
- 7) I/He/She have not filed any similar petition and that, to the best of my knowledge, no other similar petition is pending with any LCRO, Court or Philippine Consulate.
- 8) I/He/She have no pending criminal, civil or administrative case in any court or quasi-judicial body.
- 9) I am filing this position at the LCRO of \_\_\_\_\_,  
(city/municipality) (province)  
in accordance with R.A. No. 9048 and its implementing rules and regulations.

Signature over printed name of petitioner

VERIFICATION

I, \_\_\_\_\_, the petitioner, hereby certify that the allegations herein are true and correct to the best of my knowledge and belief.

Signature over printed name of petitioner

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_  
in the city/municipality of \_\_\_\_\_, petitioner exhibiting  
his Community Tax Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_  
on \_\_\_\_\_

Administering Officer

Doc No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

For C/MCR use only

ACTION TAKEN BY THE C/MCR

☐ Granted

☐ Denied (Provide the basis for denial)

Date : \_\_\_\_\_

City/Municipality Civil Registrar

For CRG use only

ACTION TAKEN BY CRG

☐ Affirmed

☐ Impugned

Date : \_\_\_\_\_

Civil Registrar General

Payment for filing fee (Please attach copy of the official receipt.)

O.R. No. \_\_\_\_\_

Amount Paid \_\_\_\_\_

Date Paid \_\_\_\_\_