Justin Tarazona

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EDUCATION

CUNY Queens College   *Graduating May 2025*
Majors: BA Computer Science   *GPA: 3.0*

EXPERIENCE

Jmac Supply   **09/2024**
Warehouse Worker   **West Hempstead, New York**
- Track down incoming shipments and provide inventory.
- Prepare packages for distribution.
- Input data into the database and update accordingly.

Sec-Curity   **10/00/22 - 05/20/24**
Security Guard (JKF)   **Jamaica, New York**
- Transport clientele around the airport while maintaining a watchful eye.
- Ensure proper clearances were met before allowing entrance into certain facilities.
- Coordinate and report to supervisors of suspicions or infractures.

NYIT   **09/00/20 - 05/20/21**
Office Assistant   **Old Westbury, New York**
- Handle inquiries both in person and over the phone and direct people to the propper aid
- Regularly checking emails and and keeping track of any vital information that needed to be relayed too
- Handle tasks assigned to me in a timely manner such as conference room preparation, inputting data into excel.

SKILLS + LANGUAGES

Spanish , Microsoft Excel, Microsoft Word, Microsoft PowerPoint, Python, C++. Java

INTERESTS

Technology, AI, Hardware