

Student Assistant – Herbarium Curation Technician, Ecology and Evolutionary Biology

Description

The TENN herbarium is seeking highly organized, detail-oriented individuals to join our team as a Herbarium Curation Technician. Students will assist members of our staff with plant specimen curation. The TENN herbarium houses over 600,000 plant and fungal specimens, which is one of the largest plant research collections in the southeastern United States. Research in the herbarium focuses on taxonomy, systematics, conservation of rare plants, floristics, and field botany.

Duties and responsibilities may include but are not limited to:

1. Mounting dried plant specimens and labels onto archival quality paper.
 - a. Quality control: Confirming that plants and labels match each other.
2. Sorting and filing plant specimens by geography (TN county, state, world region) and by taxonomic relationship (family, genus, species).

Training will be provided.

Qualifications

1. All aspects of this position require strong attention to detail and organizational skills.
2. Strong work ethic with the ability to work independently and as part of a team is required.
3. Good verbal and written communication skills are required.
4. Students majoring or minoring in a biological science, information science, or a related field are preferred.
5. Previous experience with plants and familiarity with geography is preferred.

Please submit a cover letter, resume, and contact information for two references as a single document.

Send applications to Dr. Jessica Budke (jbudke@utk.edu).

Please put "Student Assistant – Herbarium Curation Technician" in the subject line.

Paid hourly, up to 15 hours per week. **Work study students are encouraged to apply.**

Job

Research Technical

Primary Location

USA-Tennessee-Knoxville

Organization

Ecology and Evolutionary Biology

Schedule

Starting fall semester 2016.

Application review will begin August 5th and is ongoing.

Campus/Institute Knoxville

Student Assistant – Herbarium Digitization Technician, Ecology and Evolutionary Biology

Description

The TENN herbarium is seeking highly organized, detail-oriented individuals to join our team as a Herbarium Digitization Technician. Students will assist with plant specimen digitization. The TENN herbarium houses over 600,000 plant and fungal specimens, which is one of the largest plant research collections in the southeastern United States. Research in the herbarium focuses on taxonomy, systematics, conservation of rare plants, floristics, and field botany.

Duties and responsibilities may include but are not limited to:

1. Transcribing collection information from plant specimen images into database records.
 - a. Geo-referencing collection locality information.
2. Barcoding, photographing, and processing images of plant specimens.

Training will be provided.

Qualifications

1. All aspects of this position require strong attention to detail and organizational skills.
2. Strong work ethic with the ability to work independently and as part of a team is required.
3. Good verbal and written communication skills are required.
4. Students majoring or minoring in a biological science, information science, or a related field are preferred.
5. Previous experience with plants, databases, and familiarity with geography are preferred.

Please submit a cover letter, resume, and contact information for two references as a single document.

Send applications to Dr. Jessica Budke (jbudke@utk.edu).

Please put "Student Assistant – Herbarium Digitization Technician" in the subject line.

Paid hourly, up to 15 hours per week. **Work study students are encouraged to apply.**

Job

Research Technical

Primary Location

USA-Tennessee-Knoxville

Organization

Ecology and Evolutionary Biology

Schedule

Starting fall semester 2016.

Application review will begin August 5th and is ongoing.

Campus/Institute Knoxville