

Andromeda College Web-Based Registration System

User Manual

SUNY Old Westbury
Systems Design & Implement
CS5910
Spring 2018
Professor Gupta

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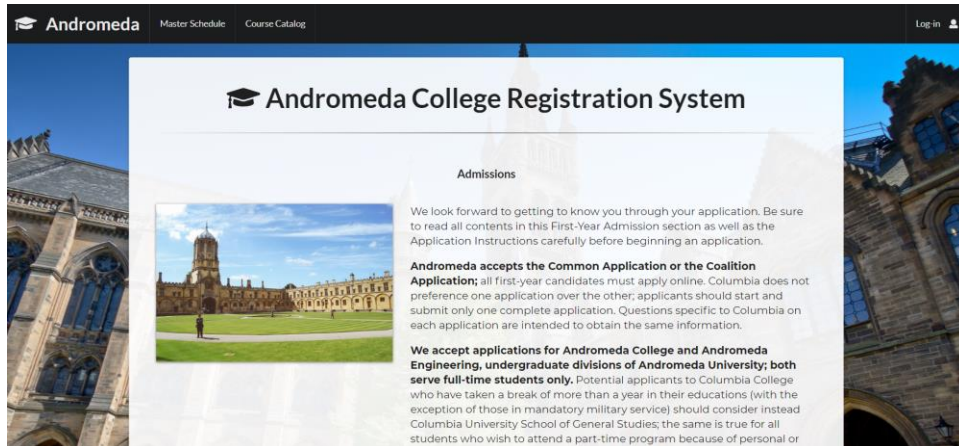
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Home



When navigating throughout the web-based registration system, the Andromeda button can be clicked to return to the homepage.



Upon reaching the homepage, general information about the school will be displayed.

Course Catalog



The course catalog button will display more detailed information about the school including: academic calendar, admissions information, academic policies/procedures, academic departments, course descriptions, and much more.



This is the first page that the course catalog button will direct the user to. It currently shows the course catalog for the 2016 – 2018 school year.

Log in



The log in button will grant the user additional access to the school registration system.

Log-in to your account

Username:

Password:

Login

The log in button will prompt the user to enter their username and password.

Log-in to your account

- Please enter a correct username and password. Note that both fields may be case-sensitive.

Username:


Reinhardt

Password:

Login

If the user is unsuccessful when entering a valid username and/or password, the following message will be prompted.

Researcher Actions ▾

 Welcome Johnathan Bridges!

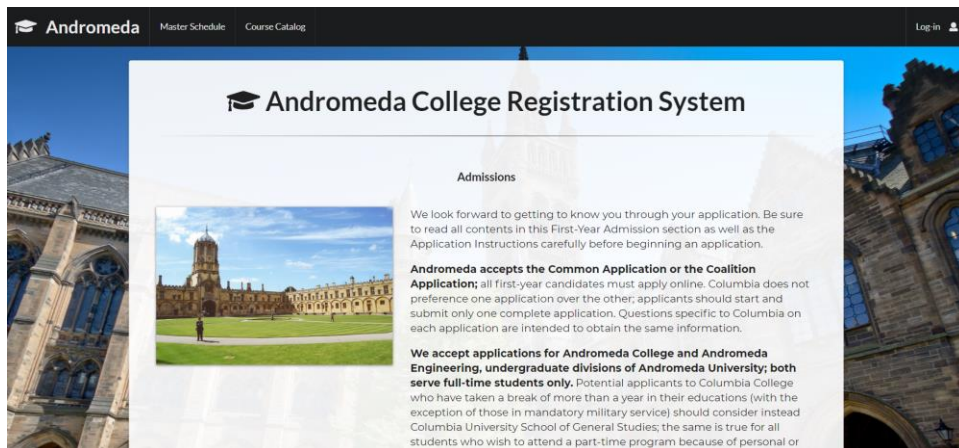
User Type:	Researcher
Username:	test_researcher
Name:	Johnathan Bridges
Email:	researcher@test.com

Once the username and password has successfully been entered, the user will be welcomed into the registration system. Here one would able to see the user type (administrator, faculty, student, researcher), username, name, and email.

Log Out



The log out button will remove the additional access granted to the user and bring them back to the homepage.



Master Schedule

The master schedule button will allow a user to search for courses in the current and previous years.

Master Schedule

- All sections taught throughout past and present semester will be displayed in the table below.
- All search queries are made asynchronously you may choose individual filters or multiple at once
- When clicking a row, a modal window is displayed with the following information:
 - Course Description
 - Credits
 - Prerequisites
- If logged in as a student access the registration page by clicking [here!](#)

Department Name: Course Name:

Faculty:

Meeting Days: Time Periods: Semester:

Buildings: Rooms:

RESULTS

Here the user will be able to filter through the various options like, department name, course name, faculty, meeting day, time, semester, building and room. All search queries are made asynchronously.

Department Name: Course Name:

Faculty:

Meeting Days: Time Periods: Semester:

Buildings: Rooms:

RESULTS

Section	Course Name	Professor	Credits	Seating	Time Slot	Semester	Location	Prerequisites
310	Linear Algebra	Jimmy Macker	3	Seats Taken: 0 Seating Capacity: 60	Tuesday Thursday 09:40 AM- 11:10 AM	SPRING - 2018 CLOSE	Building: Ken Thompson Center Room: KT210	Calculus I
313	Calculus III	Dan Murphy	4	Seats Taken: 0 Seating Capacity: 32	Tuesday Thursday 08:00 AM- 09:30 AM	SPRING - 2018 CLOSE	Building: Ken Thompson Center Room: KT108	Calculus II

Admin

The screenshot shows the Admin dashboard interface. At the top, there is a navigation bar with five tabs: "Course Actions", "Student Actions", "Administrative Actions", "User Actions", and "Chair Actions". Below the navigation bar, the main content area displays a welcome message "Welcome Jose Martinez!" next to a profile icon. Below the welcome message, there are four rows of user information, each with a label and a value: "User Type: Admin", "Username: josemartinez", "Name: Jose Martinez", and "Email: jmartinez@gmail.com". The "User Type" row is highlighted with a red border.

Course Actions	Student Actions	Administrative Actions	User Actions	Chair Actions
Welcome Jose Martinez!				
User Type:	Admin			
Username:	josemartinez			
Name:	Jose Martinez			
Email:	jmartinez@gmail.com			

Once an admin has logged into the registrations system, they will be able to access multiple tabs to aid with administrative duties like, course actions, student actions, administrative actions, user actions, and chair actions.

These options will only be available if the user type is labeled as admin.

Create Course

Course Actions ▾ Student Actions ▾ Administrative Actions ▾ User Actions ▾ Chair Actions ▾

Create Course

Course Name

Enter Course Name

Credits

Description

Submit

The first option under course action is create course. This will allow the admin to create a new course for the school. The admin will have to input a course name, the number of credits, a description, and will have to select a department that the course will belong to. Once the form is finished, the admin will have to click on the submit button, which will prompt a create prerequisites form.

Course Actions ▾ Student Actions ▾ Administrative Actions ▾ User Actions ▾ Chair Actions ▾

Create Prerequisites

Course ID

41

Course Required

Calculus III ▾

Add Course

Clear

Course ID	Course Name
8	Calculus III

Submit

The admin will be given the option if adding prerequisites for this course. Any number of prerequisites can be added for the course. After submitting the form, the course will be added to the web-based registration system.

Update Course

Search Course

Department

ID	Name	Description	Department	Credits	Update
41	<input type="text" value="Advanced Calculus"/>	<div>Understanding of numbers, limits, sequences, functions, differentiation and integration.</div>	Mathematics Department	<input type="text" value="4"/>	<input type="button" value="Update"/>

Update course which is the second option under course actions will prompt the admin with the form that allows them to make modifications to a course that was previously created. To search for courses, the admin will have to filter the courses by department. Once an admin finds a course to update, they can begin to change the course description and number of credits. Once the update button has been pressed, the updates will be saved to the system.

Create Section

Create Section

Department *	Course *	
<input type="text"/>	<input type="text"/>	
Faculty *		
<input type="text"/>		
Building *	Room *	
<input type="text"/>	<input type="text"/>	
Semester *	Days *	Time Slot *
<input type="text" value="WINTER 2018"/>	<input type="text" value="Monday Wednesday"/>	<input type="text" value="8 a.m.—9:30 a.m."/>
<input type="button" value="Submit"/> <input type="button" value="Create Time Slot"/>		

The third option under course actions is create section. In this form the admin will be able to assign courses previously created. Here the admin will decide on the department, course, faculty, building, room, semester, days, and time slot.

<input type="button" value="Submit"/>	<input type="button" value="Hide Time Segment"/>
---------------------------------------	--

Add Time Slot

Start Time *	End Time *	<input type="button" value="Submit"/>
<input type="text"/>	<input type="text"/>	

If the appropriate time slot is not available, the admin can create a new time slot and then submit. All users will now be able to see the section created under the master schedule.

Update Section

Update Section

Department

Mathematics Department

Course

Calculus I

Faculty

Meeting Days

Submit

ID	Course Name	Department	Professor	Credits	Seats	Time Slot	Building	Room	Semester	Update
316	Calculus I	Mathematics Department	Melissa Gor	4	Taken:0 Capacity:32	23:00 PM 00:30 AM Monday Wednesdi	Ken Thompson	KT108	SPRING 2018 CLOSE	Update

The last option under course actions is update section. A previously created section can now be modified. First the admin will use the filters to search for the section. These filters include department, course, faculty, and meeting days.

Once the course is found, the admin can update the section by changing the professor, time slot, building, and room. Once the update button has been pressed, the changes will be saved.

Create Hold

Course Actions ▾

Student Actions ▾

Administrative Actions ▾

User Actions ▾

Chair Actions ▾

Create Hold

First Name

Last Name

Kevin

Love

Search

User ID	Username	Email	First Name	Last Name	Hold Type	Add/Remove Hold
36	Klove13	Klove13@yahoo.com	Kevin	Love	ACADEMIC ▾	Add Hold

Create hold is the first option that an admin has under student actions. It allows the admin to place or remove a hold from a student. The first and last name of a student must be placed in the text field to search for a student.

The student's information will be displayed including username, email, first name, last name, hold type, and the option to add or remove a hold. The hold type can be one of three types which is academic, disciplinary, or medical.

Create Advising

Create Advising

First Name	Last Name
<input type="text" value="Kevin"/>	<input type="text" value="Love"/>
<input type="button" value="Search"/>	

User ID	Username	Email	First Name	Last Name	Faculty	Add/Update Advising
36	Klove13	Klove13@yahoo.com	Kevin	Love	<input type="text" value="Jimmy Macker"/>	<input type="button" value="Create"/>

The second option under student actions is create advising. An admin will be able pair up a student with a faculty member as their adviser.

The first and last name of a student will be needed to start the process. Once selected, the admin can now select a faculty member from the drop-down menu to either add or update a student's adviser.

View Student Transcript

View Transcript

Username <input type="text" value="Search by username..."/>	Email <input type="text" value="Search by email..."/>
<input type="button" value="Search"/>	

The third option under student actions is view student transcript. Here the admin will be able to see the student's transcript. The student's username and email address will be needed to view the transcript.

Kevin Love Transcript

Birth Date: 1995-03-22

Student Name: Kevin Love

Major & Department: None Declared / N/A

Adviser: No Adviser assigned yet!

Cumulative GPA : 0.0

Course Name	Credits	Status	Season	Year	Grade
-------------	---------	--------	--------	------	-------

The admin will be able to find general information about the student along with the transcript. This will include the date of birth, student name, major, department, adviser, cumulative GPA, and all the courses the student has taken.

View Student Schedule

View Student Schedule

Username	Email
<input type="text" value="Search by username..."/>	<input type="text" value="Jeremy@yahoo.com"/>
First Name	Last Name
<input type="text" value="Search by first name..."/>	<input type="text" value="Search by last name..."/>
<input type="button" value="Search"/>	<input type="button" value="Clear"/>

Jeremy Pitcoff's Schedule

Section ID	Course Name	Department	Professor	Credits	Seating	Time Slot	Location	Semester	Prerequisites
250	Juvenile Delinquency	Criminology Department	Roger Bedolan	4	Taken:4 Capacity:28	Room:Monday Wednesday Period:08:00 AM-09:30 AM	Building:Alan Turing Center Room Number:AT212	FALL-2017-- OPEN_GRADING	
251	Intro to Criminology	Criminology Department	Kevin Kitson	4	Taken:8 Capacity:28	Room:Tuesday Thursday Period:21:20 PM-22:50 PM	Building:Elon Musk Hall Room Number:EM212	FALL-2017-- OPEN_GRADING	

View student schedule is the last option under the student actions tab. This allows for the admin to view the student's schedule. The admin will be able to search by username, email, first name, and last name.

Once the form is submitted, the student's schedule will be displayed. It will show the section ID, course name, department, professor, credits, seating, time slot, location, semester, and prerequisite.

Change Semester

Course Actions ▾ Student Actions ▾ Administrative Actions ▾ User Actions ▾ Chair Actions ▾

Change Semester

Semesters	Status
----- ▾	OPEN GRADING ▾
WINTER--2018--CLOSE	
SUMMER--2018--CLOSE	
WINTER--2017--CLOSE	
SPRING--2017--CLOSE	
SUMMER--2017--CLOSE	
FALL--2016--CLOSE	
SPRING--2016--CLOSE	
FALL--2015--CLOSE	
SPRING--2015--CLOSE	
SPRING--2018--CLOSE	
FALL--2018--CLOSE	
FALL--2017--OPEN_GRADING	

Under the administrative actions tab, the admin will be able to find an option to change semester. This will allow the admin to select a semester and then change the status to open grading, close grading, open registration, or close registration.

Students will only be allowed to sign up for courses that have a status of open registration. Faculty will only be allowed to update the student's grades under open grading.

Create User

Course Actions

Student Actions

Administrative Actions

User Actions

Chair Actions

Create User

Username *

Tommy

Password *

Email *

Enter Email...

First Name *

Enter First Name...

Last Name *

Enter Last Name...

•

•••••

▼

Admin

Faculty

Student

Researcher

Located in the user actions tab is create user. Here the admin will be able to create a new user which will require a username, password, email, first name, last name, and the user type. The user types are admin, faculty, student, and researcher, which will grant the user access to certain privileges.

Search/Update User

Search User

Username

Email

User Type

First Name

Last Name

Search

Clear

User ID	Username	Email	First Name	Last Name	Type	Remove
27	Lance22	Lance22@gmail.com	Lance	Thomas	R	<div>Remove</div>
5	test_researcher	researcher@test.com	Johnathan	Bridges	R	<div>Remove</div>

The last option under user actions is search/update user. The admin can filter through the users by inserting a username, email, first name, last name, or through user type.

Once searched, an admin can see the user ID, username, email, first name, last name, and the user type. An admin has the option to remove a current user.

Appoint Chair

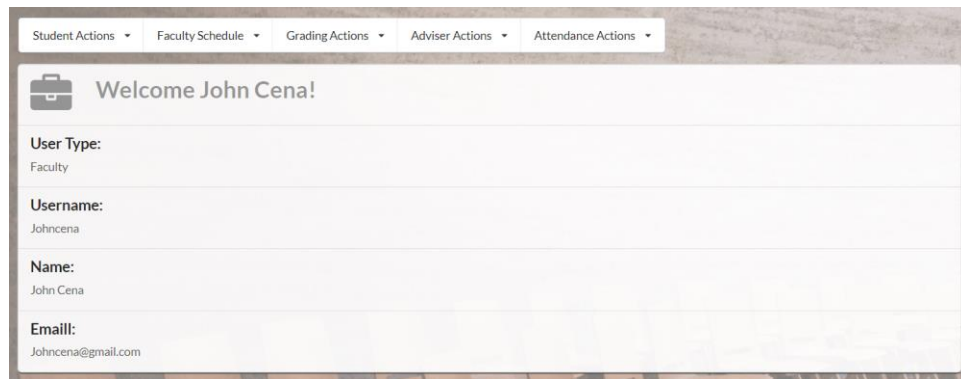
Course Actions ▾	Student Actions ▾	Administrative Actions ▾	User Actions ▾	Chair Actions ▾
------------------	-------------------	--------------------------	----------------	-----------------

Appoint Chairperson

Department	Faculty	<input type="button" value="Submit"/>
<div>Mathematics Department ▾</div> <div>----- Mathematics Department History Department Business Department Biological Sciences Department Physics Department Criminology Department English Department Psychology Department Sociology Department Education Department Music Department Data Science Department</div>	<div>Jimmy Macker ▾</div>	

The only option in the chair actions tab is, appoint chair. Here the admin has the privileges needed to appoint a faculty member to a specific department.

Faculty



The screenshot displays a web application interface for a faculty member. At the top, there is a navigation bar with five tabs: "Student Actions", "Faculty Schedule", "Grading Actions", "Adviser Actions", and "Attendance Actions", each with a downward arrow indicating a dropdown menu. Below the navigation bar, a large white box contains a welcome message "Welcome John Cena!" next to a briefcase icon. Underneath the welcome message, there are four rows of user information, each with a label and a value: "User Type:" with the value "Faculty", "Username:" with the value "Johncena", "Name:" with the value "John Cena", and "Email:" with the value "Johncena@gmail.com".

Label	Value
User Type:	Faculty
Username:	Johncena
Name:	John Cena
Email:	Johncena@gmail.com

Once logged in, the user will now have a user type of faculty which have privileges that are either the same and/or different from those of the admin. Here the faculty will have five tabs which include: student actions, faculty schedule, grading actions, adviser actions, and attendance actions.

View Student Transcript

Student Actions ▾ Faculty Schedule ▾ Grading Actions ▾ Adviser Actions ▾ Attendance Actions ▾

View Transcript

Username

Henry

Email

henry223@gmail.com

Search

Located in the student action tab is view student transcript. Here faculty members will be able to view a student's transcript. All that is needed is the username and email.

Henry Smith Transcript

Birth Date: 1992-04-15
Student Name: Henry Smith
Major & Department: None Declared / N/A
Adviser: No Adviser assigned yet!
Cumulative GPA : 0.0

Course Name	Credits	Status	Season	Year	Grade
Principles of Business Law	4	OPEN_GRADING	FALL	2017	NA
Global Business	4	OPEN_GRADING	FALL	2017	NA
Intro to Criminology	4	OPEN_GRADING	FALL	2017	NA

Once searched, the student's transcript will appear showing general information about the student including date of birth, student name, major, department, adviser, cumulative GPA, and courses that the student has taken or is in the process of receiving a grade.

View Student Schedule

View Student Schedule

Username <input type="text" value="Search by username..."/>	Email <input type="text" value="Search by email..."/>
First Name <input type="text" value="Search by first name..."/>	Last Name <input type="text" value="Search by last name..."/>
<input type="button" value="Search"/>	<input type="button" value="Clear"/>

Section ID	Course Name	Department	Professor	Credits	Seating	Time Slot	Location	Semester	Prerequisites
------------	-------------	------------	-----------	---------	---------	-----------	----------	----------	---------------

The view student schedule is in the student actions tab. Here faculty will utilize the filters which include username, email, first name, and last name, to search for the student of their choosing.

Search

Clear

Henry Smith's Schedule

Section ID	Course Name	Department	Professor	Credits	Seating	Time Slot	Location	Semester	Prerequisites
242	Principles of Business Law	Business Department	John Cena	4	Taken:3 Capacity:28	Room:Tuesday Thursday Period:18:00 PM-19:30 PM	Building:Dijkstra Laboratory Center Room Number:DL212	FALL-2017-- OPEN_GRADING	
241	Global Business	Business Department	Steve Mcnair	4	Taken:4 Capacity:32	Room:Monday Wednesday Period:08:00 AM-09:30 AM	Building:Alan Turing Center Room Number:AT108	FALL-2017-- OPEN_GRADING	

The student's schedule which will contain section ID, course name, department, professor, credits, seating, time slot, location, semester, and prerequisites.

View Faculty Schedule

Student Actions ▾ Faculty Schedule ▾ Grading Actions ▾ Adviser Actions ▾ Attendance Actions ▾

View Faculty Schedule

Semester/Year 2018-FALL-CLOSE ▾

	1 Monday	2 Tuesday	3 Wednesday	4 Thursday	5 Friday	6 Saturday	7 Sunday
8:00am		Principles of Business Law Sec. ID: 39Principles of Business Law Sec. ID: 40		Principles of Business Law Sec. ID: 39Principles of Business Law Sec. ID: 40			
9:40am							
11:20am							

In the faculty schedule tab, faculty have the option to view faculty schedule. Faculty will only be able to see their own schedule for past and present semester/year.

Principles of Business Law

Credits
4
Location
Dijkstra Laboratory Center -- DL212
Seating
3 / 28

Close

Faculty can click on any of the highlighted courses to see a more detailed view of the course which includes course name, credit, location, and seating.

Submit Grading

Student Actions ▾ Faculty Schedule ▾ Grading Actions ▾ Adviser Actions ▾ Attendance Actions ▾

Grading

Please note faculty may only submit grades for classes students are registered into.

Semester/Year 2017-FALL-OPEN_GRADING ▾

Principles of Business Law

Building Name:
Dijkstra Laboratory Center

Room Number:
DL212

Time Slot:
Tuesday Thursday ---- 18:00 PM-19:30 PM

Season/Semester
FALL - 2017

Grading Grading Grading

In the grading actions tab, faculty can find the submit grading function. Faculty may only submit grades for classes students are registered into. Also, faculty can only submit grading for the semester/year in which there is open grading.

Principles of Business Law				
First name	Last name	Semester Status	Grade	Submit
<input type="text" value="Mike"/>	<input type="text" value="Arico"/>	<input type="text" value="OPEN_GRADING"/>	<input type="text"/>	<input type="button" value="Submit"/>
<input type="text" value="Henry"/>	<input type="text" value="Smith"/>	<input type="text" value="OPEN_GRADING"/>	<input type="text"/>	<input type="button" value="Submit"/>
<input type="text" value="Leo"/>	<input type="text" value="Lembo"/>	<input type="text" value="OPEN_GRADING"/>	<input type="text"/>	<input type="button" value="Submit"/>

After the grading button is pressed, faculty will be able to see the students currently enrolled in the course with an open grading status for the semester/year. Once the desired grade is added to the grade text field, the faculty will press the submit button which will be added to the student's transcript.

View Advisee

Student Actions ▾	Faculty Schedule ▾	Grading Actions ▾	Adviser Actions ▾	Attendance Actions ▾
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View Advisee

Student Name	Student Email	Student Username
No Students Currently Advised.		

In the adviser actions tab, the option to select the view advisee is available. Here the faculty member will be able to see any student's that they can advise. This will include the student's name, student's email, and student's username.

Take Attendance

Student Actions ▾ Faculty Schedule ▾ Grading Actions ▾ Adviser Actions ▾ Attendance Actions ▾

Take Section Attendance

Section Day

242. Principles of Business Law--Tuesday--Thursday 6 p.m.-7:30 p.m. TUESDAY

Submit

Principles of Business Law Attendance for 5/8/2018

Student ID	First Name	Last Name	Meeting Date	Present or Absent
87	Mike	Arico	5/8/2018	<input type="checkbox"/> Present
100	Henry	Smith	5/8/2018	<input type="checkbox"/> Present
80	Leo	Lembo	5/8/2018	<input type="checkbox"/> Present

Submit Attendance

Located in the attendance actions, faculty can find the option to take attendance. By selecting a section as well as the day, the attendance sheet will be populated of all the students currently in that section. Faculty will see the student ID, first name, last name, meeting date, and a present/absent checkbox. By selecting the checkbox, a faculty member will mark the student as present, if not then the student will be marked absent once the submit attendance button is pressed.

View Attendance History

Student Actions ▾

Faculty Schedule ▾

Grading Actions ▾

Adviser Actions ▾

Attendance Actions ▾

View Attendance

Take Attendance
View Attendance History

Section

Principles of Business Law -- Tuesday-Thursday 8 a.m.-9:30 a.m. ▾

Meeting Date

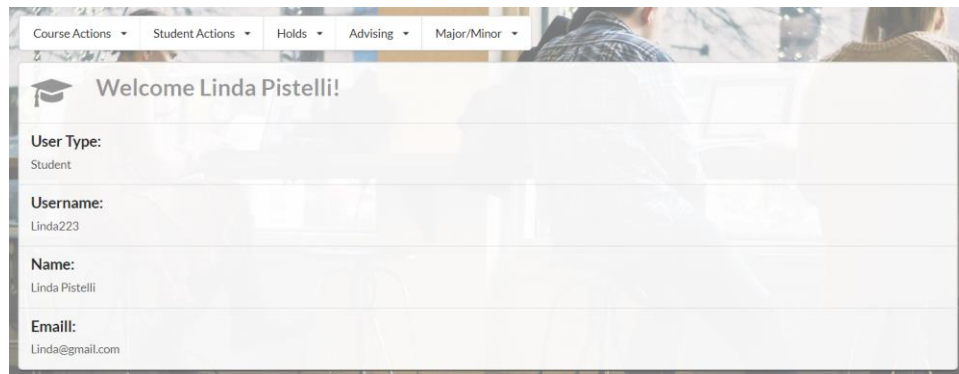
----- ▾

Submit

Student ID	First Name	Last Name	Meeting Date	Present or Absent
------------	------------	-----------	--------------	-------------------

Also located in the attendance actions tab is view attendance history. Faculty will need to select a section as well as a meeting date to populate the student's attendance records for that course.

Student



The screenshot shows a web-based registration system interface for a student. At the top, there is a navigation bar with five tabs: "Course Actions", "Student Actions", "Holds", "Advising", and "Major/Minor". Below the navigation bar, a welcome message "Welcome Linda Pistelli!" is displayed next to a graduation cap icon. The main content area is divided into four sections, each with a label and a value:

User Type:	Student
Username:	Linda223
Name:	Linda Pistelli
Email:	Linda@gmail.com

Once logged in, a user type of student will have access to various tabs that will help navigate the student around the web-based registration system. These tabs include: register course, update/drop course, view student transcript, view student schedule, view holds, view advising, declare major, and declare minor.

Register Course

Register Courses

- Students may only register for semester that have a status of OPEN REGISTRATION
- Please not students may not be able to register for courses for the following reasons
 - Hold is placed on account.
 - There is a scheduling conflict with a course currently registered.

Department

Course

Faculty Meeting Days Time Period

Section	Course Name	Department	Professor	Credits	Seating	Time Slot	Location	Prerequisites	Semester	Register
---------	-------------	------------	-----------	---------	---------	-----------	----------	---------------	----------	----------

Under course actions, a student can go to the register course option. This will enable a student to search through the master schedule and using filters to narrow the courses for the student. These filters include department, course, faculty, meeting days, and time period.

For each course, the student will be able to see the section, department, professor, credits, seating, timeslot, location, prerequisites, semester, and will have the option of registering for the course.

Update/Drop Course

Course Actions ▾	Student Actions ▾	Holds ▾	Advising ▾	Major/Minor ▾
------------------	-------------------	---------	------------	---------------

Update/Drop Courses

You are not currently enrolled in any courses.

In the course actions tab, a student can go into update/drop course. This will show the student all the current courses which they are enrolled for in which they can either remove the course from their schedule or update it.

If the student is not currently enrolled into any courses, then a message will appear stating this.

View Student Transcript

Course Actions ▾ Student Actions ▾ Holds ▾ Advising ▾ Major/Minor ▾

View Transcript

Birth Date: 1996-11-11

Student Name: AllyDamn

Major & Department: None Declared / N/A

Adviser: No Adviser assigned yet!

Cumulative GPA: 1.2

Course Name	Credits	Status	Season	Year	Grade
Linear Algebra	3	OPEN_GRADING	FALL	2017	NA
College Algebra	3	OPEN_GRADING	FALL	2017	NA
African Cultures	4	OPEN_GRADING	FALL	2017	D
Microbiology	4	OPEN_GRADING	FALL	2017	B
Horror Literature	4	OPEN_GRADING	FALL	2017	C

In the student actions tab, the student can select view student transcript. General information about the student will be posted including birth date, student name, major, department, adviser, cumulative GPA, and courses that the student has previously taken or is currently enrolled for.

View Student Schedule

Student Schedule

Semester/Year 2017-FALL-OPEN_GRADING ▾

	1 Monday	2 Tuesday	3 Wednesday	4 Thursday	5 Friday	6 Saturday	7 Sunday
8:00am	Linear Algebra Sec. ID: 236		Linear Algebra Sec. ID: 236				
9:40am							
11:20am							
13:00pm	Horror Literature Sec. ID: 252		Horror Literature Sec. ID: 252				
14:40pm							
16:20pm							
18:00pm							
19:40pm		Microbiology Sec. ID: 244		Microbiology Sec. ID: 244			
21:20pm		College Algebra Sec. ID: 238		College Algebra Sec. ID: 238			
23:00pm		African Cultures Sec. ID: 240		African Cultures Sec. ID: 240			

In the student actions tab, a student can select the option to view student schedule. The desired semester/year needs to be selected to view the student's schedule for that term.

Linear Algebra

Credits
3
Location
Elon Musk Hall -- EM210
Seating
1 / 60

Close

All the highlighted courses can be clicked to get a detailed view on the course including credits, location, and seating.

View Hold

Course Actions ▾	Student Actions ▾	Holds ▾	Advising ▾	Major/Minor ▾
------------------	-------------------	---------	------------	---------------

View Hold

Hold
Currently no holds placed.

Located in the holds tab, a student can select the view hold option. This will show the student if they have a hold against them and the reason why a hold is in place.

If no hold is currently active, then there will be a message stating that no holds are currently placed against the student.

View Adviser

Course Actions ▾	Student Actions ▾	Holds ▾	Advising ▾	Major/Minor ▾
------------------	-------------------	---------	------------	---------------

View Adviser

Adviser
The current adviser assigned to you is : Jim Hertz

In the advising tab, a student can select the option of view advising. The student will be see their current adviser that has been assigned to them by the admin.

Declare Major

Course Actions ▾	Student Actions ▾	Holds ▾	Advising ▾	Major/Minor ▾
------------------	-------------------	---------	------------	---------------

Declare Major

Majors

Accounting, B.S. ▾

Submit

On the minor/major tab, a student can declare their major. This is done by selecting one of the possible choices from the drop-down menu for the majors. Once selected, a student will press the submit button, and a message stating that the major that has been declared has been successful!

View Transcript

Birth Date: 1996-11-11

Student Name: AllyDamn

Major & Department: Accounting, B.S. / Business Department

Adviser: No Adviser assigned yet!

Cumulative GPA : 1.2

The student transcript has also been updated to reflect the update to the student's major.

Declare Minor

Declare Minor

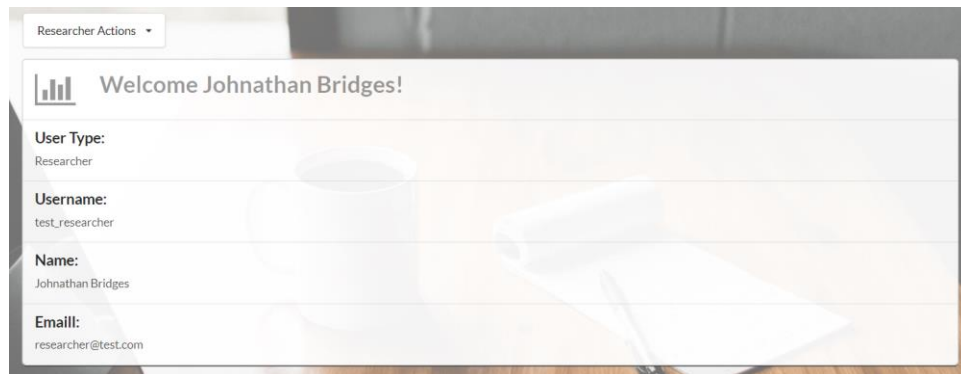
Minors

Mathematics Minor ▼

Submit

Under the minor/major tab, a student can declare a minor. This is done by selecting one of the possible choices from the drop-down menu. Upon selecting and submit the minor, a message will appear stating that the minor has been declared successfully!

Researcher



Upon logging in, a researcher will have a couple of options available to them. These are part of the researcher actions tab which include generate report and view graphs. This will enable a researcher to perform analytical duties.

Generate Report

Researcher Actions ▾

Generate Report

Create Report

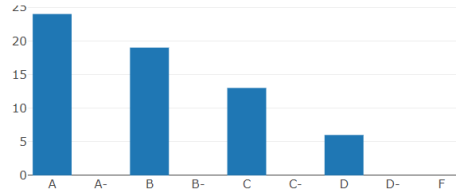
Grade Report
Generate Statistical Analysis
Most Registered Courses Report

The generate report function is one of the options available in the researcher actions tab. Here the researcher can download reports, some of which are grade reports, statistical analysis, and most registered courses report. These are Microsoft Excel files which can only be downloaded from the generate report option.

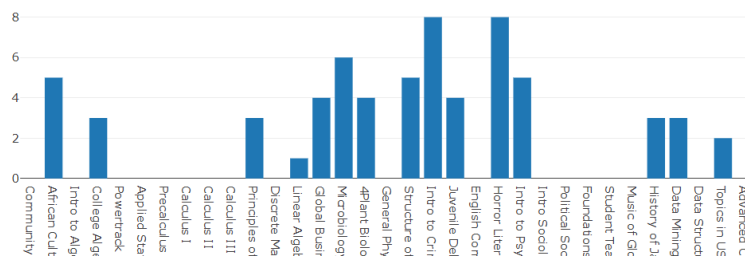
View Graphs

View Graphs

Student Overall Grading Graph:



Most Registered Courses Graph



If a researcher decides not to download the reports, they can choose the option to view graphs in the researcher actions. The researchers will have access to graphs that show the most registered courses as well as the student's overall grading.

The student overall grading graph shows the letter grades in the school along with the number of students receiving these grades.

In the most registered courses graphs, all the possible courses in the school along with the number of students taking these courses are shown.