



Pilot Planning Checklist

1. Review Pilot goals
 - a. Explore the ability for remotely managing a popHealth pilot* (Pilot may be remote, or may be on-site per preference of the participant and MITRE)
 - b. Demonstrate value of popHealth support to providers
 - c. Successfully import C32 or CCR XML files into popHealth and produce Meaningful Use Clinical Quality Measure reports
 - d. Ensure a functioning popHealth application is used
2. Review popHealth Overview
 - a. Concept of Operations available here:
http://projectpophealth.org/documents/pophealth_overview_10212011.pdf
 - b. Live demonstration available here:
<http://demo.projectpophealth.org/>
3. Detailed Resource Considerations (Enumerated Below)
 - a. Agreement documentation
 - b. What we will do remotely, or on-site
 - c. What provider needs to have ready prior to the pilot event
 - d. Resources needed at provider site
4. Identify Potential Pilot Dates

DETAILED RESOURCE CONSIDERATIONS:

* At least 2 weeks prior to the pilot event provide MITRE with 10 de-identified C32 or CCR XML files with no Personal Health Information. These C32 or CCR XML files must come from the same EHR system.

Of these 10, at least 2 of the 10 examples with coded values for diabetes

Diabetes will be the focus of non-core measures supported at the pilot

De-identified data cannot be sent to MITRE until data agreement is signed and sent to MITRE

* Preparation at pilot site according to the technical specs published in application:

- Minimum 85 GB of available disk space
- Minimum 8 GB of RAM
- Intel-based CPU compatible with VMWare Player v3.0 pre-installed
- <http://www.vmware.com/products/player/>
- Root/super user access rights

* For remote pilot events, will need to collect information around remote security/access to the IT system

MITRE will need WebEx sharing for providing remote assistance throughout the pilot activity

Will need REC to host the WebEx sharing of the pilot site's system

* Prepare at least 500 C32 or CCR XML patient files in advance of the pilot activity on provider system

Ideally, would have all these records prepared on a single directory prior to the start of the pilot